

**AGENDA  
COUNCIL MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK  
June 12, 2018  
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. Grant Writer Update
  - Email from Pincher Creek & Area Early Childhood Coalition, dated May 30, 2018

C. MINUTES

1. Council Committee Meeting Minutes
  - May 22, 2018
2. Council Meeting Minutes
  - May 22, 2018

D. UNFINISHED BUSINESS

1. Landfill Road Maintenance Agreement Reply
  - Report from Director of Operations, dated June 6, 2018

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations
  - a) Spring Road Tour
    - Council to schedule a date for the road tour
  - b) Cowley Lions Club – Request for Gravel
    - Report from Director of Operations, dated June 6, 2018
  - c) Beaver Mines Water and Wastewater Project Briefing
    - Briefing dated June 7, 2018
  - d) Operations Report
    - Report from Director of Operations, dated June 6, 2018
    - Call Log
2. Planning and Development
  - a) Beaver Mines Community Association Request for Subdivision Moratorium
    - Report from Director of Development and Community Services, dated June 6, 2018
  - b) Event Licence – Mud Bog, SW 7-6-28 W4M
    - Report from Director of Development and Community Services, dated June 6, 2018
3. Finance
  - a) Public Auction – Conditions and Reserve Bids
    - Report from Director of Finance, dated June 1, 2018
  - b) Statement of Cash Position
    - For Month Ending May 2018
4. Municipal
  - a) Interim Chief Administrative Officer Report
    - Report from Interim Chief Administrative Officer, dated June 7, 2018
    - Call Log

F. CORRESPONDENCE

1. For Action
  - a) Special Advocacy Fund
    - Brochure and Funding Request from Federation of Canadian Municipalities, received May 22, 2018

- b) Affordable Housing Options
  - Letter from Alberta Rural Development Network (ARDN), dated May 23, 2018
- c) Emergency Management Act Engagement Session Invitation
  - Email from Alberta Emergency Management Agency, dated June 6, 2018
- d) Project Funding Considerations
  - Letter from Town of Pincher Creek, dated May 17, 2018
- e) Funding Requests
  - Letter from Town of Pincher Creek, dated May 23, 2018
- f) Joint Council Meetings
  - Letter from Town of Pincher Creek, dated May 28, 2018
- g) Proposal for Outdoor Play Program Partnership
  - Email from Pincher Creek & Area Early Childhood Coalition, dated June 4, 2018
- h) 2<sup>nd</sup> Annual Car and Motorcycle Show
  - Letter from Pincher Creek and District Historical Society, dated May 18, 2018
- i) Summer Rodeo Parade
  - Letter from Pincher Creek and District Chamber of Commerce, dated June 4, 2018
- j) Blackfoot World Challenge
  - Invitation, received June 7, 2018
- k) Tax Arrears Auction – Tax Roll 0258.000
  - Letter from Jody Glen, dated May 29, 2018

2. For Information

- a) Castle Region
  - Letter from Alberta Culture and Tourism, dated May 17, 2018
- b) Municipal Sustainability Initiative
  - Letter from Alberta Municipal Affairs, dated May 29, 2018
- c) Bridge Culvert Replacement
  - Letter from Alberta Transportation, dated May 31, 2018
- d) 2018 Alberta Recreation & Parks Association Annual Conference & Energize Workshop
  - Letter from Alberta Recreation and Parks Association, dated May 22, 2018
- e) Alberta Recreation and Parks Association and the Government of Alberta Honour Outstanding Work in Your Community
  - Letter from Alberta Recreation and Parks Association, dated May 22, 2018
- f) Volunteer Luncheon
  - Letter from Town of Pincher Creek, dated May 14, 2018
- g) Regional Council Meeting Minutes
  - Minutes of May 10, 2018
- h) Patton Park Trees / Irrigation
  - Email from Rose Olson, dated May 29, 2018
- i) Community Matters
  - Spring / Summer 2018 Newsletter from Community Foundation
- j) AltaLink Chapel Rock to Pincher Creek Area Transmission Project
  - Email from AltaLink, dated June 4, 2018
- k) Riverview Wind Power Plant
  - Letter from ENEL, dated May 25, 2018
- l) Castle Rock Ridge Phase II Wind Power Project
  - Letter from ENEL, dated May 25, 2018
- m) Need for Riverview Wind Power Plant Connection in the Pincher Creek Area
  - Letter from AESO, dated May 2018
- n) 2017 Report to Stakeholders
  - Letter from Plains Midstream, dated May 4, 2018

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1  
Agricultural Service Board  
- Minutes of May 3, 2018

Councillor Rick Lemire – Division 2

Councillor Bev Everts– Division 3  
Waste Management Meeting  
- Email and notes, dated June 6, 2018  
Executive Summary Castle Management Plan

Councillor Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

1. Legal – Gravel Agreement – FOIP Section 16

I. NEW BUSINESS

J. ADJOURNMENT

**Tara Cryderman**

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**Subject:** FW: Delegation - Pincher Creek Community Development Initiative - Grant Writer Update

From: Page Murphy - Early Childhood Coalition <[pcearlychildhood@gmail.com](mailto:pcearlychildhood@gmail.com)>  
Date: 2018-05-30 9:38 PM (GMT-07:00)  
To: Tara Cryderman <[AdminExecAsst@mdpincercreek.ab.ca](mailto:AdminExecAsst@mdpincercreek.ab.ca)>  
Subject: Delegation - Pincher Creek Community Development Initiative - Grant Writer Update

Hello Tara,

If possible, could the Pincher Creek Community Development Initiative (PCCDI) present an update and extend appreciation to Council regarding the community grant writer position at the next council meeting?

Page

Page Murphy  
Coordinator  
Pincher Creek & Area Early Childhood Coalition  
Provincial Building - 782 Main Street - Room 220  
FB@pcearlychildhood

**MINUTES  
COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK  
May 22, 2018**

**Present:** Reeve Quentin Stevick, Councillors Brian Hammond, Bev Everts, Rick Lemire and Terry Yagos

**Staff:** Interim Chief Administrative Officer/Director of Development and Community Services Roland Milligan, Director of Operations Leo Reedyk, Public Works Superintendent Stu Weber and Executive Assistant Tara Cryderman

Reeve Quinten Stevick called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Bev Everts

Moved that the Council Committee Agenda for Tuesday, May 22, 2018, be approved as presented.

Carried

2. In-Camera

Councillor Terry Yagos

Moved that Council and Staff move In-Camera, the time being 9:01 am, to discuss the following:

Legal – Call Logs – FOIP Section 16

Carried

Councillor Terry Yagos

Moved that Council and Staff move out of In-Camera, the time being 9:20 am.

Carried

3. Beaver Mines Water and Wastewater Project

Tom Leavitt, with MPE Engineering Ltd, attended the meeting to discuss the Beaver Mines Water and Wastewater Project and reviewed the Capital Project List and Summary, dated May 17, 2018.

Raw Water Intake Upgrades – this project is approximately one to two months behind schedule due to equipment issues. This project was fully explained.

Council Committee Meeting Minutes  
May 22, 2018

Pipeline and Mechanical – Schedule A will not be met due to the extended winter weather, but work has commenced again. We are still waiting for Alberta Environment to provide authorization to drill under the Castle River. This approval should be forthcoming as soon as possible. Mr. Leavitt was requested to confirm that all applications have been submitted and that a list of permits, issued and outstanding, of these permits be returned to Administration for review by Council. Upon the receipt of this list, Council will determine if further pressure for the required signatures is necessary, in the form of letters to pertaining governing bodies.

Beaver Mines Water and Wastewater Servicing – waiting until the wastewater option is resolved.

Beaver Mines Wastewater Treatment – MPE has met with the Town's engineering staff. There is an initial cost projection, however, costing for upgrading is still outstanding. The initial cost of \$7.37 million to go directly into the lagoon was provided. It was projected that the cost to go directly into the Town's wastewater system was \$6.44 million, however, this does not include any necessary upgrades.

There was a projected cost of \$6.49 million to utilize the Cowley lagoon, and \$6.57 million to utilize the Lundbreck lagoon.

Permitting will be required, the process is very similar to the water line applications.

Alternative options were discussed. There was no response to the expression of interest for a location within proximity of Beaver Mines for a possible lagoon site. Consensus was that letters be sent to the specific landowners that meet the criteria of a lagoon site, as initial discussions for purchase.

“Out of the box” options were discussed. It was requested that options other than the lagoon be provided. These options will be much more costly than the lagoon.

Is it possible to keep the existing septic system that is currently in place within the Hamlet in order to proceed with this project?

Is a large holding tank within the community a possible solution? This will required outsourcing the hauling of the sewer.

Long range costing and currently funding was discussed.

The health and safety of the residents of the Hamlet of Beaver Mines is a priority and is the contributing factor for this project.

The applications of approvals were explained and discussed.

Council Committee Meeting Minutes  
May 22, 2018

Project costs were discussed and explained further. Specifically, the cost to the MD itself and their residents was requested. What will be the user fee?

The costing of the project, to be presented on a monthly basis at a Council meeting, was requested.

The direction provided to MPE Engineering was:

1. Ensure all approvals have applied for and their status of this approvals.
2. Target specific locations/landowners that would be acceptable for a lagoon site and/or alternative options site.
3. Provide all project costs for the entire project, with who is responsible for all components of the project.

4. Roundtable Discussion

Information was provided regarding the helipad at the hospital.

Division 2:

- Road concerns within Division 2

Division 3:

- Priority setting
- Signage and fallen signs

Division 5:

- Tourism strategy for the MD

Division 4:

- Decisions for the MD as a whole

Division 1:

- Capital purchases for the MD

5. Adjournment

Councillor Brian Hammond

Moved to adjourn the meeting, the time being 12:10 pm.

Carried

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**COUNCIL MEETING**  
**MAY 22, 2018**

8985

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, May 22, 2018, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Quentin Stevick, Councillors Brian Hammond, Terry Yagos, Bev Everts, and Rick Lemire

**STAFF** Interim Chief Administrative Officer/Director of Development and Community Services Roland Milligan, Director of Operations Leo Reedyk, and Executive Assistant Tara Cryderman

Reeve Quentin Stevick called the Council Meeting to order, the time being 1:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Brian Hammond 18/297

Moved that the Council Agenda for May 22 2018, be amended, the amendment is as follows:

Addition to Correspondences – Action F1(g) – Regional Economic Development Alliance Annual General Meeting;

And that the agenda be approved, as amended.

Carried

**B. DELEGATIONS**

**C. MINUTES**

1. Council Committee Meeting Minutes

Councillor Rick Lemire 18/298

Moved that the Council Committee Meeting Minutes of May 8, 2018, be amended, the amendments as follows:

Correction to Reeve Stevick's first name;  
 Correction to the commencement of the meeting to 9:00 am.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 18/299

Moved that the Council Meeting Minutes of May 8, 2018, be received as information.

Carried

**D. UNFINISHED BUSINESS**

1. Chinook Arch Regional Library System

Councillor Brian Hammond 18/300

Moved that the presentation from CEO Robin Hepher regarding the Chinook Arch Regional Library System be received as information.

Carried



Minutes  
 Regular Council Meeting  
 Municipal District of Pincher Creek  
 May 22, 2018

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

a) Equipment Rate Review

Councillor Rick Lemire 18/301

Moved that the report from the Director of Operations, dated May 16, 2018, regarding the Equipment Rate Review, be received;

And that Corporate Policy C-FIN-27 be amended, the amendment as follows:

Public Works – Snow Plowing - \$200/hour, pro-rated.

Carried

Councillor Brian Hammond 18/302

Moved that Invoice Number IVC04265, issued April 9, 2018, be readjusted to a rate of \$100/hour, for the invoice total of \$600.

Carried

b) Disaster Assistance

Councillor Brian Hammond 18/303

Moved that the report from the Director of Operations, dated May 16, 2018, regarding Disaster Assistance, be received;

And that the MD of Pincher Creek apply for Disaster Recovery, due to the severe weather and the damage incurred to fences and the loss of cattle, from this weather.

Defeated

c) Fortis Conversion of Street Lights

Councillor Terry Yagos 18/304

Moved that the report from the Director of Operations, dated May 16, 2018, regarding Fortis Conversion of Street Lights, be received;

And that Council authorize the Reeve and Interim Chief Administrative Officer to sign the agreement with Fortis to purchase the Municipality's equity in the Lundbreck Street Lights to allow the conversion to LEDs to proceed.

Carried

d) Beaver Mines Water and Wastewater Project Briefing

Councillor Bev Everts 18/305

Moved that the Beaver Mines Water and Wastewater Project Briefing, dated May 17, 2018, be received as information.

Carried

Minutes  
 Regular Council Meeting  
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e) Operations Report

Councillor Terry Yagos 18/306

Moved that the Operations report from the Director of Operations, for the period dated May 2, 2018 to May 16, 2018, as well as the Call Log, be received as information.

Carried

2. Planning and Development

Nil

3. Finance

Nil

4. Municipal

a) Appointment of Chief Administrative Officer

Councillor Terry Yagos 18/307

Moved that the report from the Interim Chief Administrative Officer, dated May 16, 2018, regarding the appointment of the Chief Administrative Officer, be received;

And that Sheldon Steinke be appointed as the Chief Administrative Officer, effective June 11, 2018.

Carried

Councillor Bev Everts 18/308

Moved that a press release be issued regarding the appointment of the Chief Administrative Officer.

Carried

b) Establishment of a Destination Management Organization (DMO) Regional Advisory Committee

Councillor Brian Hammond 18/309

Moved that Council receive the report from the Interim Chief Administrative Officer, dated May 16, 2018, regarding the establishment of a Destination Management Organization Regional Advisory Committee, as information;

And that Council appoint two of their members to sit as MD representatives at the Castle Parks DMO Regional Advisory Committee.

Carried

Councillor Brian Hammond 18/310

Moved that Councillor Terry Yagos and Councillor Rick Lemire be appointed to the Destination Management Organization Regional Advisory Committee.

Carried

c) Establishment of a Regional Airport Committee

Councillor Brian Hammond 18/311

Moved that Council receive the report from the Interim Chief Administrative Officer, dated May 16, 2018, regarding the establishment of a Regional Airport Committee, as information;

And that the MD formally invite the Town of Pincher Creek, Village of Cowley, and the Municipality of Crowsnest Pass, to attend the next scheduled meeting of the current Airport Committee to establish and participate on a Regional Airport Committee;

And that the new committee draft Terms of Reference to be returned to each member municipality for approval.

Carried

d) Affordable Housing Teleconference

Councillor Terry Yagos 18/312

Moved that Council receive the report from the Interim Chief Administrative Officer, dated May 17, 2018, regarding the teleconference planned for 9:30am, May 23, 2018, at the Town of Pincher Creek, as information;

And that Reeve Quentin Stevick and Councillor Brian Hammond be authorized to attend the teleconference.

Carried

e) Interim Chief Administrative Officer Report

Councillor Terry Yagos 18/313

Moved that Council receive for information, the Interim Chief Administrative Officer's report for the period of May 4, 2018 to May 17, 2018, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Southern Alberta Summer Games Dignitary Reception

Councillor Bev Everts 18/314

Moved that the letter from 2018 Southern Alberta Summer Games, dated May 7, 2018, regarding the Southern Alberta Summer Games Dignitary Reception, be received;

And that Reeve Quentin Stevick be authorized to attend the opening ceremonies.

Carried

b) Bank of Montreal Farm Family Award

Councillor Terry Yagos 18/315

Moved that the letter from Calgary Stampede, dated March 21, 2018, regarding the Bank of Montreal Farm Family Award, be received as information.

Carried

c) Annual Parade of Power

Councillor Terry Yagos 18/316

Moved that the letter from Heritage Acres Farm Museum, dated April 10, 2018, regarding the Annual Parade of Power, be received;

And that Reeve Quentin Stevick be authorized to attend the Parade of Power on Saturday, August 4, 2018;

And that Councillor Bev Everts be authorized to participate in the Parade of Power on Sunday, August 5, 2018.

Carried

d) Consulate General of the Netherlands

Councillor Rick Lemire 18/317

Moved that the email from Alberta SouthWest, dated May 11, 2018, regarding the Consulate General of the Netherlands, scheduled for May 30, 2018 in Lethbridge, be received;

And that any Councillors wishing to attend this event be authorized to do so.

Carried

e) Water and Wastewater Technical, Schedule and Cost Information Session

Councillor Bev Everts 18/318

Moved that the letter from Beaver Mines Community Association, dated May 10, 2018, regarding the Beaver Mines Water and Wastewater Project, be received;

And that a letter of response be drafted, containing the known answers to the posed questions;

And that once the answers to the posed questions become available, this information be provided to the Beaver Mines Community Association;

And that the Beaver Mines Community Association be invited to the June 26, 2018 Council Committee Meeting, commencing at 9:00 am;

And further that a public question and answer period be scheduled during that same meeting.

Carried

f) Defer Beaver Mines Subdivision until Growth Study Approved

Councillor Bev Everts 18/319

Moved that the letter from Beaver Mines Community Association, dated May 10, 2018, regarding deferring a subdivision within Hamlet of Beaver Mines, be received;

And that Administration be directed to refer this request to our Planning Advisor;

And further that the Beaver Mines Community Association be informed of this decision.

Carried

g) Alberta SouthWest – Regional Economic Development Alliance Annual General Meeting

Councillor Terry Yagos 18/320

Moved that the email from Alberta SouthWest, dated May 18, 2018, regarding the Annual General Meeting, be received as information.

Carried

2. For Information

a) Field Visits

Councillor Terry Yagos left the meeting, the time being 3:53 pm.

Councillor Brian Hammond 18/321

Moved that the letter from Alberta Agriculture and Forestry, dated May 6, 2018, regarding the Field Visits, be received as information.

Carried

Councillor Terry Yagos returned to the meeting, the time being 3:56 pm.

b) Notices from Alberta Utility Commission (AUC)

Councillor Brian Hammond 18/322

Moved that the amendments to three wind energy projects, received May 7, 2018, and the application to amend the Heritage Wind Energy Centre, received May 7, 2018, be received;

And that the Municipal District of Pincher Creek participate in AUC Proceedings No 21483, 23377, and 22579, raising our concerns regarding the proliferation of the flashing red lighting on the wind turbines in our area.

Carried

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 May 22, 2018

c) Police Advisory Committee

Councillor Brian Hammond 18/323

Moved that the agenda Package for May 16, 2018, with the Terms of Reference, be received as information.

Carried

d) Thank You Card

Councillor Terry Yagos 18/324

Moved that the Thank You Card from Fishburn Park Recreation Society, received May 10, 2018, be received as information.

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1

- Alberta SouthWest
- Chinook Arch Library System
- McMann Youth Services

Councillor Rick Lemire – Division 2

- Nothing to report at this time

Councillor Bev Everts– Division 3

- Pot holes along the Gladstone Valley Road
- Beaver Mines Park Clean Up
  - Tree cutting within the park
  - Drainage issue within the park
- Three Rivers Rendezvous
  - Accessibility to river
- FCSS
- Day at the Creek

Councillor Brian Hammond - Division 4

- Nothing to report at this time

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
  - Minutes of April 18, 2018
  - 2017 Carcass Data
  - Community Clean Up
- Beaver Mines Park Clean Up
- Three Rivers Rendezvous

Councillor Terry Yagos 18/325

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

There were no In-Camera items to discuss.

Minutes  
Regular Council Meeting  
Municipal District of Pincher Creek  
May 22, 2018

I. NEW BUSINESS

There was no new business to discuss.

J. ADJOURNMENT

Councillor Terry Yagos

18/326

Moved that Council adjourn the meeting, the time being 4:33 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

DRAFT

## MD OF PINCHER CREEK

JUNE 6, 2018

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TO: Roland Milligan, Interim Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: LANDFILL ROAD MAINTENANCE AGREEMENT REPLY

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**1. Origin:**

At their February 27, 2018 and March 26, 2018 meetings, Council discussed the wording and rate for the Landfill Road Maintenance agreement.

**2. Background:**

Council Briefings were sent to the Crowsnest/Pincher Creek Landfill Association so that they could discuss the draft agreement and provide comments on a rate. On May 31, 2018 a response was received from the Crowsnest/Pincher Creek Landfill Association.

**3. Recommendation:**

THAT the report from the Director of Operations, dated June 6, 2018 regarding the Landfill Road Maintenance Agreement Reply be received;

AND THAT Council direct administration how to respond to the Crowsnest/Pincher Creek Landfill Association on the proposed Landfill Road Maintenance Agreement.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Roland Milligan, Interim Chief Administrative Officer



Date: 2018/06/06





**THE CROWSNEST/PINCHER CREEK  
LANDFILL ASSOCIATION**

Box 668  
Pincher Creek, AB T0K 1W0  
(403) 628-3849 Fax (403) 628-2258  
[www.crowsnestpincherlandfill.com](http://www.crowsnestpincherlandfill.com)

**RECEIVED**

MAY 31 2018

M.D. OF PINCHER CREEK

May 29<sup>th</sup>, 2018

Municipal District of Pincher Creek No 9  
P.O. Box 279  
Pincher Creek, Alberta  
T0K 1W0

Dear Roland Milligan:

This letter is in response to the proposed renewal to our Landfill Road Maintenance Agreement.

Management took this new proposal to our last Board meeting and the Landfill Board of Directors and the Management of the Crowsnest/Pincher Creek Landfill feel that a fair proposed amount would be a 3% increase to the \$20,000.00 the amount we have paid the last 5 years, with a review of the actual yearly costs with a possible 3% more to be paid in the future years if warranted.

We fully agree that we should pay for minor road repairs and a good portion of the snow removal, but the right of way issues, the water issues, major culvert issues are all MD of Pincher Creek concerns that we feel should be addressed within your Jurisdiction.

Please review this proposal and let us know as soon as possible.

Sincerely

Emile Saindon  
Manager  
Crowsnest/Pincher Creek Landfill Association.

cc. Leo Reedyk

## AGREEMENT

### LANDFILL ROAD MAINTENANCE

**BETWEEN THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
P.O. BOX 279, PINCHER CREEK, ALBERTA T0K 1W0**  
(hereinafter referred to as the "Municipality")

-And -

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION  
P.O. BOX 668, PINCHER CREEK, ALBERTA T0K 1W0**  
(hereinafter referred to as the "Association")

**WHEREAS:** The Municipality incurs expenses for the ongoing maintenance of the road from the Landfill site in the NW 8-7-1-W5M access, north on RR 1-5 to TR 7-2, west on TR 7-2 to RR 2-0, north on RR 2-0 to TR 7-4 (Highway 3A), east on TR 7-4 (Highway 3A) to Highway 3 (hereinafter referred to as the "Landfill Road").

**WHEREAS:** The majority of the traffic on the Landfill Road is accessing the landfill site.

**NOW THEREFORE:** The Municipality and the Association, in consideration of the premises and mutual covenants, conditions and terms herein contained, agree with each other as follows:

**The Association shall:**

1. Pay to the Municipality on an annual basis 90% of the actual maintenance costs, associated with the road for a period of five (5) years starting January 1, 2018 through December 31, 2022 for maintenance provided by the Municipality on the Landfill Road. Payments will be made by July 1<sup>st</sup> of each year based on the previous year's expenses.
2. At the end of the five year period enter into negotiations with the Municipality for future compensation to the Municipality, on maintenance on the landfill road based on actual costs incurred.

**The Municipality shall:**

1. Be responsible for regular road maintenance required on the Landfill Road for summer and winter maintenance for the 2018 to 2022 five (5) year period.

2. Annually, at the end of the year, provide the Association with a cost analysis of maintaining the Landfill Road for the previous year.
3. Enter into negotiations with the Association at the end of the five (5) year period for future road cost sharing of expenses incurred on maintaining the Landfill Road.

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018

MUNICIPAL DISTRICT OF  
PINCHER CREEK NO. 9

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CAO

THE CROWSNEST/PINCHER CREEK  
LANDFILL ASSOCIATION

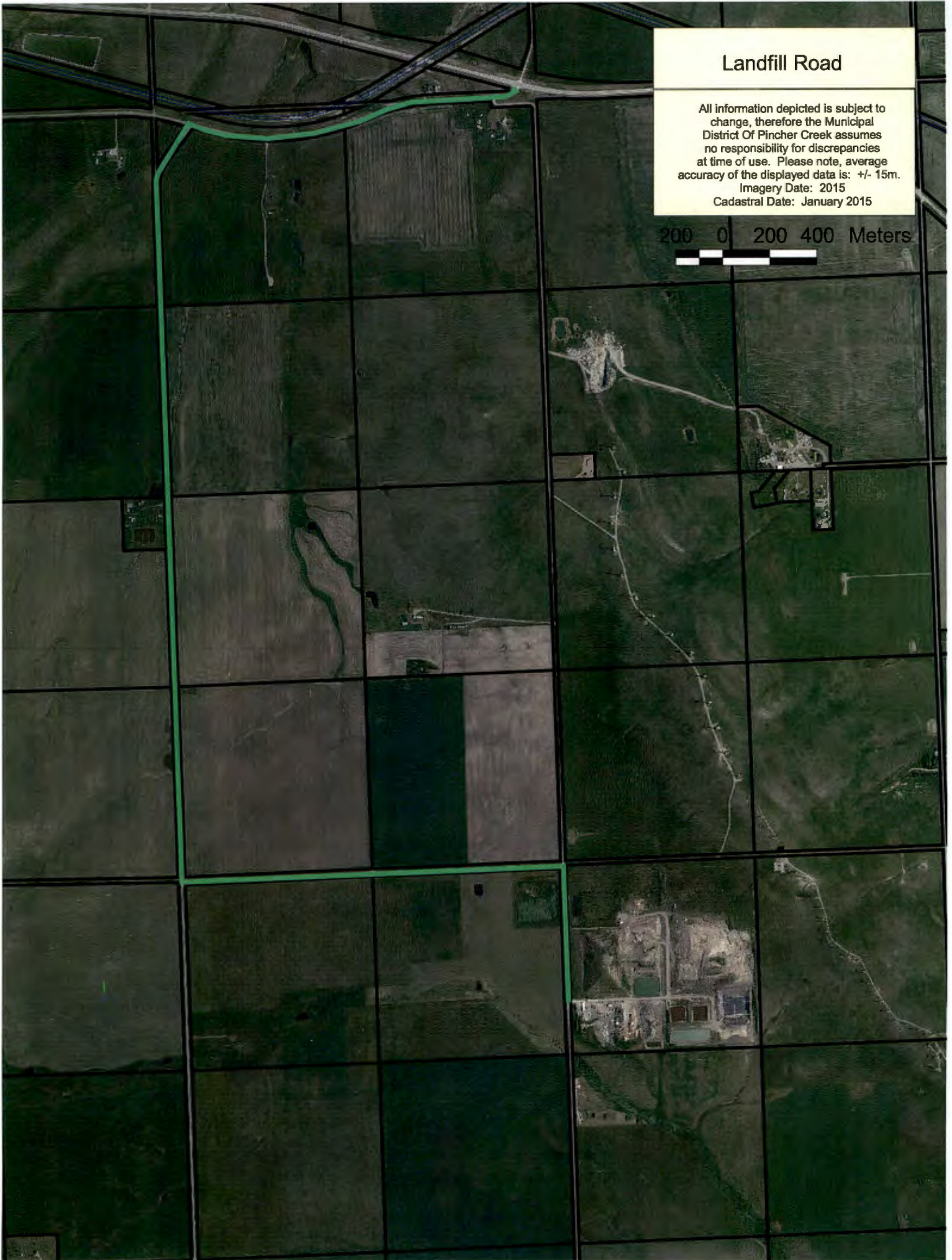
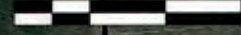
\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MANAGER

## Landfill Road

All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/- 15m.  
Imagery Date: 2015  
Cadastral Date: January 2015

200 0 200 400 Meters



## MD OF PINCHER CREEK

JUNE 6, 2018

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TO: Roland Milligan, Interim Chief Administrative Officer  
FROM: Leo Reedyk, Director of Operations  
SUBJECT: COWLEY LIONS CLUB – REQUEST FOR GRAVEL

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**1. Origin**

Mr. Earl Johnson of the Cowley Lions Club visited the Administration office to request 100 yards of gravel for the Castle River Rodeo and Recreation area.

**2. Background:**

The Castle River Rodeo and Recreation area is a lease from the Provincial Government to the Municipal District. The Cowley Lions Club operates and manages the area on behalf of the Municipal District.

In the 1981 letter (attached), it is inferred that the Municipal District would supply the necessary gravel for the grounds. In searching laser fiche, there have been occasions since when a request for gravel has been forwarded to Council. Given the latest request was made of Council, Mr. Johnson was requested to write the letter.

**3. Recommendation:**

THAT the report from the Director of Operations, dated June 6, 2018 regarding the Cowley Lions Club – Request for Gravel be received;

AND THAT Council approve the Cowley Lions Club request for gravel to be sourced from the closest gravel pit.

Respectfully Submitted,

Leo Reedyk



Attachments

Reviewed by: Roland Milligan, Interim Chief Administrative Officer



Date: 2018/06/06



*We Serve*  
COWLEY LIONS CLUB  
BOX 53 COWLEY ALBERTA  
T 0K 1W0

June 6 2018

Pincher Creek MD.#9  
Pincher Creek Alberta

Dear Council Members

I was talking to Leo about getting crushed gravel for the Castle River Rodeo and Recreation area and he requested I write to Council.

Our request is for approximately five tandem and pup loads (app. 100 yards) to be stock piled in the old arena.

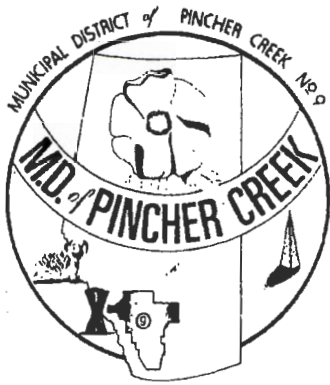
We have some roads that need touching up as well as campsites. We also want to make fire pit areas for many of the sites so campers do not move fire pits around to different areas. If we have a stock pile in the arena we can use it as we have help and time.

It should last us for many years as the arena is locked from the public.

Thanking You in advance for your consideration.

Yours Truly

Lion Earl Johnson  
Box 2101 Pincher Creek  
T0K1W0



OFFICE OF THE SECRETARY-TREASURER

PHONE 627-3130 - P.O. BOX 279

PINCHER CREEK, ALBERTA

TOK TWO

May 19, 1981

Letter of Intent between the Cowley Lions Club and the Municipal District of Pincher Creek.

RE: Castle River Stampede Grounds Lease #765

1. The Cowley Lions Club is to assume full responsibility for the day to day operation and maintenance of the lease.
2. The Cowley Lions Club is to accept the lease conditions as stated by the leasing authority. (See attached letter)
3. The Municipal District of Pincher Creek No. 9 is to:
  - a. Provide a survey line for the fence
  - b. Provide materials for the fence
  - c. Do required grader work for the access road, ball diamond and camp grounds; also provide the necessary gravel
4. The Municipal District reserves the right to permit other societies on the lease acceptable to the Cowley Lions Club.

Administrator

*[Signature]*  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

*Steve Kubasek Pres.*  
COWLEY LIONS CLUB

## Beaver Mines Water and Wastewater Project Briefing

### June 7, 2018 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment.

Further capacity study was required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System.

A project information meeting was held September 27, 2017 in the Coalfields Hall from 4:00 to 7:00 pm.

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
  - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
  - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017. A prequalification tender for contractors has been initiated, and will close on June 26, 2017, to be followed by a tender for the pipeline and mechanical components. 15 pipeline contractors and 7 mechanical contractors responded to the prequalification processes.
  - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
  - d. Negotiations with landowners is continuing and we will know in June the pipeline route. Legal documents are being prepared for signatures. Completed.
  - e. Confirmation of the reservoir site layout has been finalized.
  - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
  - g. Location of Booster Pump Station is finalized.
  - h. Capacity issues with the Regional Water System infrastructure from the Oldman dam reservoir to Beaver Mines resulting from the Castle Area Servicing were identified and have now been incorporated into the systems design.
  - i. Prequalification of Pipeline and Mechanical contractors is complete. The pipeline contract tender documents have been distributed to pipeline contractors. The mechanical tender documents will be distributed in September/October.
  - j. The Pipeline Tender closed on August 30, 2017 with 6 tenders being submitted. The low tender was L.W. Dennis Contracting Ltd with a tender of \$2,384,110.58.
  - k. A pre-construction meeting was held with LW Dennis Contracting Ltd to go over project issues that had been identified. They will be mobilizing on October 30<sup>th</sup>, starting to fuse pipe on October 31, and starting pipeline boring soon after that.
  - l. Prequalified Mechanical Contractors received copies of the Mechanical Tender for review. A pre-tender site meeting was held on November 1, 2017 to give contractors an opportunity to see the site conditions for the mechanical portion of the contract. The tender close date for the Mechanical contract is November 21, 2017. The tender close date was extended by 2 days to accommodate contractor requests for more time to prepare.



## Beaver Mines Water and Wastewater Project Briefing

- m. The Mechanical Tender closed on November 23, 2107 with 4 tenders being submitted. DMT Mechanical Ltd was the low tender with a tender of \$4,816,322.70.
  - n. The Mechanical Contractor noted that casings into the Oldman Dam Reservoir are complete.
  - o. Following a winter shutdown, the pipeline contractor is looking to resume construction of the pipeline.
  - p. The basement vault for the raw water intake building is installed.
  - q. Changes to the piping requirements inside the water treatment plant have been initiated.
  - r. As of May 17, 2018 both the mechanical and pipeline contractors are working on the project.
  - s. **Work on the reservoir site in Beaver Mines has commenced.**
- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
- a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
  - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
  - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening once a wastewater treatment option is chosen.
  - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
  - e. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.
  - f. Piping options that provide full fire flow and a fire smart community are being reviewed.
  - g. Meetings with Atco Gas have identified areas where their upgrades in the Hamlet and the water/wastewater systems have conflicts. The conflict areas have been reviewed and proposed solutions found.
  - h. Detailed design and land easements are nearing completion.
- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment lagoon system from the Hamlet.
- a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project. On May 29, 2017 the Province announced the AMWWP grant funded projects, no grant was received for this project in 2017.
  - b. Land negotiations for an easement for a wastewater force main are ongoing.
  - c. Council has commissioned MPE Engineering to do a detailed design of this component of the project.
  - d. Council has requested additional information on the Mill Creek site access.
  - e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.

## Beaver Mines Water and Wastewater Project Briefing

- f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering. Options on access have been developed and are awaiting review and comment.
  - g. A Historical Resources Assessment of the site will be initiated in October 2017. An informal walkabout with local landowners and Arrow Archaeology Ltd. occurred on the proposed site on Saturday October 21, 2107.
  - h. Boreholes and test pits to accommodate Historical Resource Impact Assessment and Geotechnical investigation are completed. Awaiting reports before determining next steps.
  - i. Following the determination that the Mill Creek site was not a viable site for a wastewater lagoon, Council directed MPE Engineering to look at other sites and options, as well as enter into communications with the Town of Pincher Creek to determine if using their lagoon at Pincher Station is a viable option.
  - j. Meetings with the Town of Pincher Creek were held to look at the viability of using the Town's lagoon system.
  - k. A request for proposals is being developed to look for alternate sites for a wastewater treatment system.
  - l. The request for proposals for land closed on May 10, 2018. No responses were received.
  - m. Letters have been sent to landowners whose land met criteria for further investigation.**
- 4) The Castle Servicing component of the project integrates the Castle requirements into the Beaver Mines Servicing and Beaver Mines Water Distribution components of the project. As well the pipeline from Beaver Mines to the Castle Parks and Castle Mountain Resort.
- a. A meeting was held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort. A meeting with Castle Mountain Resort staff identified historical use and provided insight into the long term development requirements for water, excluding water for making snow. Note: The water line to the Castle Mountain Resort is not intended to supply water for snow making. The final report of the Castle Area Servicing Study was provided on August 4, 2017.
  - b. MPE was commissioned to do the detailed design of the Castle Servicing project.
  - c. On November 1, 2017, the pipeline route to Castle Mountain Resort was toured to determine the best route and any impediments to the project.
  - d. Castle Mountain Staff provided a tour of their facilities to familiarize MPE Engineering with their equipment as the pipeline termination will need to be coordinated.
  - e. On November 22, 2017 a meeting with Alberta Transportation, Alberta Environment and Parks, MPE Engineering and Municipal District staff identified project requirements for dispositions, regulatory reporting, routing, plan review and probable timelines.
  - f. Detailed design of the project is underway and requirements for environmental assessments are being identified to allow for spring and summer assessment work.
  - g. Land negotiations are ongoing.**

## Director of Operations Report June 6, 2018

### **Operations Activity Includes:**

- May 17, Beaver Mines Water Servicing Project meeting;
- May 21, Statutory Holiday;
- May 22, Council meetings;
- May 28, Talking Transportation with Minister Mason meeting;
- May 29-31, Health and Safety Training;
- June 1, Administration Safe Work Procedures Review meeting;
- June 4, Agricultural and Environmental Services Department meeting;
- June 6, Public Works Safety meeting.

### **Agricultural and Environmental Services Activity Includes:**

- May 17, 18, First Aid training;
- May 22, 23, Deadstock bins, decommissioning for warmer months;
- May 22, 24, South Todd Creek culvert project stream level monitoring;
- May 22 – 31, a crew will be spraying these days, weather permitting;
- May 22 – 31, Gopher control;
- May 24, Hounds Tongue biocontrol;
- May 25, Transboundary Tour Conference Call;
- May 25, 28 - 31, Focus on spraying Wild Caraway, Hoary Cress;
- May 28, Authorized Assistant training;
- May 29, Bear Smart Training;
- May 29 - 31, Joint Health & Safety Committee Training Courses and presentation;
- May 30, Review Safe Work Procedures, Emergency Response Plans;
- May 30, 31, Asset Management for Municipal Staff;
- May 31, Boulder Run South West Alberta Cooperative Weed Management Area pick;
- June 1, 4 – 8, Dalmatian Toadflax biocontrol releases;
- June 1, 4 – 8, Crews on Hoary Cress, Wild Caraway & Dame's Rocket;
- June 5, Safety inspections (fire extinguishers, first aid kits, truck binders, spill kits);
- June 5, Producer assistance with grant application;
- June 6, Safety Meeting with Public Works;
- June 6, out doing biocontrol sites reconnaissance;
- June 6, Weed School and south region fieldman's meeting in Rolling Hills.

### **Public Works Activity Includes:**

- Gravel haul continuing. Currently at the Waldron;
- Texas gate inspection;
- Beaver Mines cleanup completed;
- Skin patching cold mix as required;
- First Aid training as required;
- Mowing Beaver Mines, Lundbreck, Airport and Administration Building as required;

- Fence repairs as required;
- Safety committee training completed;
- Snake Trail reshape underway;
- Maintenance as usual.

**Upcoming:**

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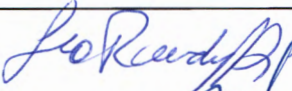

**Project Update:**

- Community Resilience Program
  - Regional Raw Water Intake, construction ongoing, project is a month and a half behind schedule.
- Capital Projects
  - Beaver Mines Water Supply, Pipeline - Pipe installation resumed on the south side of the Castle River, Mechanical Contractor working on raw water pump house, Water Treatment Plant, Booster Station and Reservoir site;
  - Beaver Mines Water Distribution and Waste Water Collection, detailed design and land negotiation ongoing;
  - Beaver Mines Wastewater Treatment, looking at options as requested by Council;
  - Castle Servicing, detailed design ongoing.
  - Bridge Tender 70423, 6909, and 479 closed, Contract out for signature.
  - Bridge File 671, tender closes June 14, 2018.

**Call Logs – attached.**

**Recommendation:**

That the Operations report for the period May 16, 2018 to June 6, 2018 and the call log be received as information.

Prepared by: Leo Reedyk		Date: June 6, 2018
Reviewed by: Roland Milligan, Interim CAO		Date: 2018/06/06
Submitted to: Council		Date: June 13, 2018

## PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Scheduled for June 15	14-Dec-16	
939	Division 4	SW15 T7 R29 W4	RQ to have cattle guard cleaned out #29218 TWP 7-2	Bob Millar	Contractor lined up	13-Jul-17	
965	Division 1	SE4 T4 R29 W4 SE34 T3 R29 W4	RQ Approach information	Stu Weber	Land Owner to reply	31-Aug-17	
979	Division 3	NE18 T5 R2 W5	Buckhorn Road trees need to be cut on blind corners	Jared Pitcher	Contractor lined up	18-Oct-17	
1135	Division 1	NE17T4 R28 W4	RQ 10' extension to culvert that crosses RR28-4 re cattle issues	Jared Pitcher	In contact	16-Nov-17	
1543	Division 4	Pincher Stn	426 Station Ave Needs to put in another approach	Stu Weber	To be advised	12-Apr-18	
1544	Division 4	SE15 T7 R29 W4	Post at cattleguard needs welding	Bob Millar	Work to be done	12-Apr-18	
1558			Re getting an approach built	Jared Pitcher	To be advised	18-Apr-18	
1576	Division 1	NW2 T4 R29 W4	#4022 RR29-1 Driveway needs grading and gravel	Rod Nelson	Completed	26-Apr-18	29-May-18
1581	Division 5	Talon Peaks	Re Dust Control / wants to talk to Stu	Stu Weber	to be actioned	30-Apr-18	
1584	Division 1	NE7 T3 R29 W4	#29501 TWP3-2 RQ driveway when it dries up	Rod Nelson	On the list	01-May	
1586	Division 1	NE17 T4 R28 W4	#28411 TWP4-3 Needs brushing done on bushes	Jared Pitcher	On the list	02-May	
1599	Division 4	SW6 T8 R29 W4	#29518 TWP8-0 RQ Driveway to be done	Tim Oczkowski	Needs Gravel	09-May-18	
1600	Division 2	NE26 T5 R28 W4	#5431 RQ driveway to be done	Tony Tuckwood	On the list	09-May-18	
1601	Lundbreck	400 Breckenridge	Culvert needs repairing & RQ gravel for alley	Bob Millar	Culvert repaired	09-May-18	
1602	Pincher Stn	305 Yonge St	Water not draining	Bob Millar	To do List	11-May-18	



Agricultural Services Call Log

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	2	multiple	Geese eating crop grains	Shane	called, discussed possible solutions, (still gathering info)	31-May-18	15-Jun-18
2	3	SE 26-5-2 W5	Calves died, concerned might be poisonous plants	Shane	ID'ed plants in area, dismissed as cause (so far!)	4-Jun-18	8-Jun-18
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## MD OF PINCHER CREEK

June 6, 2108

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TO: Reeve and Council  
FROM: Roland Milligan, Director of Development and Community Services  
SUBJECT: **Beaver Mines Community Association Request for Subdivision Moratorium**

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**1. Origin**

- At the May 22, 2018 Council meeting, Council considered a letter from the Beaver Mines Community Association requesting that the MD “Defer Beaver Mines subdivision until Growth Study approved.” *Enclosure No. 1*

**2. Background/Comment**

- At that meeting Council passed a resolution directing Administration to refer the request to our Planning Advisor for further information and possible direction.
- Planning Advisor Gavin Scott provided a memo in response to the community association’s request. *Enclosure No. 2*

**Recommendation No. 1**

- That Council pass the following resolution:

That council directs administration to take the required steps to amend the planning documents regarding Beaver Mines pending servicing. The intent of which being ending the ability to do septic system subdivisions within its current boundary.

Further, any proposed subdivisions for serviced lots should be processed, but not registered until the servicing is completed. To be done by holding back on signing the development agreement until the services are installed, with each proposed subdivision being reviewed against the service engineering to ensure design capacity of the system is not exceeded.

Further, that Council direct administration to begin a redesignation process for urban fringe zoning around Beaver Mines.

**Recommendation No. 2**

- That Council receives the letter as information.

Respectfully Submitted,



Roland Milligan

Enclosure(s): 1) May 10, 2018 Letter from Beaver Mines Community Association  
2) June 4, 2018 Memorandum from Planning Advisor Gavin Scott



Beaver Mines Community Association  
P.O. Box 1896  
Pincher Creek, AB, T0K 1W0

F1f

M.D. of Pincher Creek No. 9  
P.O. Box 279  
Pincher Creek, Alberta  
T0K 1W0

May 10, 2018

Subject: Defer Beaver Mines subdivision until Growth Study approved

Attention: MD Council

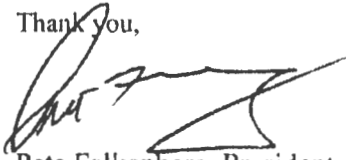
At our December 16th meeting, the Beaver Mines Community Association (BMCA) discussed your letter of December 13 and the memorandum providing the scope for a Beaver Mines Growth Study. While the BMCA is pleased to see that Council is taking steps to advance the study, we have some concerns regarding the timing. With Water and Wastewater project now underway, Beaver Mines residents are concerned about development that may proceed within the hamlet before this study is approved.

Given that the current HR-1 designation states that a proposed lot may be 464.5 m<sup>2</sup> (5,000 ft<sup>2</sup>) "if it is serviced or **proposed to be serviced with a municipal water and sewage disposal system**". we believe our concern is justified.

The BMCA on behalf of the residents of the Beaver Mines property owners requests that Council direct administration to defer any decisions on subdivision applications in the Hamlet of Beaver Mines until such time as the Growth Study is complete.

We request that Council look into this matter as soon as possible.

Thank you,



Pete Falkenberg, President  
BMCA



3105 - 16<sup>th</sup> Avenue North  
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344  
Toll-Free: 1-844-279-8760  
E-mail: admin@orrsc.com  
Website: www.orrsc.com

## Memorandum

**To:** MD of Pincher Creek Council  
**From:** Gavin Scott, Senior Planner  
**Date:** June 4, 2018  
**Re:** Response to Beaver Mines Moratorium on subdivision

### **Internal to the boundary of Beaver Mines**

Beaver Mines subdivision has had a long history of concern from Alberta Health Services and Alberta Environment. With each subdivision and subsequent development on septic system, the concerns were such that a limitation on Beaver Mines growth was imposed on its current boundary. This is entrenched in the Municipal Development Plan as policy H.5.

The municipal development plan does not speak to the means by which the municipality transitions from private septic to municipal services. In its silence on the issue, council may direct a course of action by means of amendment to the current planning instruments.

If council chooses not to amend its documents, the subdivision authority still has the power to make decisions based on sound planning conditions and reasons. If an application for subdivision was proposed on private septic, the subdivision authority could deny the application for the reason that municipal servicing is pending construction. This decision however can be appealed and the appeal board has the power to reverse the subdivision authorities' decision.

The same would go for an application that proposes to be on municipal services. As the services are not installed the subdivision authority could chose to deny the application pending the installation or approve the subdivision on the condition (development agreement) that the proposal not be developed until services are installed. Again, the appeal board has the power to reinterpret this decision and chose its own direction.

### **External to the boundary of Beaver Mines**

These lands are zoned Agriculture. Unlike the Town of Pincher Creek, Hamlet of Pincher Station and Hamlet of Lundbreck, the Hamlet of Beaver Mines has no urban fringe and therefore subdivision is based on Agriculture subdivision policies of the Municipal Development Plan.

During the McRae subdivision south of Beaver Mines there was objection from citizens of Beaver Mines who believed this subdivision was related to the Hamlet. And in many ways it is except for its land use district designation. An urban fringe around Beaver Mines could remove the agriculturally driven subdivision policies and put a different slant on subdivision in Beaver Mines' fringe. This would be helpful in relation to a Beaver Mines Hamlet Study. Until the Study is completed fragmentation of land is a threat to the urban style growth that may be desired outside the existing hamlet boundary.



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

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3105 - 16<sup>th</sup> Avenue North  
Lethbridge, Alberta T1H 5E8

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### **Next Steps: Recommendation**

I would like to see a council resolution directing staff to take steps to amend the planning documents regarding Beaver Mines pending servicing. The intent is that this would end the ability to do septic system subdivisions within its current boundary.

Further, any proposed subdivisions for serviced lots should be processed, but not registered until the servicing is completed. This would be done by holding back on signing the development agreement until the services were installed. Each proposed subdivision should be reviewed against the service engineering to ensure design capacity of the system is not exceeded.

This is a first in time first in right approach to bringing more lots on line and is a sound legal position for decision making. It allows the MD to do the service stubs to those that are pending rather than adding service connections immediately after the project is completed. The goal here is to work towards the systems projected build out by identifying the lots early and allow for the engineers to plan the system expansion now rather than after the fact.

Further, I would also like to see a redesignation process for urban fringe zoning around Beaver Mines. This is generally done as a one quarter section depth surrounding the hamlet boundary. With supporting policy restricting subdivision in the fringe, this will provide time to complete the Hamlet Study.

## MD OF PINCHER CREEK

June 6, 2017

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TO: Reeve and Council  
FROM: Roland Milligan, Director of Development and Community Services  
SUBJECT: **Event License – Mud Bog, SW 7-6-28 W4M**

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**1. Origin**

- On May 14, 2018 the MD received the attached letter from Greg Chartier on behalf of the Western Mud Slingers (the Applicant) regarding the third annual mud bog event they are proposing on July 14, 2018, within the SW 7-6-28 W4M (Enclosure No. 1).
- The Western Mud Slingers are a member of Chinook Mud Racing.

**2. Background/Comment**

- To help license and regulate entertainment events the MD adopted Bylaw No. 918A (the Bylaw, Enclosure No. 2) in March of 1993.
- For the bylaw to come into effect, a threshold number of people attending an event is established as 500.
- The applicant has indicated they are estimating between 500-700 spectators.
- As such, the applicant was advised that the bylaw would come into effect and that they should apply to the Licensing Officer (Council or such person or persons as Council may designate).

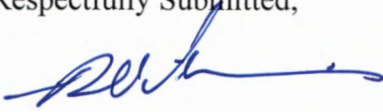
**3. Discussion**

- The applicant was given a copy of the bylaw and asked to address the requirements as listed.
- The event is scheduled for 6 hours, commencing at 11:00 am and concluding at 5:00 pm.
- In the applicant's letter, the majority of concerns and requirements as outlined in the bylaw are addressed.
- The applicant has also applied for and been granted a Special Event License through Alberta Health Services (Enclosure No. 4).
- The Pincher Creeks Elks will have nine security members as per the AGCL licence requirements.
- The Club (Western Mud Slingers) will be supplying security members also.
- The RCMP, health inspector, and the fire department, have to sign the AGLC license.

**Recommendation No. 1**

That Council, acting in their capacity as the Licensing Officer pursuant to Bylaw No. 918A, grant the applicant a license for the mud racing event planned for July 14, 2018.

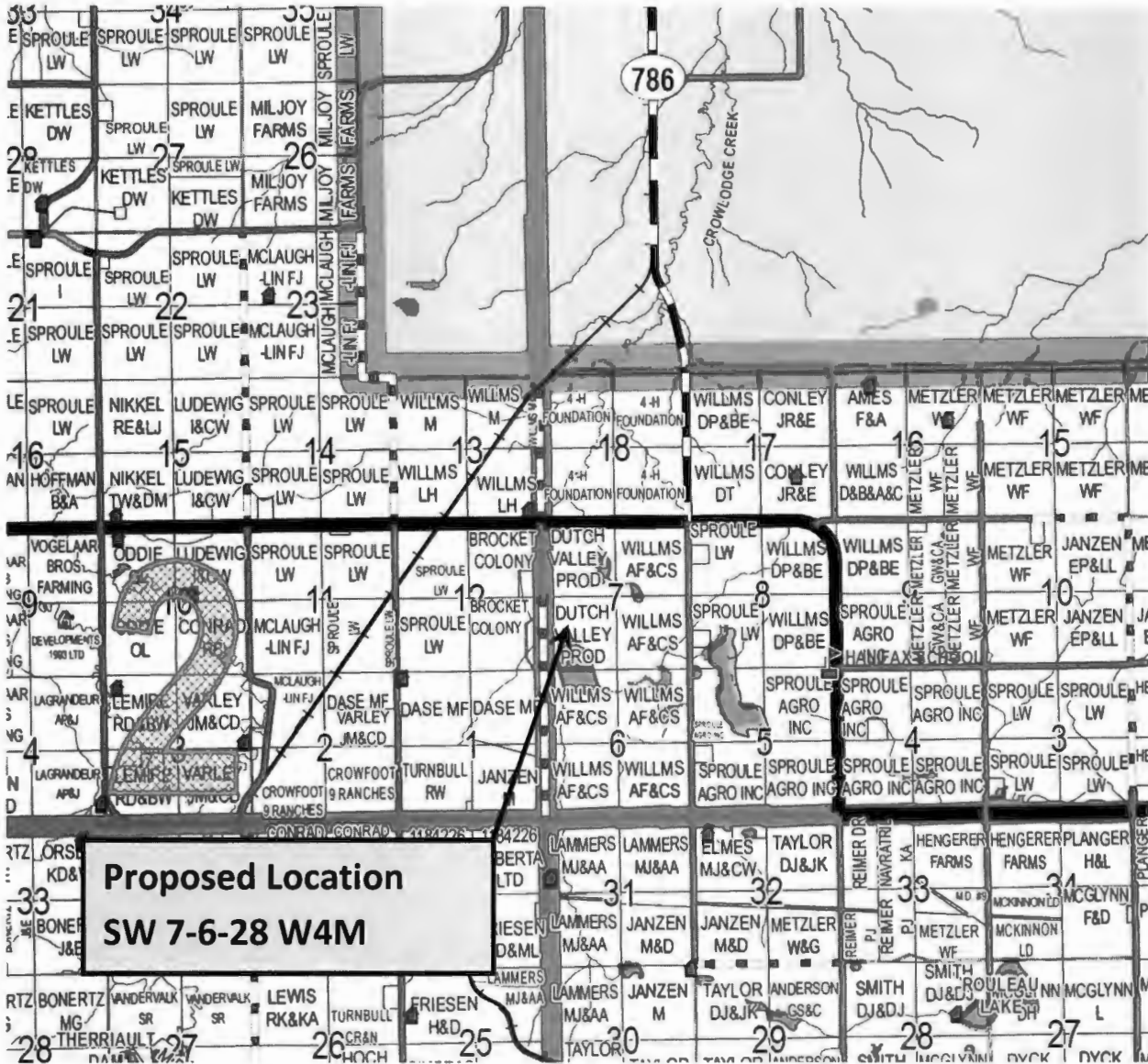
Respectfully Submitted,



Roland Milligan

- Enclosure(s) No. 1 Letter from Western Mud Slingers Dated May 14, 2018  
No. 2 Bylaw No. 918A – Licensing Entertainment Events  
No. 3 GIS Map  
No. 4 Special Event Organizer Notification as submitted to AHS

**LOCATION MAP  
SW 7-6-28 W4M**



**Western Mud Slingers  
Pincher Mud Bogs  
July 14th, 2018**

Re: By-Law 918A Entertainment Events

May 14, 2018

The western mudslingers are part of a southern Alberta mud racing association that host events all over southern Alberta from Raymond to Hilda. On July 14<sup>th</sup>, the Western mudslingers are planning a mud bog on Lloyd Sproule's land in the SW7-6-28-W4. The event will start at 11:00am and run roughly to 5:00pm. we are guessing that we will have 500-700 spectators and 50 drivers.

Mustangs High School Football team is volunteering their time in return we are donating a portion of our proceeds back to the team.

So far, we have most the tasks completed to make this a successful event.

-Insurance will be provided through the co-operators insurance

-Security provided as per AGLC License requirements.

-RCMP are aware of the event.

-There will be two paramedics onsite,

-12 Washrooms will be provided

-two firemen will be onsite with first responder unit and an additional water tanker with 56000L of water

-Garbage bins, cans and ashtrays will be provided

-The Elks are providing concession and beer Gardens (required AGLC security)

-We have booked the legion bus to drive people back to town

-Adequate parking will be provided with volunteers parking the vehicles

Any question please does not hesitate to call.

President, Greg Charier

Vice President, Russ Domolewski 1

- (b) A written statement of the kind, character, or type of entertainment event which the applicant proposes to conduct, operate or carry on.
  - (c) If more than one entertainment event is planned or if it is anticipated that unplanned events shall be allowed within the entertainment event, whether by the Licencee or otherwise, the Licencee shall ensure that any event not specifically licenced is approved by the Licencing Officer, prior to the time that such event shall take place. No unlicenced event shall be permitted by the Licencee.
  - (d) The address or legal description of property where the proposed entertainment event is to be conducted, operated, or carried on. Additionally, the applicant shall submit proof of ownership of the place where the entertainment event is to be conducted or a statement signed by the owner of the premises indicating his consent that the site be used for the proposed entertainment event.
  - (e) The date or dates and the hours during which the the entertainment event is to be conducted.
  - (f) An estimate of the number of customers, spectators, participants, and other persons expected to attend the entertainment event for each day it is conducted.
  - (g) The names and addresses of anyone contributing, investing, or having a financial interest greater than five hundred (\$500.00) dollars in producing the entertainment event.
  - (h) A financial statement to give assurance of the ability of the applicant to meet the conditions of the licence being applied for.
  - (i) A detailed written explanation of the applicant's plans to provide security and fire protection, water supplies and facilities, sewage and drainage facilities, food supplies and facilities, sanitation facilities, first aid facilities and services, vehicle parking spaces, vehicle access policing and on-site traffic control and, if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities. The applicant's plans shall include what provisions shall be made for numbers of spectators in excess of the estimate, provisions for the clean-up of the premises and provisions for the removal of rubbish after the entertainment event has concluded. A plot plan showing the arrangement of the facilities, including those for parking, egress and ingress, shall be submitted with such application.
5. Every person or corporation applying for a Licence, pursuant to this By-law shall satisfy the Licencing Officer that he is able to meet the conditions and requirements set out in this By-law or imposed by Licencing Officer.



6. Every Licencee to conduct an indoor-outdoor entertainment event shall be subject to the following conditions and requirements:
- (a) Security Protection: Every Licencee shall provide, at his own expense, security protection. This shall include the provision of a minimum of one security officer for every 100 persons expected to be in attendance.
  - (b) Water and Sanitation Facilities: Every Licencee shall provide an ample supply of potable water for drinking and sanitation purposes at the site of the entertainment event. The minimum supply of water to out-door entertainment events shall be 68 litres of water for each person in attendance per day. All water shall meet Canadian Drinking Water Standards. Public and private flush-type water closets, lavatories and drinking facilities and sewage and drainage systems and items incidental to the operation of the foregoing shall be required as determined by the Licencing Officer. This condition shall only be deemed to have been met where the Licencing Officer has accepted such arrangements as satisfactory.
  - (c) Food Concessions: Where the proposed entertainment event is to be held a distance of 200 metres from public eating places, food handling places or like establishments, the applicant shall provide such food facilities as may be required by the Licencing Officer to adequately provide food services to those persons attending the entertainment event.
  - (d) Every Licencee shall be required to furnish such trash cans and garbage receptacles as may be required by the Licencing Officer. An adequate supply of plastic bag liners to fit the trash cans shall be provided and each container shall at all times have a plastic bag liner inserted and, when full, it shall be tied and removed and a new plastic bag liner inserted. The pickup and removal of trash, refuse, garbage and rubbish shall be at least once a day or more often if required by the Licencing Officer. A signed contract with an approved refuse-collector shall be submitted and filed with the Licencing Officer. The removal of all trash and refuse shall be at the Licencee's expense.
  - (e) First Aid Facilities: Every Licencee shall provide such first aid facilities at the site of the entertainment event, as may be required by the Licencing Officer. The Licencee shall provide ambulance services to transport persons attending the entertainment event from the site of the entertainment event to the nearest hospital where need arises. The extent of ambulance service shall be as required by the Licencing Officer. Where a proposed entertainment event is expected to attract a large number of persons to a site located a distance of five (5) kilometres from adequate existing treatment facilities, the Licencee may be required to provide emergency medical treatment facilities and personnel on the premises of the entertainment event.

- (f) **Parking Areas:** Every Licencee shall provide adequate parking spaces for persons attending the entertainment event by motor vehicle. The Licencee may be called upon to provide a separate parking space for every two (2) persons expected to attend the entertainment event by motor vehicle. Such parking areas shall be clearly marked and controlled. The Licencing Officer shall approve an applicant's "parking plan" before the licence shall be issued.
  - (g) **Access and Parking Control:** The Licencee shall provide adequate ingress and egress to the entertainment event premises and parking areas, ensure that necessary roads, driveways and entrance ways shall exist to insure the orderly flow of traffic into and out of the premises from a highway or road which is part of the highway system maintained by the Municipality. A special access way for fire equipment, ambulances and other emergency vehicles will be required. The Licencing Officer shall approve the Licencee's plan for ingress and egress before a licence shall be issued. Additionally, any Licencee shall be required to show that adequate traffic guards are employed to insure orderly traffic and relieve traffic congestion in the vicinity of the entertainment event area.
  - (h) **Hours of Operation:** All entertainment events, which are subject to a licence, pursuant to the provisions of the By-law, shall close and cease operations continuously between the hours of 2:00 AM and 6:30 AM of each and every day.
  - (i) **Communications:** The Licencee shall be required to establish a communication system for public use where ordinary communications are not available. The Licencing Officer may require a provision of a mobile phone at the site of the entertainment event.
  - (j) **Miscellaneous:** The Licencing Officer may impose such additional conditions as are reasonably calculated as necessary to protect the health, welfare and property of local residents and persons attending the entertainment event.
7. A Licencee shall comply with all relevant Federal, Provincial or Municipal laws in existence.
8. The Licencing Officer may grant relief from any of the above requirements where it appears that such an action is in the best public interest. This ability to grant relief shall be limited to those items within the control of the Licencing Officer under this By-law and does not relieve the Licencee from any conditions or requirements imposed by law, contract or otherwise.
9. Any person or corporation who:
- a) Operates, maintains, conducts or advertises an entertainment event in the Municipal District of Pincher Creek No. without first having obtained the licence required by this By-law, or

(b) and having obtained the licence, fails to comply with the conditions set out in this By-law, or attached to a licence;

is guilty of an offense and is liable on conviction to a fine of not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) and not less than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) for every day the offense continues and in default of payment, to imprisonment for a term not exceeding thirty (30) days.

Read a first time this 23  
day of March, AD, 1993  
Henry F. Huddell  
REEVE  
Orin L. Smith  
ADMINISTRATOR

Read a second time this  
23 day of March, AD, 1993  
Henry F. Huddell  
REEVE  
Orin L. Smith  
ADMINISTRATOR

Read a third time and  
finally passed this 23  
day of March, AD, 1993  
Henry F. Huddell  
REEVE  
Orin L. Smith  
ADMINISTRATOR

ENCLOSURE No. 3

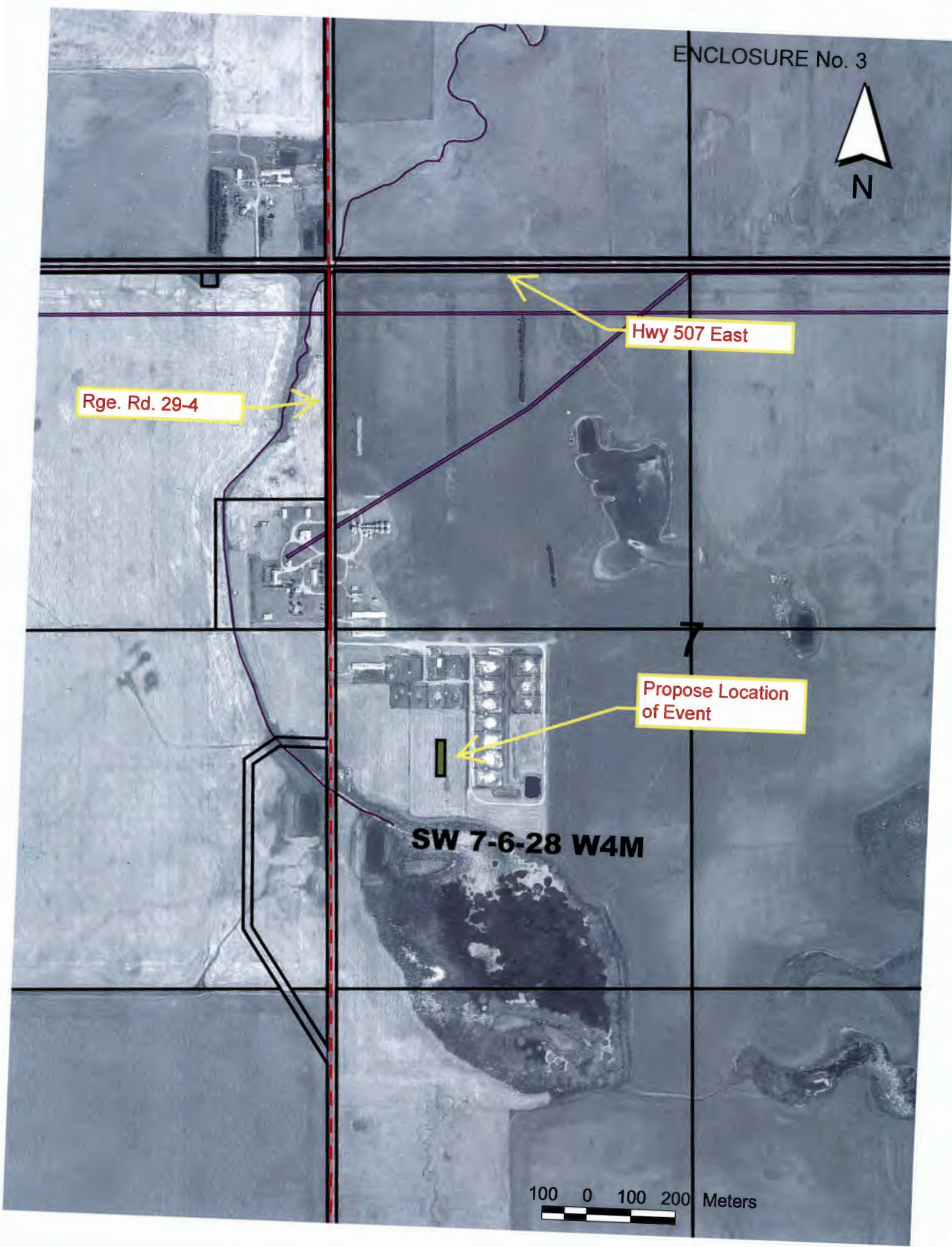
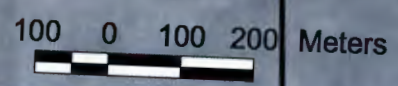


Rge. Rd. 29-4

Hwy 507 East

Propose Location of Event

SW 7-6-28 W4M





## Special Event Organizer Notification

### Environmental Public Health

Forward completed notifications to your nearest Environmental Public Health office. Information is available on Page 4.  
Be sure to include a map of your site layout.

#### Event Information

Name of special event PINCHER CREEK MUD BOG

Address of event SW7-6-28-W5

Date(s) of event (dd-mm-yy) 14-07-28-W5 to (dd-mm-yy) \_\_\_\_\_

Daily event start time 930  AM  PM Estimated daily attendance 500-700

Daily event end time 530  AM  PM

#### Applicant Information

Name of event organizer GREG CHARTIER (WESTERN MUD SLINGERS)

Address \_\_\_\_\_

City PINCHER CREEK

Province Alberta



Postal code T0K1W0

Phone number \_\_\_\_\_

Alternate phone number/fax \_\_\_\_\_

Email GREG.CHARTIER@FORTISALBERTA.COM

Provide contact information for representative who will be available on-site, if event organizer will not be available.

Name RUSS DOMEWLUSKY

Phone number 4

#### Public Washrooms & Handwashing Stations

##### Permanent Washroom Facilities

Will there be permanent washroom facilities available to the public at this event?  Yes  No

Number of toilets \_\_\_\_\_



Number of handwashing stations \_\_\_\_\_



##### Temporary Washroom Facilities

Will there be temporary washroom facilities available to the public at this event?  Yes  No

Number of toilets 13



Number of handwashing stations 13



Number of hand sanitizers 13



(must be approved by the Public Health Inspector)

**Vendor Services**

What potable water services are being provided for vendors? Please indicate name of the municipal water supply or approved water hauler, as applicable.

BOTTLED WATER FROM VENDORS////TRIPPLE T HOLDING TANKS

Where are the vendors disposing of water during the event? HOLDING TANKS

Where will garbage be disposed of? GARBAGE BARRELS BIG GREEN BINS

**Event Organizer Restrictlons (Food)**

Are there any restrictions or requirements relating to food services at this event?  
e.g. Organizer does not allow frying or grease-laden vapours in event hall. Organizer requires all foods be prepared in site kitchen.

Yes  No

If yes, please describe.

**Event Organizer Provisions**

Will the event organizer be providing equipment or services to food vendors as part of this event?  
e.g. Organizer will provide handwashing sinks, garbage bins, garbage removal, dishwashing sinks or other food preparation items.

Yes  No

If yes, please describe.

CLEAN UP SITE WHEN DONE

**Site Layout**

Attach a map providing locations of:

- all food and beverage vendors (include alcoholic beverage vendors)
- washrooms and washroom handwashing stations (include permanent and temporary facilities)
- garbage facilities

Complete the Vendor List on page 3

**Signature**

I certify that this information is true and correct, to the best of my knowledge.

Signature *Greg Charter* Date May 14, 18  
Name Greg Charter

**For Office Use Only**

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_ Inspection Required?  Yes  No

Inspectors Assigned \_\_\_\_\_

**Vendor Listing**

Please provide the name, phone number and email address for anyone providing food or beverages at this event. Include anyone providing alcoholic beverages and food samples. Include additional sheets, if necessary.

Please note: Each vendor must provide a Special Event Vendor Notification ([Click here](#)) found at [www.albertahealthservices.ca/8302.asp](http://www.albertahealthservices.ca/8302.asp) ([Click here](#)) under Special Events.

Name of Operation	Contact Person	Phone Number & Email Address	Foods/Beverages Served
PINCHER CREEK ELKS	KEN NEUMAN	KNEUMAN@TELUSPLANET.NET 403-627-4713	BEER BURGERS POP WATER CHIPS
WAFFLE WAGON	LIEVE PARASIS	THE WAFFLE WAGON@HOTMAIL.COM	WAFFLES JUICE WATER POP CHIPS



**Alberta Health Services**

**Special Event Organizer Notification**  
Environmental Public Health  
Contact Information

Email, fax or mail your completed Special Event Organizer Notification to the nearest address below. A map is provided for your reference.

**Northern Alberta**

Environmental Public Health  
[north.specialevents@albertahealthservices.ca](mailto:north.specialevents@albertahealthservices.ca)  
Phone: 780-513-7517  
Call for correct fax number.

**Edmonton Area**

Environmental Public Health  
[edm.specialevents@albertahealthservices.ca](mailto:edm.specialevents@albertahealthservices.ca)  
Phone: 780-735-1800  
Fax: 780-735-1802

**Central Alberta**

Environmental Public Health  
[central.specialevents@albertahealthservices.ca](mailto:central.specialevents@albertahealthservices.ca)  
Phone: 403-356-6367  
Toll-free: 1-877-360-6366  
Fax: 403-356-6433

**Calgary Area**

Environmental Public Health  
[specialevents@albertahealthservices.ca](mailto:specialevents@albertahealthservices.ca)  
Phone: 403-943-2295  
Toll-free: 1-855-943-2288  
Fax: 403-943-8056

**Southern Alberta**

Environmental Public Health  
[south.specialevents@albertahealthservices.ca](mailto:south.specialevents@albertahealthservices.ca)  
Phone: 403-388-6689  
Toll-Free: 1-877-355-6689  
Fax: 403-328-5934





June 1, 2018

TO: Roland Milligan, Interim CAO

FROM: Janene Felker, Director of Finance

SUBJECT: **Public Auction – Conditions and Reserve Bids**

### 1. Origin

As required by the *Municipal Government Act*, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year at March 31<sup>st</sup>. Any parcel of land that is shown on the 2017 tax arrears list which remains in arrears as of March 31, 2018 must be offered for sale at public auction. When there is a need for public auction, Council is required to set an auction date and a minimum sale price for the properties.

### 2. Background/Comment

Currently, there are two properties remaining on the MD's 2017 tax arrears list. Taxservice has been in contact with both owners. The property owners have up until the start of the auction to pay the tax arrears and avoid the auction.

Administration would like to schedule the auction date for Wednesday, November 7, 2018 at 9:00am in the Administration Building – Council Chambers, which will be advertised as per the MGA. It is recommended that Council set minimum bid prices. Our assessor has provided his opinion on the value of these properties. Also, the terms and conditions for the public auction must be accepted by council.

### 3. Recommendation

That Council approve the attached Terms and Conditions for the 2018 Public Auction as presented;

And that, Council set Wednesday, November 7, 2018 at 9:00am as the public auction date;

And that, Council establish the following reserve bids for the properties currently being offered for sale at the 2018 Public Auction. The bid amounts are the opinion of the M.D.'s assessor.

Roll number	Legal Description	Reserve Bid
0258.000	328 Robinson Ave	\$ 200,000
0384.000	464 Patton Ave	\$ 190,000

Respectfully Submitted,

  
Janene Felker, Director of Finance

Reviewed By: Roland Milligan, Interim CAO 

Date: 2018/05/31

## Public Auction – Terms and Conditions

---

1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time prior to the auction.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
  - a. The full purchase price if it is \$10,000 or less; OR
  - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

# M.D. of Pincher Creek No. 9 Statement of Cash Position

E3b

## Month Ending May 2018

<b>BANK STATEMENT C.I.B.C.</b>	<b>May</b>	<b>April</b>
<b>General Accounts</b>		
Bank Statement Balance	997,689.97	(187,065.14)
Deposits After Month End	100,715.58	69,795.31
Cash On Hand	600.00	600.00
Outstanding Cheques	(18,079.15)	(159,343.87)
<b>Month End Cash Available (Overdrawn)</b>	<b>1,080,926.40</b>	<b>(276,013.70)</b>

<b>M.D.'S GENERAL LEDGER</b>	<b>May</b>	<b>April</b>
Balance Forward from Previous Month	(276,013.70)	48,303.44
<b>Revenue for the Month:</b>		
Receipts for the Month	2,149,465.29	702,066.09
Interest for the Month	51.92	1,090.77
Transfer from Short Term Investments	64,064.05	834,443.29
<b>Disbursements for the Month:</b>		
Cheques Written	(541,953.49)	(1,074,618.56)
Payroll Direct Deposits and Withdrawals	(277,616.75)	(364,816.55)
Electronic Withdrawals - Utilities and VISA	(36,413.95)	(37,715.59)
Banking Transaction Fees	(656.97)	(764.60)
Transfer to Short Term Investments		(384,001.99)
<b>M.D.'s General Ledger Balance at Month End</b>	<b>1,080,926.40</b>	<b>(276,013.70)</b>

<b>SHORT TERM INVESTMENTS - C.I.B.C.</b>	<b>May</b>	<b>April</b>
MSI Capital Grant Advances	4,803,191.69	4,796,470.66
Public Reserve Trust Funds	97,729.60	97,592.85
Tax Forfeiture Land Sales	13,725.88	13,706.67
Recycling Committee	31,313.18	31,269.36
Water Intake Advance	433,100.92	446,949.15
Water For Life Advance	1,372,982.70	1,420,604.83
	<b>6,752,043.97</b>	<b>6,806,593.52</b>

<b>LONG TERM INVESTMENTS</b>	<b>May</b>	<b>April</b>	<b>Annual Rate</b>	<b>Original</b>	<b>Original</b>
<b>Financial Institution</b>	<b>Market Value</b>	<b>Market Value</b>	<b>of Return</b>	<b>Investment</b>	<b>Investment</b>
			<b>2017</b>	<b>Date</b>	<b>Amount</b>
C.I.B.C. Wood Gundy - Bonds	8,652,275.00	8,644,598.00	1.14%	Nov-88	1,255,915.75

### COMMENTS

<b>June Items of Note</b>	<b>Amount</b>
Revenue In - 2018 Tax Revenue	9,500,000.00
Expense Out - Recreation Contribution	(296,500.00)
Expense Out - Cemetery Contribution	(45,960.00)
Expense Out - School Requisition	(664,866.09)
Expense Out - Debenture Payment	(289,996.00)
Expense Out - Library Board	(53,000.00)
Expense Out - PC Emergency Services	(131,444.00)
Expense Out - Finning Compactor	(269,220.00)

This Statement Submitted to Council this 12th Day of June 2018.

Accounting Clerk 3



Director of Finance



INTERIM CHIEF ADMINISTRATIVE OFFICER'S REPORT

E4a

May 23, 2018 to June 7, 2018

**DISCUSSION:**

- May 22, 2018 Council Committee
- May 22, 2018 Regular Council
- May 23, 2018 Meeting with Planner and Castle Mtn. Resort Inc., ASP
- May 29, 2018 AMSHA Training: Supervisors Role  
Hazard ID, Assessment, and Control
- May 29, 2018 AMSHA Training: Formal Workplace Inspections  
Incident Investigation
- May 29, 2018 Julie Hamilton Presentation
- June 5, 2018 Planning Session
- June 5, 2018 Subdivision Authority
- June 5, 2018 Municipal Planning Commission Council Committee

**UPCOMING:**


- June 11, 2018 Back to being Director of Development and Community Services
- June 12, 2018 Council Committee
- June 12, 2018 Regular Council

**OTHER**

**RECOMMENDATION:**

That Council receive for information, the Interim Chief Administrative Officer's report for the period of May 23, 2018 to June 7, 2018.

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Prepared by: Interim CAO, Roland Milligan Date: June 7, 2018  
Presented to: Council  Date: June 12, 2018

**Administration Call Log**

	<b>Division</b>	<b>Location</b>	<b>Concern / Request</b>	<b>Assigned To</b>	<b>Action Taken</b>	<b>Request Date</b>	<b>Completion Date</b>
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries. September 7, 2017 Landowner has contacted the office to inform us that he is actively removing debris and will continue to clean the site further. Had a meeting with the landowner regarding the storage issue. Landowner has agreed to start clean-up on the site. A plan to monitor and confirm clean-up is being prepared.	November 17, 2016	
79	2	NW 35-05-30-W5	Industrial use of building. Blowing Materials	Roland	An email was sent to the President of the company that is utilizing the building, enquiring as to the current use.	May 19, 2017	



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS  
**RECEIVED**

**Special F1a  
Advocacy Fund**

24, rue Clarence Street  
Ottawa, Ontario K1N 5P3  
T. 613-241-5221  
F. 613-241-7440

MAY 18 2018  
M.D. OF PINCHER CREEK

**Kay, Wendy**  
**Municipal District of Pincher Creek No. 9**  
**PO Box 279 753 Kettles Street**  
**Pincher Creek, Alberta T0W 1W0**  
**Canada**

INVOICE/FACTURE: ORD-18328-B6Q1J4

DATE: 05/04/2018

ACCOUNT/COMPTE: 51647

HST # / No. de TVH: 11891 3938 RT0001  
QST # / No. de TVQ: 1202728231 TQ 0001

ITEM/DESCRIPTION	RATE/TAUX	TAX/TAXE	TOTAL
Contribution year 1 // année 1	\$50.00	\$2.50	\$52.50
Contribution year 2 // année 2	\$50.00	\$2.50	\$52.50
<b>SUBTOTAL/SOUS-TOTAL:</b>			\$100.00
<b>GST/TPS:</b>			\$5.00
<b>TOTAL:</b>			\$105.00

**Learn all about FCM's Special Advocacy Fund and your voluntary contribution:**  
<http://fcm.ca/advocacyfund>

**PAYMENT / PAIEMENT**

By cheque payable to / Par chèque à l'ordre de  
Federation of Canadian Municipalities  
Fédération canadienne des municipalités

**By Electronic Funds Transfer/  
Par transfert de fonds électronique**

Royal Bank of Canada (RBC)  
90 Sparks St, Ottawa, ON K1P 5T7  
Transit Number/Numéro de transit: 00006  
Account Number/Numéro de compte: 1006063  
accountsreceivable@fcm.ca

Choose your preferred payment option below / Veuillez choisir votre option de paiement:

Acct# 51647

Payment Amount / Montant Payé

Option 1 - Full payment / Paiement complet

OR / OU

Option 2 - Partial payment / paiement partiel

Due immediately - Year 1 - contribution /  
Échéance immédiate - contribution - année 1

Due April 1st, 2019 - Year 2 - contribution /  
Échéance le 1er avril 2019 - contribution - année 2



## Dear Members

Your FCM Board of Directors is taking steps to propel local governments to new heights through Federal Election 2019, and the crucial months following. This needs to be our biggest effort ever. That's why, in March, your Board approved a Special Advocacy Fund to help make that happen.

As you know, FCM has a long track-record of delivering gains for municipalities, like the permanent Gas Tax Fund. Starting with Election 2015, we've shaped game-changing investments in local priorities like never before, and we've achieved new levels of influence for local governments. Now more than ever, all federal parties understand that local solutions tackle national challenges.

Our Election 2015 breakthrough has created new opportunities, and new expectations. To seize this moment — and to build on our historic gains — we need the right tools. We can't risk seeing federal parties move on from local priorities. Election 2019 is our vital opportunity to make municipal progress "the new normal," and to keep our priorities front-and-centre for years to come.

As the order of government closest to daily life, Canadians count on us to build more vibrant and livable communities. This is our moment. Together, we can continue to deliver.

JENNY GERBASI  
FCM President



To learn more about  
FCM's Special Advocacy Fund, visit  
[fcm.ca/advocacyfund](http://fcm.ca/advocacyfund)



# Seizing Our Moment, Securing Our Future

FCM's Special Advocacy Fund



# FCM delivers for municipalities

## Now we need to take the next step

Starting with our Election 2015 breakthrough, FCM's hard work and influence has significantly shaped historic gains for local governments, including:

- ▶ The **Investing in Canada Infrastructure plan** — a 12-year, \$180 billion federal investment in local infrastructure, from public transit to wastewater system upgrades.
- ▶ Canada's first-ever **national housing strategy**, including key commitments to repair and build affordable housing across the country.
- ▶ A strengthened **seat at the table**, including through unprecedented engagement with federal, provincial and territorial ministers, as well as with opposition leaders and the Prime Minister.
- ▶ A **predictable federal allocation model** for transit expansions that put municipalities in the driver's seat.
- ▶ A \$2 billion **rural and northern infrastructure fund** — the biggest investment of its kind in a generation.
- ▶ Better access to **high-speed broadband** through the federal Connect to Innovate program and the CRTC decision to mandate universal broadband access.
- ▶ New **capacity-building programs** on asset management and climate change — led by FCM — as well as a new \$125 million capital investment in FCM's Green Municipal Fund.

### ▶ What is the Special Advocacy Fund?

The last federal election was a turning point that propelled municipal priorities onto the national agenda like never before. The next election is a vital opportunity to build on those gains. To ensure we have the right tools to seize this moment, FCM's Board of Directors has approved a 2-year Special Advocacy Fund. This fund is supported by FCM members using a fee structure similar to how membership fees are determined.

### ▶ What will the fund be used for?

The Special Advocacy Fund will drive FCM's largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach, and an innovative communications and media plan. It means an extended campaign that keeps municipal priorities front-and-centre heading into Election 2019, as well as in the crucial first months of a new government.

### ▶ Is the fund mandatory?

The Special Advocacy Fund is voluntary, and not tied to FCM membership. However, it's a vital opportunity for municipalities to take our historic progress to new heights and to continue to deliver for Canadians the same way we always have — together.

"Our choice in the next federal election is simple: either we continue to move forward as local governments, or we fall back. If we get this right, we'll see federal parties competing to support municipal priorities. We'll see a federal government that understands why full partnership with municipalities is the only way forward. Election 2019 is our opportunity to make that happen. We can't leave anything to chance."

**Don Iveson**  
*Mayor, Edmonton, AB*

"FCM has proven that it can deliver for communities of all sizes. We saw this in the last election, when our work put local issues on the federal map. We've seen it since then through the unprecedented federal investments that FCM has helped secure. Now we need to take this advocacy to the next level, to build our local priorities into the heart of the next government's mandate."

**Ray Orb**  
*Reeve, Rural Municipality of Cupar No. 218, SK*

To learn more about  
FCM's Special Advocacy Fund, visit  
[fcm.ca/advocacyfund](http://fcm.ca/advocacyfund)



May 23, 2018

Dear Councilor B. Hammond  
MD of Pincher Creek No.9  
Address:

The Alberta Rural Development Network (ARDN) is a not for profit created through a voluntary partnership of Alberta's public post-secondary institutions, formed for the purpose of using their combined expertise to support rural development and assist rural communities to grow through research and learning.

As a proven partner of the federal government, we have developed a reputation for being a reliable conduit to connect resources with rural communities. Through Service Canada's Homelessness Partnering Strategy (HPS), the ARDN is responsible for delivering funding to rural and remote communities within the province of Alberta. Over the last five years, we have successfully allocated over \$4.5 million into projects and services that prevent and reduce homelessness.

Our methods and processes have been tried and tested through our continued partnership with municipalities, social support agencies, and the federal government. In addition, of all the rural development institutes and organizations across Canada, the ARDN is the only one that has access to the combined expertise and capacity of multiple post-secondary partners. Through this unique arrangement, our initiatives to address the issue of rural housing and homelessness are grounded in academic research. We are well-suited to carry out our mandate of improving rural Albertans' quality of life and the vibrancy of rural communities through research and learning.

Rural communities often do not have the resources and expertise to go through the lengthy process of performing research, filling out funding applications, and ultimately building single family and multi-unit affordable housing projects.

In 2015, after being contacted by more than 40 rural communities regarding their need for affordable housing, the ARDN created the Sustainable Housing Initiative (SHI), which helps communities conduct research so they are not only informed about their options and opportunities for housing, they also understand the processes and steps needed to build and manage affordable housing. The Alberta Rural Development Network (ARDN) is a not for profit created through a voluntary partnership of Alberta's public post-secondary institutions, formed for the purpose of using their combined expertise to support rural development and assist rural communities to grow through research and learning.

I am writing to you today to confirm that the ARDN was engaged by the Town of Pincher Creek to support the exploration of affordable housing options and opportunities that would be operationally sustainable, meaning there would be no or zero operational deficit calculated on an annualized basis. As a non for profit organization, the ARDN does not have the authority, nor the organizational mandate to impose financial liabilities on the Town of Pincher Creek, the Municipal District of Pincher Creek No. 9 and or the Village of Cowley as it relates to capital costs and or operational deficits on future affordable housing projects.

Sincerely

Joshua Benard  
Program Director – Housing  
Alberta Rural Development Network

CC:  
Mayor D. Anderberg, Town of Pincher Creek  
Councillor B. McGillivray, Town of Pincher Creek  
Councillor S. O'Rourke, Town of Pincher Creek  
M. Loeffler, CAO Pincher Creek Foundation  
D. Urbach, Pincher Creek Foundation  
Reeve Q. Stevick, MD of Pincher Creek No.9  
Mayor W. Mickels, Village of Cowley

## **Memorandum of Understanding**

Between

Town of Pincher Creek  
("the Project Proponent")

And

Village of Cowley  
Municipal District of Pincher Creek  
Pincher Creek Foundation  
("the Advisory Committee")

### **Purpose**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Project Proponent and the Advisory Committee to:

1. Provide critical feedback on the development of the following activities and deliverables:
  - Project-specific affordable housing strategy.
  - Project-specific analysis of need and demand.
  - Community consultation.
  - Preliminary analysis of financial viability.
  - Business case.
  - Capital planning submission.

To gain a clear understanding and consensus on how to structure an agreement between the Town of Pincher Creek and the Housing Management Body (the Pincher Creek Foundation) while ensuring that there are absolutely no financial obligations including but not limited to capital expense and or requisition payments for any operational deficits to both the Village of Cowley or the Municipal District of Pincher Creek.

### **Background**

The Project Proponent has engaged the ARDN to conduct a project-specific affordable housing strategy, project-specific analysis of need and demand, community consultation, preliminary analysis of financial viability, business case, and a capital planning submission. Due to the requirements of the Provincial Government, any provincial funding from the Ministry of Seniors and Housing must flow through the local Housing Management Body (the Pincher Creek Foundation).

### **Roles**

The goal of this MOU is to work together to contribute to the social wellness of the broader community through a collaborative and consultative approach. Two representatives from each party would be designated to participate. This goal will be accomplished by undertaking the following activities (more or less) chronologically:

- Attend meetings.
- Provide feedback on the process and deliverables.
- Review drafts of each deliverable and provide feedback.
- Identify the priority needs, with respect to building affordable housing that is sustainable.
- Make recommendations.
- Report back to their respective local councils on the process.

### **Reporting**

The parties will establish an open and transparent, regularly scheduled communication format that will respect all parties' need to be fully informed as it relates to all aspects of this process.

### **Financial Obligations**

This MOU is not a commitment of financial responsibility.

### **Duration**

This MOU is at-will and may be modified by mutual consent of authorized officials from each party. This MOU shall become effective upon signature by the authorized officials from each party and will remain in effect until modified or terminated by any one of the parties by mutual consent. In the absence of mutual agreement by the authorized officials from each party this MOU shall end on March 31, 2019.

**Authorized Officials**

**Town of Pincher Creek**

Representative:

Signature:

Date:

Address:

Phone:

Email:

**Village of Cowley**

Representative:

Signature:

Date:

Address:

Phone:

Email:

**Municipal District of Pincher Creek**

Representative:

Signature:

Date:

Address:

Phone:

Email:

**Pincher Creek Foundation**

Representative:

Signature:

Date:

Address:

Phone:

Email:

DRAFT

**Tara Cryderman**

---

**From:** Roland Milligan  
**Sent:** Wednesday, June 6, 2018 2:05 PM  
**To:** Tara Cryderman  
**Subject:** FW: Emergency Management Act Engagement Session Invitation

Information Action for the next week.

The sessions in Lethbridge take place on Monday, June 25<sup>th</sup>.

Regards,  
Roland Milligan  
Director of Development and Community Services  
M.D. of Pincher Creek No. 9  
PO Box 279, Pincher Creek, AB T0K 1W0  
Ph: 403.627.3130 Fx: 403.627.5070  
[rmilligan@mdpincercreek.ab.ca](mailto:rmilligan@mdpincercreek.ab.ca)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

**From:** MA AEMA Mailbox [mailto:[aema@gov.ab.ca](mailto:aema@gov.ab.ca)]  
**Sent:** Wednesday, June 6, 2018 1:09 PM  
**To:** MA AEMA Bill8input <[ma.aemabill8input@gov.ab.ca](mailto:ma.aemabill8input@gov.ab.ca)>  
**Subject:** Emergency Management Act Engagement Session Invitation

Emergency Management Colleagues,

I am pleased to inform you that the Alberta Emergency Management Agency is inviting you to provide input on the upcoming changes to Alberta's emergency management legislative framework.

Your input is being sought on the proposed changes to the *Emergency Management Act* and on the development of the new Local Authority Emergency Management Regulation to ensure changes work for both the province and communities.

Bill 8, the *Emergency Management Amendment Act*, was introduced in the Alberta Legislature on April 3, 2018. Debate on Bill 8 was held over until the fall sitting of the Legislature to allow the Government of Alberta to engage with stakeholders.

The changes in Bill 8 were identified through post-incident assessment reports, cross-jurisdictional scans of legislation and regulations, and through working with Alberta's communities. By updating our emergency management legislative framework, Alberta will be better prepared to address the risks posed by the increasing frequency and severity of disasters.

You can provide your input in two ways, either in person by attending one of the upcoming engagement sessions, or online by completing the discussion guide and submitting your input by email. The discussion guide is available at: [www.aema.alberta.ca](http://www.aema.alberta.ca) and can be submitted to [ma.aemabill8input@gov.ab.ca](mailto:ma.aemabill8input@gov.ab.ca).

The engagement sessions will start with a brief overview of the amendments in Bill 8 and the proposed requirements for the new Local Authority Emergency Management Regulation. Following this presentation, there will be an opportunity for session attendees to circulate between stations where they will hear more about proposed changes by topic and have an opportunity to provide their input.

To help prepare for these engagement sessions, I encourage you to review the discussion guide prior to your session. This preparation will allow us to effectively capture your input at the session.

Each engagement session is structured so the morning (8:15 a.m. to 12 p.m.) is available for elected officials and the afternoon (1 to 4:30 p.m.) is for municipal administration representatives. The engagement sessions will be held at:

- Fort McMurray – June 18, 2018 at the Radisson Hotel & Suites (435 Gregoire Dr.)
- Grande Prairie – June 20, 2018 at Podollan Inn & Spa (10612 99 Ave.)
- Lethbridge – June 25, 2018 at the Coast Lethbridge Hotel (526 Mayor Magrath Dr. S)
- Calgary – June 26, 2018 at the Executive Royal Hotel Calgary (2828 23 St. NE)
- Edmonton – June 28, 2018 at the Chateau Nova Yellowhead (13920 Yellowhead Trail)

To register for an engagement session, please visit: [www.municipalaffairs.alberta.ca/online-event-registration](http://www.municipalaffairs.alberta.ca/online-event-registration), select “Emergency Management Amendment Act Engagement” and complete the online registration form.

If you have any questions about the upcoming engagement sessions, please contact [ma.aemabill8input@gov.ab.ca](mailto:ma.aemabill8input@gov.ab.ca).

Thank you for your continued dedication to keeping Albertans safe.

Sincerely,

Shane Schreiber  
Managing Director  
Alberta Emergency Management Agency

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR94114

June 6, 2018

Dear Municipal Elected Official,

I am pleased to invite you to provide input on the upcoming changes to Alberta's emergency management legislative framework.

Bill 8, the *Emergency Management Amendment Act*, was introduced in the Legislature on April 3, 2018. Debate on Bill 8 was held over until the fall sitting of the Legislature to allow the Government of Alberta to engage with stakeholders. The changes in Bill 8 will help Alberta better address the risks posed by the increasing frequency and severity of disasters. These changes were identified through post-incident assessment reports, cross-jurisdictional scans of legislation and regulations, and through working with Alberta's communities.

Your input on the proposed changes to the *Emergency Management Act* and on the development of the new Local Authority Emergency Management Regulation is being sought so the resulting legislation and regulation work for both the province and communities.

You can provide your input in two ways, either in person by attending one of the upcoming engagement sessions, or online by completing the discussion guide and submitting your input by email. The discussion guide is available at: [www.aema.alberta.ca](http://www.aema.alberta.ca) and can be submitted to [ma.aemabill8input@gov.ab.ca](mailto:ma.aemabill8input@gov.ab.ca).

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.../2

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- Grande Prairie: June 20, 2018 at the Podollan Inn & Spa (10612 99 Avenue)
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- Edmonton: June 28, 2018 at the Chateau Nova Yellowhead (13920 Yellowhead Trail)

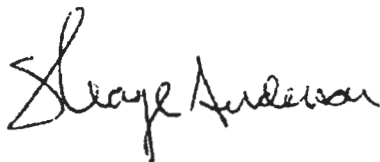
To register for an engagement session, please visit:

[www.municipalaffairs.alberta.ca/online-event-registration](http://www.municipalaffairs.alberta.ca/online-event-registration), select "Emergency Management Amendment Act Engagement" and complete the online registration form.

If you have any questions about the upcoming engagement sessions, please contact [ma.aemabill8input@gov.ab.ca](mailto:ma.aemabill8input@gov.ab.ca).

Thank you for your continued dedication to keeping Albertans safe.

Sincerely,

A handwritten signature in black ink, appearing to read "Shaye Anderson". The signature is fluid and cursive, with the first name "Shaye" being more prominent than the last name "Anderson".

Hon. Shaye Anderson  
Minister of Municipal Affairs





## TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: [reception@pinchercreek.ca](mailto:reception@pinchercreek.ca)

web page: [www.pinchercreek.ca](http://www.pinchercreek.ca)



May 17, 2018

Reeve Quentin Stevick  
M. D. of Pincher Creek No. 9  
Box 279  
Pincher Creek, Alberta  
TOK 1W0

Dear Reeve and Council,

### **Re: Project Funding Considerations**

At the May 14, 2018 Council meeting, three requests for funding support were considered by the Town of Pincher Creek. Resolutions were made to support to the following events.

Wear the Gear – Initiative supported by Emergency Services, Parent Link, Brighter Futures and Town of Pincher Creek to encourage children to wear their helmets while riding bikes in late May & June. Children with helmets will be given a “ticket” and their names entered into a draw to win a bike. The draw will be made at the *Bike Rodeo and Barbeque*, to be held on May 31<sup>st</sup> from 4:00pm – 6:00pm at the MCC Arena. The Town approved \$500 to purchase 2 bikes as prizes to support the “Wear the Gear” month initiative.

WILDR Rough Runner Event – Alecia Williams attended Council to request sponsorship for this annual event, to be held at Castle Mountain this year. Event attendance has steadily increased from the inaugural event in 2015. 300 are expected to register this year, competing in any of the 3 events. The Town approved an event sponsorship of \$1,000 (Elk Sponsor).

Lebel Mansion Elevator – Allied Arts Council representative Stacey McRae stated that the Grant Writer is assisting them with a CFEP application for the installation of an elevator at the Lebel Mansion. They were looking for a letter of support from the Town for the application as well as a commitment of funding. The total project cost is projected to be \$150,000. The Town approved \$60,000 as matching funds, the Allied Arts Council committed \$15,000 and the CFEP grant request is for \$75,000.

In addition, the following motions were passed:

That Council for the Town of Pincher Creek direct administration to request that the Municipal District of Pincher Creek consider supporting the Wear the Gear Event in addition to an invitation to the event.

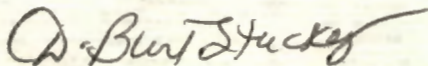
That Council for the Town of Pincher Creek direct administration to request that the Municipal District of Pincher Creek consider supporting the WILDR Rough Runner Event.

That Council for the Town of Pincher Creek direct administration to request that the Municipal District of Pincher Creek consider supporting the Allied Arts Council Elevator Project.

The purpose of this letter is to advise you of the upcoming events/projects that the Town has chosen to support recently. The M.D. of Pincher Creek may also wish to consider support for these initiatives through funding.

I have attached some event information, however, should further information or clarification be required on any of these, please contact me at 403-627-4322 or email me at [comsrvs@pinichercreek.ca](mailto:comsrvs@pinichercreek.ca). Thank you for your consideration.

Yours truly,



Diane Burt Stuckey  
Director of Community Services  
Town of Pincher Creek

Attachments

**MAY**  
**31**

**4-6pm**  
**@**  
**Pincher**  
**Creek**  
**MCC**  
**Arena**



**4th Annual Community**  
**Bike Rodeo**

**Free BBQ**  
**Helmet Fitting, Obstacle Course,**  
**Bike Safety & Bike Tune-up**  
**Stations & Prizes**  
**For children up to age 9. Bring your own bike & helmet.**  
**Brought to you by:** Brighter Futures, Pincher Creek Family Centre, Pincher Creek  
Fire Department/Emergency Service, Napi Friendship Association,  
BikePro, Town of Pincher Creek, RCMP

## Our Story

You want to associate yourself with a brand that embodies, hard work, appreciation, and the pursuit of excellence.

WILDR is just that. In it's first year, the Rough Runner was literally cobbled together in a Farmers Field.

4 years later, it has learned, grown, and advanced.

We work hard to create events that are safe, 'chosed your own adventure' challenges so participants are stretched, but can celebrate their strength.

Above all, we love 2 things:  
South Western Alberta and healthy living.

Embracing Adventure opens participants up to re-shaping their view of the world around them, and their own capabilities.

**Together, Let's get  
WILDR**

## Sponsor Levels

### TITLE SPONSOR- BEAR

T-shirts, racer bags, and photo booth bear your logo, as will all event photos. 5 corporate entries and entry to the VIP area are included. Social media spotlight, and all of the lesser levels perks  
**\$2,500**

### EVENT SPONSOR-ELK

Name on all printed materials, booth at the event, and banner at the event, in addition to 5 corporate entries and VIP area entry  
**\$1,000**

### EVENTSUPPORTER- HAWK

Mention in racer packages, social media, and at awards, plus 3 person corporate entry into the event  
**\$700**

### EVENT FRIEND- Fox

Mention in Racer Pakcages, Social Media, and at awards:  
**\$250**

## Event Overview

Partake in 1, 2 or 3 events, at Castle Mountain Resort, in Pincher Creek, AB:

### Event 1:

Wild Vertical 100m  
//June 1st, 8:01pm//

### Event 2:

Rough Trail Run  
//June 2nd, 7:30am//

### Event 3:

Rough Runner Obstacle Course Race  
//June 2nd, 1pm-3pm start heats//

WILDR.CA

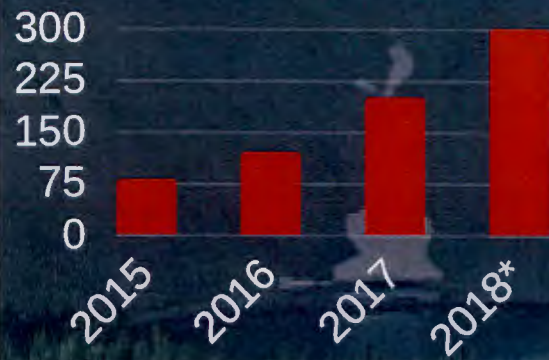
# Participant Demographics: 2017

Our Participants spent an average of \$350.00 in Pincher Creek over the course of their weekend. We expect that to rise this year with our 2 day event.

Age:	Gender:
18-25: 21%	Female 56%
25-33: 31%	Male 44%
33-40: 22%	
40-47: 17%	
48-56: 9%	

Travel Alberta EQ:  
Free Spirit

## Event Growth:



An event by:



Contact Us

WILDR FITNESS

403 627 6535

[awilliams@wstrength.ca](mailto:awilliams@wstrength.ca)

[WILDR.CA](http://WILDR.CA)

Proudly Located:

6km South of  
Pincher Creek on HWY #6

# WILDR ROUGH RUNNER

PINCHER CREEK, ALBERTA

## Showing off South

## Western Alberta

Associate yourself with the  
Spirit of South Western Alberta

Be remembered as the company  
that got runners outside their  
comfort zone,  
and into the WILD.



# TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca



**RECEIVED**

MAY 25 2018

M.D. OF PINCHER CREEK

May 23, 2018

Reeve and Council  
M.D. of Pincher Creek #9  
Box 279  
Pincher Creek, AB  
T0K 1W0

**Re: Funding Requests**

Dear Reeve and Council,

Please be advised that the Town of Pincher Creek, at the May 14, 2018 regular meeting of Council, approved the following funding requests and respectfully requests that the Municipal District of Pincher Creek #9 consider a 50% contribution.

**Wear the Gear Event – Request for Support**

**BARBER:**

That Council for the Town of Pincher Creek agree to support the Wear the Gear Event in the amount of \$500 to purchase two bicycles to be funded from general contingency fund account 7412002770.

**CARRIED 18-250**

**ANDERBERG:**

That Council for the Town of Pincher Creek direct administration to request that the Municipal District of Pincher Creek consider supporting the Wear the Gear Event in addition to an invitation to the event.

**CARRIED 18-251**

**WILDR Rough Runner – Request for Support**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to support the 2018 WILDR Rough Runner Event in the amount of \$1000 to be funded from general contingency fund account 7412002770.

**CARRIED 18-254**

**ANDERBERG:**

That Council for the Town of Pincher Creek direct administration to request that the Municipal District of Pincher Creek consider supporting the WILDR Rough Runner Event.

**CARRIED 18-255**

**Allied Arts Council – Request for Support**

**JACKSON:**

That Council for the Town of Pincher Creek agree to provide a letter of support and \$60,000 as matching funds to the Allied Arts Council Elevator Project to be funded from the capital investment fund.

**CARRIED 18-256**

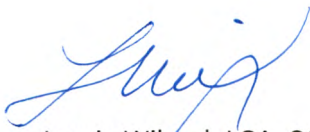
**ANDERBERG:**

That Council for the Town of Pincher Creek direct administration to request that the Municipal District of Pincher Creek consider supporting the Allied Arts Council Elevator Project.

**CARRIED 18-257**

Trusting this information to be satisfactory, we look forward to your reply.

Yours Truly,



Laurie Wilgosh LGA, CAO  
Town of Pincher Creek

/lg



## TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: [reception@pinchercreek.ca](mailto:reception@pinchercreek.ca)

web page: [www.pinchercreek.ca](http://www.pinchercreek.ca)

Action

F1f



RECEIVED

JUN 01 2018

M.D. OF PINCHER CREEK

May 28, 2018

Reeve and Council  
M.D. of Pincher Creek #9  
Box 279  
Pincher Creek, AB  
T0K 1W0

**Re: Joint Council Meetings**

Dear Reeve and Council,

Please be advised that the Town of Pincher Creek respectfully requests three regularly scheduled Joint Council meetings annually with the Municipal District of Pincher Creek #9. It is suggested that the meetings be scheduled on the evenings of the third Thursday of March, July and November, include supper and be alternately hosted by the respective Municipality.

Trusting this information to be satisfactory, we look forward to your reply.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Laurie Wilgosh".

Laurie Wilgosh LGA, CAO  
Town of Pincher Creek

/lg



**Tara Cryderman**

---

**From:** Page Murphy - Early Childhood Coalition <pcearlychildhood@gmail.com>  
**Sent:** Monday, June 4, 2018 10:24 AM  
**To:** Tara Cryderman  
**Subject:** Letter for MD Council - Land Use Partnership - Compressed File  
**Attachments:** Letter to MD & Legion - Proposal for Outdoor Play Program  
Partnership.compressed.pdf

Hello Tara,

Please find attached the Pincher Creek Parent Link Family Centre and the Pincher Creek & Area Early Childhood Coalition's letter (in compressed file form) to the MD regarding our proposal to run an outdoor play program on two parcels of MD land (Bobbie Burns Fish Pond and the parcel north of it). We will be providing the same proposal package to the Legion on June 12th for their consideration as well.

The Pincher Creek Parent Link Family Centre has met with their insurance agent to secure a copy of their liability insurance for off-site programming (a common practice for their Centre). I should be able to provide that shortly should Council like to review a copy.

Warm Regards,

Page

Page Murphy  
Coordinator  
Pincher Creek & Area Early Childhood Coalition  
Provincial Building - 782 Main Street - Room 220  
FB@pcearlychildhood

# Outdoor Play

A PROPOSAL FOR AN OUTDOOR, PLAY-BASED  
PROGRAM FOR CHILDREN 0-5 YEARS  
AND THEIR FAMILIES ON MD LAND



**CULTIVATES  
EMOTIONAL  
RESILIENCE**

THROUGH CHILD-  
LED ADVENTURE  
PLAY

**ENHANCES  
PHYSICAL  
LITERACY**

THROUGH GROSS  
MOTOR  
MOVEMENT

**STRENGTHENS  
IMPORTANT  
RELATIONSHIPS**

THROUGH SHARED  
EXPLORATION AND  
WONDER



# THE NEED

---

## Pincher Creek's Children are Struggling

In 2016 the Government of Alberta undertook a second province-wide assessment of kindergarten children to measure their development in five key areas. The Early Development Instrument (EDI) measures children's ability to meet age-appropriate developmental expectations at school entry. This data informs individual communities about how they are doing supporting families raising children 0-5 years old.

By the age of 6 years old, approximately 1 in 4 children in Pincher Creek are identified as 'at risk' for life-long emotional, physical and interpersonal struggles.

The most significant challenge our children face is emotional maturity. This is related to aggression, anger, anxiety, empathy and resilience to challenges.

Research contributes poor scores in this area to excessive screen time, a lack of opportunities for play, and limited opportunities for developing meaningful connections with family, friends and the outdoors.



## It's Not "Just" Play....

The primary vehicle for positive brain development in the early years is through child-led PLAY. True play is self-chosen and self-directed.

Play serves many valuable purposes. It is a means by which children develop their physical, intellectual, emotional, social, and moral capacities. It is a vehicle for creating and strengthening relationships with other children and treasured adults. It also provides opportunities to develop and practice high-level reasoning, insightful problem solving and creative thinking.





# THE PROPOSAL

---

**WHAT:** the Pincher Creek Parent Link Family Centre, in partnership with the Pincher Creek & Area Early Childhood Coalition, would like to pilot a ten-month outdoor play program on two parcels of MD land, one of which is operated and maintained by the Pincher Creek Legion Branch #43.

**WHO:** this program will be developed for children ages 3-5 years old and their families; we anticipate approximately ten to twelve families per session.

**WHEN:** one 1.5hr session per week from September to June (not during the Pond's busier summer months)

**WHERE:** gathering near the Fish Registration Hut at the entrance to Bobbie Burns Fish Pond, then moving to the Horseshoe Pit area, and then out exploring the forest and meadows through the gate to the north.

**ACTIVITIES:** crossing logs, identifying local flora and fauna, pretending to be animals, discovering 'secret hiding places', making magical worlds, building temporary debris shelters, making mud pies, building snow forts, having campfires, reading books...

**PARKING:** in the designated grassy parking area outside the lock gates of Bobbie Burns Pond.

**ROLE OF FAMILY CENTRE:** provide insurance, play facilitators and resources as necessary.

**ROLE OF COALITION:** provide play facilitators and resources as necessary.

**SUPPORT FROM MD:** permission to use land; support for the program; snow plow road service in the winter.

**SUPPORT FROM LEGION:** support to use outhouse facilities; collaboration to develop a community gathering place near the horse-shoe pit area (e.g. log benches and an approved, secure fire ring); and permission to take shelter under the concession's deck as needed.





RECEIVED

MAY 28 2018

M.D. OF PINCHER CREEK

**F1h**

The Pincher Creek and District Historical Society

P.O.Box 1226

Pincher Creek, Alberta

T0K-1W0

(403) 627-3684

**Email:** mail.kbpv@gmail.com

May 18, 2018

Dear Pincher Creek Businesses,

On Sunday, June 17<sup>th</sup>, the Pincher Creek Cruisers and the Kootenai Brown Pioneer Village are hosting the 2<sup>nd</sup> Annual Car & Motorcycle Show. Last year's event attracted 125+ entrants and over 1000 spectators. As well as having a great family Father's Day fun time, our focus is to advertise our town as a great place to live or visit.

Our goal is to seek support for this initiative via donations in the form of prizes, give-aways and/or swag for our participants 'goodie bags'. If able to make a donation of a gift/give-away, in appreciation for your generosity, you will receive advertising at two locations during the event as well as audible announcements throughout the day. We can also issue tax receipts for any donations valued at over \$40.00 with an invoice showing the value.

We extend our heartfelt thanks for any kind consideration to this proposal. Please call Tom Liscombe 403-627-8066 if you would like to make a donation.

Thank you,

Tom Liscombe  
Pincher Creek & District Historical Society &  
Pincher Creek Cruisers

PINCHER CREEK  
— & DISTRICT —  
CHAMBER of COMMERCE

June 4th, 2018

RE: Summer Rodeo

Dear Reeve Stevick and Council,

On behalf of the Pincher Creek and District Chamber of Commerce, it is my pleasure to invite you and your council to participate in the August 18th Summer Rodeo Parade. The theme for this year is "Choose your own adventure" and we hope to have a great number of entries again.

Thank you for your enthusiasm and continued support for this community.

If you have any questions, please do not hesitate to email me at [info@pincherchamber.ca](mailto:info@pincherchamber.ca)

Kind regards,

Ola Crook

RECEIVED

JUN 07 F1j

M.D. OF PINCHER CREEK



**Pincher Creek Municipal District Office**

**CONGRATULATIONS!!!**

Your Organization has been selected to participate in the  
National Indigenous Peoples Day

**Blackfoot Word Challenge**

June 21, 2018

12:15 – 12:45 pm

MCC Arena

## BLACKFOOT WORD CHALLENGE

- Your Organization will select one staff member to represent and participate.
- Arrive at the MCC Arena no later than 12:00pm to register at the Blackfoot Word Challenge Registration table and meet team players.
- Six teams consisting of four players will compete to see how many Blackfoot words they can say correctly.
- Each participant can practise by downloading the Piikani Language App at [www.piikanicfs.ca](http://www.piikanicfs.ca)
- The team with the most correctly pronounced Blackfoot words will be "Pincher Creek's 2018 Blackfoot Word Challenge Winners".

May 29, 2018

Jody Glen

Reeve Stevick & Council  
PO Box 279  
Pincher Creek, Alberta  
T0K 1W0

Dear Council:

Subject: Tax Arrears Auction – Tax Roll 0258.000

My house is scheduled to be auctioned by the MD of Pincher Creek on November 7<sup>th</sup> for tax arrears.

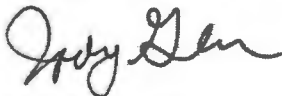
Due to a tragic personal loss, which has resulted in unemployment for an extended period of time, I have had severe financial hardship.

To come up with the money to pay my tax arrears and prevent the auction from taking place I have sold all most all of my personal belongings, including furniture and clothing and I am also working on a personal loan but cannot come up with all of the \$4,229.21 required.

I am asking for relief of penalties incurred, totalling \$974.35. If granted this will go a long way to saving my home.

Thank you for your consideration of this matter.

Best regards,



Jody Glen





Office of the Minister  
MLA, Calgary-Cross

**F2a**  
**RECEIVED**  
MAY 23 2018  
M.D. OF PINCHER CREEK

MAY 17 2018

Reeve Quentin Stevick  
Municipal District of Pincher Creek, No. 9  
Box 279  
Pincher Creek, AB T0K 1W0

Dear Reeve Stevick:

As you are aware, the Government of Alberta continues to facilitate and support the development of the Castle region as a successful tourism destination, in order to strengthen and diversify the local economy. Culture and Tourism is working with many key stakeholders as part of a co-ordinated approach to this strategic initiative. I am pleased to advise that a number of initiatives are currently being undertaken in the region, including a tourism strategy, tourism map, and summer visitor services and programming plan.


Travel Alberta is also leading a consumer marketing campaign to help raise awareness of the Castle region as a tourism destination and educate visitors about the tourism experiences available in the region. It will leverage existing assets (audience analytics, digital platforms: social media, [travelalberta.com](http://travelalberta.com), Alberta Tourism Information Service), and engage tourism industry partners (hotels, special events, museums, etc.). There will be a strong focus on social media, driving traffic to [travelalberta.com](http://travelalberta.com) for travel offers, packages, and other pertinent information.

There is an opportunity to promote the Castle region, Waterton Park, the new Castle Parks, historic sites and museums, and amplify visitor services through existing information centres and mobile/temporary sites. The campaign will be further augmented through [alberta.ca](http://alberta.ca), [albertaparks.ca](http://albertaparks.ca), [travelalberta.com](http://travelalberta.com), Parks and Historic Sites marketing, and communications/public relations efforts. Please note the campaign will run from May 14, 2018, through until the end of summer.

.../2

Should you have any questions, I would encourage you to contact Mr. Chris Heseltine, Assistant Deputy Minister, Tourism and Recreation Division, at 780-643-1997 or [chris.heseltine@gov.ab.ca](mailto:chris.heseltine@gov.ab.ca).

Best Regards,



Ricardo Miranda  
Minister

cc: Honourable Shannon Phillips  
Minister of Environment and Parks



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

F2b

RECEIVED

JUN 04 2018

M.D. OF PINCHER CREEK

AR93652

May 29, 2018

Reeve Quentin Stevick  
Municipal District of Pincher Creek  
PO Box 279  
Pincher Creek AB T0K 1W0

Dear Reeve Stevick,

Our government remains committed to supporting municipalities in providing quality infrastructure and services to Albertans. In keeping with that commitment, I am pleased to confirm that Budget 2018 includes \$668 million in Municipal Sustainability Initiative (MSI) funding. This funding, when combined with the \$800 million in MSI funding made available through a 2017-18 Supplementary Estimate, will provide close to \$1.5 billion in the 2018 calendar year to help Alberta's municipalities address local infrastructure priorities. In addition, \$229 million is being provided under the federal Gas Tax Fund (GTF) and \$17 million under the federal Small Communities Fund (SCF) as the fourth funding installment for projects approved in 2015.

Your municipality's 2018 MSI, GTF and SCF allocations are listed in Appendix A (attached). Funding amounts for all municipalities are also posted on the Municipal Affairs grant program website at: [municipalaffairs.alberta.ca/municipal-grants](http://municipalaffairs.alberta.ca/municipal-grants).

I look forward to working with you and our federal partners to ensure Albertans continue to have access to the essential infrastructure they need.

Sincerely,

Hon. Shaye Anderson  
Minister of Municipal Affairs

Attachment

cc: Roland Milligan, Chief Administrative Officer, Municipal District of Pincher Creek

## Appendix A

### Municipal District of Pincher Creek

Program	Components	2018 Funding
<b>Municipal Sustainability Initiative (MSI)</b>	Capital Funding	\$823,391
	MSI Capital Component	\$571,867
	BMTG Component	\$251,524
	Operating Funding	\$54,470
	<b>Total MSI</b>	<b>\$877,861</b>
<b>Gas Tax Fund (GTF)</b>		<b>\$163,532</b>
<b>Small Communities Fund (SCF)</b>	Hamlet of Beaver Mines Water and Sewer Servicing	<b>\$539,532</b>

#### Notes:

- The allocations for the MSI capital component and operating funding are based primarily on the 2017 Municipal Affairs Population List, 2017 education tax requisitions, and 2016 kilometres of local road.
- The allocations for the Basic Municipal Transportation Grant (BMTG) component are based on municipal status:
  - Calgary and Edmonton receive funding based on litres of road-use gas and diesel fuel sold;
  - other cities and urban service areas receive funding based on a combination of population and length of primary highways;
  - towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receive funding based on population; and
  - rural municipalities and Métis Settlements receive funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.
- The GTF allocations are based on the 2017 Municipal Affairs Population List.
- SCF funding represents the combined federal and provincial funding contribution.
- Staging and financial management of SCF projects are the responsibility of the municipality and must be managed in a manner which recognizes the cash flow available under the SCF.



ALBERTA  
TRANSPORTATION

*Office of the Minister*

F2c

RECEIVED

JUN 05 2018

M.D. OF PINCHER CREEK

May 31, 2018

AR 73216

Mr. Quentin Stevick  
Reeve  
Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek, AB T0K 1W0

Dear Reeve Stevick:

I am pleased to advise your council that your project, BF# 671 - Bridge Culvert Replacement, will be funded under the Strategic Transportation Infrastructure Program (STIP) – Local Road Bridge Program Component.

Based on your submission/application, the Municipal District of Pincher Creek will receive a grant of 75 per cent of the estimated eligible project costs, or up to \$344,795 for the project under this program. The final grant amount will be based on the actual eligible costs at the time of the project completion.

Through Budget 2018, our government has made a historic investment in hospitals, schools, roads, bridges, transit, and water infrastructure. This investment will help stimulate Alberta's economic recovery and get Albertans back to work.

Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

Brian Mason  
Minister

May 22, 2018

Reeve Stevick and Councillors  
Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek Alberta, T0K 1W0



Dear Reeve Stevick and all Members of Council;

**Subject: 2018 Alberta Recreation & Parks Association (ARPA) Annual Conference & Energize Workshop "Partners in Progress"**

I am writing to you on behalf of the Alberta Recreation & Parks Association (ARPA) to invite you to our Annual Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge from Thursday, October 25, 2018 to Saturday, October 27, 2018.

In 2016, our conference was also held in Jasper and it was attended by 525 delegates, of which more than 100 were mayors, reeves and councillors from across Alberta. Our conference program includes the Energize Workshop, which is a series of sessions on topical issues designed to provide you, as an elected official, with innovative ideas, solutions and opportunities in recreation, parks and community development. This will be the Energize Workshop's twenty-third year.

It is broadly recognized that recreation and parks are essential public services that create enhanced quality of life for your citizens and strongly aid in your community's economic growth and sustainability. Your presence at our conference makes a significant contribution to the dialogue and your ongoing support of our organization is much appreciated.

Our 2018 conference program has been informed and influenced by comments and suggestions from the 2017 attendees, and our continual scan of the issues and trends in Alberta and across Canada.. The event also provides a great networking opportunity in a welcoming, spirited and healthy environment, as attendees connect with friends and colleagues from across the province in a beautiful, natural setting. The detailed conference program will be available on our website later this spring at [www.arpaonline.ca/events/energize-conference](http://www.arpaonline.ca/events/energize-conference).

The program in will reflect the goals of the **Framework for Recreation in Canada - Pathway to Wellbeing** that has been endorsed by every province and FCM and supported by the Government of Canada as well as active Alberta and the **Parks for All** framework document that was released in January 2018.

Our experience is that municipalities typically book their rooms well in advance of the conference, so we would encourage you to book your rooms soon. We look forward to seeing you there.

Yours sincerely,

Susan Laurin  
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6  
ph: 780-415-1745 • fax: 780-451-7915 • [arpa@arpaonline.ca](mailto:arpa@arpaonline.ca) • [www.arpaonline.ca](http://www.arpaonline.ca)

May 22, 2018

Reeve Stevick and Councillors  
Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek Alberta, T0K 1W0

RECEIVED  
MAY 24 2018  
M.D. OF PINCHER CREEK



Dear Reeve Stevick and all Members of Council;

**Subject: Alberta Recreation and Parks Association and the Government of Alberta  
Honour Outstanding Work in your Community**

The Alberta Recreation and Parks Association (ARPA), alongside the Government of Alberta, are pleased to present a variety of awards that celebrate leadership and excellence in the province's recreation and parks sector.

Award recipients will be honoured in front of 500 delegates at the President's Awards Banquet on Saturday, October 27<sup>th</sup>, 2018, as the concluding event of our annual Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge. We believe this formal recognition inspires Albertans to further outstanding work, and we ask that you consider nominating deserving members of your community for one of the following prestigious awards.

**Lieutenant Governor's Leadership for Active Communities Award program**

These awards honour the achievements of groups and individuals who are leading their communities to increase citizen participation in active living, recreation, and sport, resulting in healthier people and communities. This year, the program is presenting the Group Spirit of Community Leadership, Professional Leadership and Elected Community Leader. The Lieutenant Governor will be in attendance at the President's Awards Banquet to present these three awards.

**Alberta Recreation and Parks Association's Award**

The A.V. Pettigrew Award honours communities or organizations that have made a significant impact on improving the quality of life of their citizens through recreation and parks.

**Government of Alberta's Recreation Volunteer Recognition Awards**

The Government of Alberta Volunteer Recognition Awards honour volunteers who have made significant contributions to recreation development at the community level.

Please visit the ARPA website at [www.arpaonline.ca/awards/main](http://www.arpaonline.ca/awards/main) to view more details on any of the above awards and to submit a digital nomination form.

We look forward to hearing about and recognizing the devoted individuals and groups working to improve your community, our province and the lives of Albertans.

Yours sincerely,

Susan Laurin  
President

11759 Groat Road NW • Edmonton • Alberta • T5N 3K6  
ph: 780-415-1745 • fax: 780-451-7915 • [arpa@arpaonline.ca](mailto:arpa@arpaonline.ca) • [www.arpaonline.ca](http://www.arpaonline.ca)



## TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: [reception@pinchercreek.ca](mailto:reception@pinchercreek.ca)

web page: [www.pinchercreek.ca](http://www.pinchercreek.ca)



May 14, 2018

### VOLUNTEER LUNCHEON

Dear M.D. of Pincher Creek,

Thank you again for supporting and being a part of the Volunteer Luncheon event in April. We fed approximately 245 people this year. We had a volunteer recruitment fair at the Ranchland Mall and was very well received with 24 booths and groups did recruit some new members! We appreciate the participation of the M.D. staff and councilors and hope we will have your support again next year.

Best regards,

A handwritten signature in cursive script that reads "Rhonda Oczkowski".

Rhonda Oczkowski  
Organizer of volunteer Week  
Parks, Recreation and Community Services



F2g

**Town of Pincher Creek**  
**Regional Council Meeting Minutes**

Thursday May 10, 2018 – 7:00PM



Present: Municipality of Crowsnest Pass – Mayor – Blair Painter, Cllrs. Dean Ward, Doreen Glavin, Lisa Sygotek, Dave Filipuzzi, CAO – Patrick Thomas

Municipal District # Pincher Creek # 9 – Reeve – Quentin Stevick, Cllrs. Brian Hammond, Rick Lemire, Terry Yagos, Bev Everts, Interim CAO – Roland Milligan

Village of Cowley – Mayor – Warren Mickels, Cllr. Mary Kittlaus, CAO – Cindy Cornish

Town of Pincher Creek – Mayor – Don Anderberg, Cllrs. Brian McGillivray, Scott Korbett, Mark Barber, Sussanne O'Rourke, Wayne Elliott, CAO – Laurie Wilgosh, Administrative Assistant – Jamie Anderson

1. Call to Order – 6:59 p.m.
2. Adoption of Agenda Cllr. Glavin – Crowsnest Pass
3. Approval of Minutes from Last Meeting – Cllr. Kittlaus

MD of PC questioned the final outcome of item 3.0 from the last regional Council agenda, relating to the proposal for remaining Partnership Grant Funds to be forwarded to a Transportation Initiative. It was noted that the remaining funds were not directed to the transportation initiative and were returned to the Province.

4. Landfill Incinerator Proposal

Conversation began with concerns that some municipalities are not seeing an advantage to the incinerator project, asked for benefits and advantages to be presented and requested that anticipated funding ideas also be shared at this time. There was some discussion that ToPC is downwind from the proposed incinerator location and that there may also be ground water concerns.

***Town of Pincher Creek***  
***Regional Council Meeting Minutes***

Thursday May 10, 2018 – 7:00PM

There was extensive conversation regarding the regulations that have been put in place by the province to ensure that the application process is sound and well planned and that emissions standards are met and maintained.

Feedback from Councillors representing MD of PC, ToPC and Cowley noted that they have concerns and that they have heard concerns from their constituents.

Discussion surrounding the identified need to find disposal solutions for biological material including cow carcasses and road kill. One member of the landfill committee noted that the approximate volume of animals being disposed of last year was 220 tons.

Once again it was reinforced that there is no current business model and that the topic of the incinerator is merely being included for investigation as one possible solution to address the identified issues.

Current crematorium practices were discussed as well as plastics and materials other than organics being incinerated.

Mayor Painter – Crowsnest Pass – moved to accept the Landfill Incinerator discussions as information, cd.

5. Regional Airport

MD of PC began the conversation with an update from the Airport Advisory Committee.

Recently this committee received a delegation from PCEC Chief Cox regarding the airport and its importance to the region. This delegation highlighted some maintenance and upkeep items that have been observed recently, specifically as they related to snow removal on the runway and maintaining access for fixed wing life flights which need the airport to support our region.

The hopes were to open dialogue about the regional partners sharing the responsibility as well as the benefit of supporting a regional airport through the organization of an airport authority, who could then access a consultant and apply for supporting grant opportunities. All municipalities were supportive of the initiative although some identified that they were not aware of the last meeting and requested an invitation to join the committee.

Direction was provided from Reeve Stevick to Interim CAO Milligan that inviting partner municipalities to join the Airport Advisory Committee be added to the next Council Meeting

**Town of Pincher Creek**  
**Regional Council Meeting Minutes**

Thursday May 10, 2018 – 7:00PM

Agenda. Cllr. Hammond – M.D. of Pincher Creek # 9 – motion to invite the regional neighbors to the next meeting of the Airport Committee, cd.

6. Regional Collaboration

MD of PC – Dedicated Director of Emergency Management for the Region.

Discussion surrounding the possibility of a full time regional director of emergency management. Noted that discussion had already taken place with Cardston County who might be interested in the idea. Feedback from MCNP was that they do not believe director of emergency management warrants a full time position nor do they believe it would be possible for one individual to manage such a large area if there were multiple events happening simultaneously. ToPC noted that the Province has discussed implementing regional disaster teams so this might put the partner municipalities in a place of decision making. MD of PC discussed Emergency Preparedness Event and was very positive about Town and MD partnership to make that happen. Cowley asked if our mutual aid agreements would not cover that? Response being that this is beyond mutual aid.

MCNP – Raised the item of municipalities working together to benefit from the new Castle Provincial Park.

Quick discussion regarding the possibility of hiring a regional destination manager who would promote the region and would be overseen by the various council partners via regional committee.

Moved by Cllr. Glavin that each respective Council appoint two members to a regional advisory committee focused on destination tourism and marketing with responses to be forwarded to ToPC CAO Laurie Wilgosh by Mid June.

MD of PC -- Transitional Period

Brought forward the news that an interim CAO contract had been signed with Mr. Sheldon Steinke for the period of June 11, 2018 – February, 2019. The MD thanked the ToPC for stepping up and helping the M.D. prepare for the recent Emergency Preparedness event.

***Town of Pincher Creek***  
***Regional Council Meeting Minutes***

Thursday May 10, 2018 – 7:00PM

7. Other

It was suggested that the Regional Councils consider meeting at least on an annual basis.

8. Cllr. Terry Yagos Adjourned at 8:46PM

DRAFT

## Tara Cryderman

---

**Subject:** FW: Trees/Irrigation in Patton Park  
**Attachments:** irrigation.JPG

**From:** Roland Milligan  
**Sent:** Thursday, May 31, 2018 3:13 PM  
**To:** Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>  
**Subject:** FW: Trees/Irrigation in Patton Park

For next Council Meeting. Info.

Regards,  
 Roland Milligan  
 Director of Development and Community Services  
 M.D. of Pincher Creek No. 9  
 PO Box 279, Pincher Creek, AB T0K 1W0  
 Ph: 403.627.3130 Fx: 403.627.5070  
[rmilligan@mdpincercreek.ab.ca](mailto:rmilligan@mdpincercreek.ab.ca)

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**From:** Terry Yagos [<mailto:>] ]  
**Sent:** Wednesday, May 30, 2018 9:22 PM  
**To:** Roland Milligan <[AdminDirDev@mdpincercreek.ab.ca](mailto:AdminDirDev@mdpincercreek.ab.ca)>  
**Subject:** FW: Trees/Irrigation in Patton Park

**From:** Rose & Dennis Olson [<mailto:>] ]  
**Sent:** May 29, 2018 5:47 PM  
**To:**  
**Cc:** Kyle Rast; Tanya Douglas; Leo Reedyk; Terry Yagos; Clara Yagos; Karina Cail  
**Subject:** Trees/Irrigation in Patton Park

Hi Everyone: Just to let everyone know that 81 trees were planted on Saturday... 20 Mountain Pine/5 Colorado Spruce/ 6 Trembling Aspen along with 25 Potentilla and 25 Hedge Peking Cotoneaster. THANKS to all the volunteers who came out with shovel in hand and worked thru the rain to get the job done and thanks to Bill Ullman and Este Nickle for all the work done with their backhoe and bobcat, it made digging holes and moving trees so much easier.

Dennis has all the rocks picked/topsoil moved and the aspen trees stabilized.

The irrigation fellows showed up this morning. Irrigation is up and running and has been tested.

Rose





RECEIVED  
M.D. OF PINCHER CREEK

# COMMUNITY MATTERS

Spring - Summer 2018

Communities flourish through generosity.

## Visiting Friends in Pincher Creek

On a sunny Spring day in April, members of the Community Foundation Team, joined by Board Members Randall Baker and Bjorn Berg, paid a visit to the Town of Pincher Creek.

Our day started with a tour of Pincher Creek Legion Branch #43, a recipient of a Community Priorities Grant last fall for renovations to their building. We learned about how these renovations improve the building's energy efficiency, and gained an appreciation of the Legion's rich 91-year history in Pincher Creek.

Next we stopped at Kootenai Brown Pioneer Village, which recently received a grant from the Henry S. Varley Fund for Rural Life for an educational programming project. The museum shared plans to keep tourists and residents engaged at the museum throughout the summer season.



Randall Baker, Charleen Davidson, and Bjorn Berg of the Community Foundation pose for a photo with members of the Pincher Creek Legion Branch #43.

After our tours were over, we made our way to Pincher Creek Town Hall for a Family and Community Support Services inter-agency meeting. Representatives from various local charities and community groups attended to share updates on their work and their upcoming events. We were thrilled to learn about all of the projects and programs that groups are working on.

Our final stop of the day was the Pincher Creek & District Municipal Library, where we met with community members to talk about the work of the Community Foundation, including how to apply for grants, and how to set up funds to support important causes.

Thank you to everyone in Pincher Creek for your generous hospitality! We hope to see you again soon.



Colleen Casey-Cyr of Kootenai Brown Pioneer Village in discussion with Charleen Davidson of the Community Foundation.

# EXECUTIVE DIRECTOR'S MESSAGE

## Charleen Davidson



Welcome to the spring and summer edition of *Community Matters*. I'm pleased to be able to share with you some of the things we've been up to over the past few months.

I want to begin by acknowledging the loss of two of our colleagues and friends: Lottie Austin and Neil Manning. Lottie served

on the Board of Directors from 1996 to 2002, and served as President from 2001 to 2002. Although I did not have the pleasure of knowing her personally, Lottie was a well-respected woman who believed in community, family, and tea parties. Thanks to her generous spirit, the gift Lottie left us will help to support our community forever. Neil, as many of you know, was our first official Executive Director, starting in 1996. Neil's legacy to our community is the indelible handprint he left on the Community Foundation. Through his many years of hard work, his skillful networking, and his ability to attract donors, Neil played a major role in shaping the Community Foundation into the organization it is today. Our condolences to their families.

In April, we took time to recognize formally our wonderful volunteers by hosting a Volunteer Appreciation event. We are so grateful to our volunteers for their time, their talent, their patience, and their friendship. Our work really would not be

possible without their valuable contributions.

We've also been hard at work with Dory Rossiter of CTV Lethbridge, who is producing a half-hour feature on the Community Foundation. The program will highlight the impact that the Community Foundation has throughout Southwestern Alberta by featuring stories from some of our donors and grant recipients. Thanks to everyone who took the time to participate and, of course, to Dory herself for her continued support of our work. A special thank-you also to David Rossiter for taking photographs in support of the feature. The special will air on CTV over the Heritage Day weekend in August, and the Thanksgiving weekend in October.

Our Spring Grants Celebration took place at the beginning of May, which was particularly exciting for us because it's the first time that we've publicly awarded grants from the Henry S. Varley Fund for Rural Life. We are delighted that after only a few short years, the program has matured to the place where it can be properly celebrated alongside our Community Priorities Grants program. As you'll read, we awarded \$358,155 to 41 organizations at a standing-room-only celebration at our office. Thanks to the generous support of the Lethbridge Auto Dealers Association (LADA), we awarded an additional \$14,250 in grant money to our community.

This year's second call for grant applications will happen in July. I look forward to sharing with you the results of our next round of grants later in the fall. For now, on behalf of the Community Foundation, I wish you a warm and vibrant summer!

## SAVE THE DATE: 2019!

The Community Foundation's annual Friends of the Foundation Dinner is taking 2018 off. We look forward to the Friends of the Foundation Dinner as a way to mark the renewal, the vitality, and the change that our donors' generosity brings to our community. What better time to honour that growth than the beginning of Spring!

**Mark your calendars, bring your friends, and come celebrate with us!**  
**The next Friends of the Foundation Dinner will take place on**  
**Thursday, March 28, 2019**  
**at the Coast Lethbridge Hotel & Conference Center.**

Tickets for the new and improved Friends of the Foundation Dinner will be available in January. We look forward to celebrating with you again next year!



# VOLUNTEER SOCIAL

In April, the Community Foundation commemorated National Volunteer Week with a celebration of the volunteers who make our work possible. The Community Foundation is fortunate to benefit from the time and talents of 35 volunteers, who sit on several committees and the Board of Directors. In 2017, volunteers donated more than 480 hours of work to the Community Foundation—not including prep time.

Our volunteers come from all over Southwestern Alberta and share their time and expertise drafting policy, reviewing grant applications, lending investment advice, and promoting our work to the community.

We are grateful to the following individuals, who, alongside members of the Board of Directors, share their expertise (some on more than one!):

Surya Acharya, Amanda Jensen, Birthe Perry, Kaitlynn Weaver (Vital Signs); Christy Audet, John Bareman, Doug McClellan, Bill Newton, Louise Schmidt, Jan Warren (Rural Grants); Lorne Armstrong, David Hunt (Investment); Christy Audet, Leo Durand, Dianne Kubik, Sarah Lebeau, Arlene Parkinson, Dory Rossiter, Lynne Sherwood, Wes Steed, Bernie Wehlage (Community Priorities Grants); Alastair Maclean (Nominations); Edith Olson (Governance); Dory Rossiter (Public Relations).

**To all our volunteers, thank you!**



Community Foundation President Geri Hecker cuts the cake at the Volunteer Appreciation Social in April.

## Volunteering Fast Facts

- 12.7 million people volunteer each year in Canada.
- Volunteers contributed 1.9 billion hours in Canada in 2013—equivalent to one million full-time jobs!

(Source: *Volunteering and Charitable Giving in Canada*, Statistics Canada)

# A MUCH CLOSER LOOK

Early this spring, Community Foundation Team paid a visit to the Helen Schuler Nature Centre in Indian Battle Park.

The Nature Centre recently completed installation of their brand-new Wentzscope, a made-to-order microscope that offers visitors a new way to learn about what makes up the world around them. Visitors are encouraged to take a walk through the river valley and bring back small specimens to examine up close.

The Wentzscope's user-friendliness was a big factor in its acquisition. It can display a magnified image of a specimen, like a feather or a pelt, on its built-in screen. It can also connect to an overhead projector to share facts and observations with large groups of people. Images displayed by the Wentzscope can be viewed clearer and more easily than by using a traditional microscope.

Thanks again to the staff at the Nature Centre for the visit. If we ever can't find Rob, this will be one of the first places we check!



Helen Schuler Nature Centre's new Wentzscope brings visitors closer to nature than ever before. The Nature Centre received a Community Priorities Grant in support of the project in the spring of 2017.

# GIVING AND GRANTING

## Spring Community Priorities Fund

This spring, the Community Foundation proudly supported 36 organizations in Southwestern Alberta with \$264,155 in project grants from the Community Priorities Fund and various Field of Interest funds, all of which serve the pressing needs of our community. The funding for these grants is provided by income earned from endowments that were established by the Community Foundation's generous donors over the past 52 years.

Eight projects also received a combined \$14,250 in funding from the Lethbridge Auto Dealers Association, to which we express our gratitude.



Charleen Davidson, Community Foundation Executive Director; Don Wentz, Alberta Birds of Prey Foundation; Geri Hecker, Community Foundation President.

**Alberta Birds of Prey Foundation, \$11,000 (\$1,500 from LADA):** For facility enhancements to accommodate visitors with reduced mobility.

**Arden T. Litt Centre for Learning, Grassy Lake, \$5,000:** To purchase audiovisual equipment to enhance the school's theatrical productions.

**Camp Carmangay, \$7,500:** To renovate the Hip Barn to include a rear staircase and refinished floors.

**Canadian National Institute for the Blind, Lethbridge, \$4,630 (\$1,500 from LADA):** To purchase assistive technology for client learning through demonstration.

**Children of St. Martha School, Lethbridge, \$10,475:** To purchase risers for music and drama classes, as well as for community events.

**Chinook High School, Lethbridge, \$10,475:** To purchase a wireless intercom system for use by student theatre technicians in the Media Centre.

**Crowsnest Community Library, \$1,000:** To outfit the library with a collection of board and tabletop games, promoting community engagement.

**Crowsnest Nordic Ski Club, \$10,000:** To purchase a replacement snowmobile used for trail grooming.

**Enchant Library, \$4,000:** To replace the library's 26-year-old flooring.

**Fort Macleod Community Health Champions, \$6,700:** To address a need for accessible drinking water at community events through the purchase of a portable water trailer.

**Friends of Taber Literacy Association, \$5,000:** For upgrades to Taber and District Community Adult Learning Association's computer lab.



Jane Brenner of Taber & District Community Adult Learning receives the grant plaque from Bob Short of the Community Foundation Board of Directors.

**General Stewart Elementary School, Lethbridge, \$8,000:** For audiovisual equipment upgrades in the gym to enhance school and community gatherings.

**Glenwood Communities in Bloom, \$2,000:** To build a bike rack, bench, and planters in the vicinity of the Glenwood Spray Park.

**Granum Recreation Society, \$2,400:** To landscape the recently-upgraded Rec Centre and Fitness Park.

**Horace Allen School, Crowsnest Pass, \$7,500:** To develop an outdoor classroom and community space.

**Lethbridge and District Humane Society, \$5,000:** To upgrade old wooden cabinetry to stainless steel.

**Lethbridge & District Japanese Garden Society, \$4,500:** To redevelop the Nikka Yuko Japanese Garden website to enhance user experience and expand the website's functionality.

**Lethbridge Senior Citizens Organization, \$15,000 (\$2,500 from LADA):** To replace tables and chairs in the dining hall.

**Lethbridge Soup Kitchen Association, \$25,000 (\$1,500 from LADA):** To accommodate the growth of the hot breakfast program, including upgrading and replacing kitchen equipment. This grant also includes two-year funding to support the purchase of food.

**Lethbridge Therapeutic Riding Association, \$5,000:** For renovations that ensure the facility is completely accessible and barrier-free.



Tony Deys of the Lethbridge Therapeutic Riding Association receives the grant plaque from Sarah Lebeau of the Community Foundation Grants Committee.

**Magrath High School, \$7,500:** To purchase new weight room equipment.

**Magrath Public Library, \$6,000:** For database computer replacement and other information technology upgrades to allow the library to provide more efficient service to patrons.

**New West Theatre Society, Lethbridge, \$5,500:** To replace microphones and storage unit for improved performance sound quality.

**Picture Butte & District Recreation and Culture Society, \$10,000 (\$1,500 from LADA):** To purchase an inflatable movie screen, projector, and related accessories for outdoor movie nights in the community.

**Pincher Creek Handi-Bus Society, \$15,000 (\$2,800 from LADA):** To purchase a specialized transportation vehicle for continued service to those in need.

**Prairie Tractor & Engine Museum Society, Picture Butte, \$8,000:** For replacement of flooring in Kleeman Hall, which is also used for community gatherings and events.

**Ranchlands Victim Services Society, \$6,250 (\$1,450 from LADA):** To purchase of a certified service dog to help provide support for victims of crime and trauma.

**Southern Alberta Self-Help Association, \$5,000 (\$1,500 from LADA):** To upgrade computer technology and database software to help the organization assist clients with greater efficiency.

**St. Catherine's School, Picture Butte, \$10,000:** To develop a sensory room for students with developmental disabilities and other challenges.

**St. Francis Junior High School, Lethbridge, \$8,000:** To purchase updated fitness equipment for the St. Francis Wellness Center.

**Stavely Community Hall, \$11,500:** To purchase new chairs for large community gatherings and events.

**Stavely's Unique Character House, \$5,000:** To purchase performance equipment and a storage trailer.

**Streets Alive Family Support Association, Lethbridge, \$3,000:** To replace the refrigerators in residents' rooms at the Parkside Men's Home with new, energy-efficient models.



Ken Kissick of the Streets Alive Mission and Renee Richards of the Community Foundation Board of Directors.

**Town of Pincher Creek Spray Park Society, \$10,000:** To landscape and install sod around the Spray Park.

**Walk on the Wild Side Society, Picture Butte, \$10,000:** To build a quiet area and a barrier-free access ramp at the beginning of the trail.

**Wrentham Public Library, \$3,700:** To replace an obsolete internet switch, enabling the library to stay connected to the Chinook Arch system.

# FUNDING FOR RURAL LIFE

Started by Pincher Creek-area rancher Bill Long in memory of his uncle, the Henry S. Varley Fund for Rural Life offers support to rural projects in areas of innovation, community collaboration, education and training, and information and research.

In May, the Rural Life Grants Program awarded six grants totalling \$94,000 to causes and organizations working to improve the quality of life in rural Southwestern Alberta.

## **Chinook Arch Regional Library System, \$26,000:**

In partnership with small business incubator Teconnect, the Rural Entrepreneurial Virtual Portal Project will help Chinook Arch connect entrepreneurs living outside of Lethbridge with opportunities for skills training, workshops, and seminars via teleconferencing.

## **Friends of Taber Literacy Association, \$10,000:**

This grant supports the Families Learning Together English literacy program, which helps women and their preschool-aged children overcome barriers to literacy and develop language skills. The

program is offered in Grassy Lake, Taber, and Vauxhall.

## **Raymond and District Futures Society, \$3,000:**

This grant will assist in applying updates and incorporating play-based learning techniques into the organization's kindergarten farm safety education presentation.

## **Rowan House Society, \$25,000:**

This grant supports the second phase of the Transitional Housing for Women Leaving Domestic Abuse Project. This phase involves recruitment of suitable homes, landlords, and host families throughout Claresholm and the surrounding area.

## **Shock Trauma Air Rescue Service Foundation, \$25,000:**

This grant will bring critical care skills training to medical professionals in rural locations through STARS' Mobile Education Unit, including a focus on new technology in medicine and clinical training.

## **Sik-Ooh-Kotoki Friendship Society, \$5,000:**

This grant supports Reconciliation through the Blackfoot Perspectives Professional Development Tipi Camp. Participants in the camp gain a greater awareness and understanding of the Indigenous peoples of Southwestern Alberta.

# YOUTH IN ACTION 2018

The Community Foundation is pleased to announce the grant recipients for the 2018 Youth in Action Grants Program. This program empowers the youth of Southwestern Alberta by encouraging collaboration on projects intended to benefit their communities. Through this experience, youth gain a firsthand perspective on the impact philanthropy has in the world.

This year, \$12,000 in Youth in Action grants are awarded to the following seven projects:

## **Boys and Girls Club of the Foothills, \$2,000:**

Youth Adventure Camp

## **Canadian Bhutanese Society, \$1,000:**

Youth Physical Exercise Initiative

## **Catholic Central High School, \$1,000:**

Outdoor Classroom Planters and Composting Station

## **Claresholm Health Foundation, \$2,000:**

Concrete Dreams Skateboarding Project

## **Crowsnest Pass Women's Resource Centre, \$2,000:**

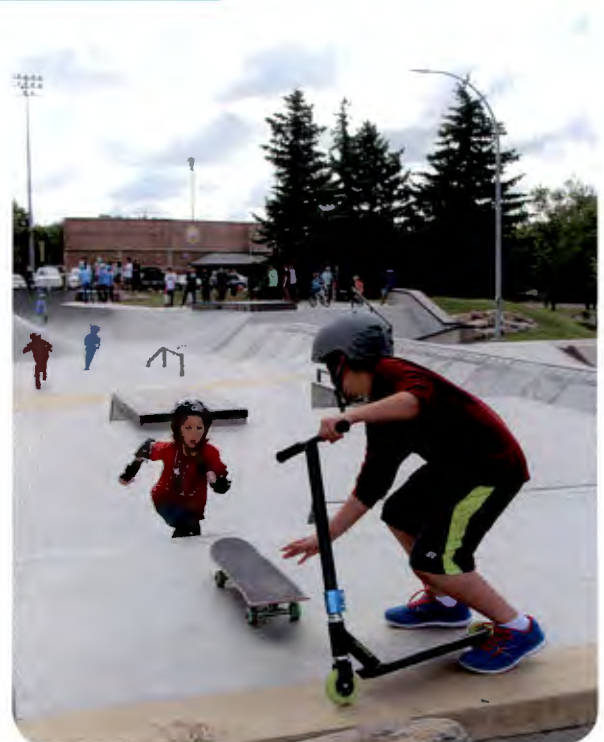
Teen Activity Hub

## **Napi Friendship Association, \$2,000:**

Nature Learning Play Space

## **Warner School, \$2,000:**

School Greenhouse Project



# WELCOME TO THE BOARD

Members of the Community Foundation's Board of Directors serve for a three-year period, and may be appointed for up to two consecutive terms. The Board of Directors sets the direction of the Community Foundation through the strategic plan, approves all grants from each of the granting programs, and ensures the sound financial stewardship of the Community Foundation's assets.

In January, the Community Foundation welcomed Renee Richards, Kevin Ronan, and Bob Short to the Board of Directors. We are excited to have them join us in the task of building an inclusive community.

For a complete listing of our Board of Directors, please see the back page of the newsletter.



**Renee Richards**

Renee Richards joined the Community Foundation's Grants Committee in 2016. She is involved with many organizations throughout the community, notably as a Director with the Lethbridge Skateboard Association and YouthONE. She has travelled extensively throughout Canada, the United States, Europe and Africa, and spent 18 months volunteering in Namibia and South Africa. Renee has an Associate's degree in Sociology, and is passionate about causes pertaining to women's issues, literacy, and child advocacy.

**Kevin Ronan**

Kevin Ronan is a partner at Peterson and Purvis LLP. He has an extensive background in non-profit service, having served previously as a Director of the Rotary Club of Lethbridge and Treasurer of the Boys and Girls Club of Lethbridge. He also served the Kinsmen Club of Lethbridge as Vice-President, Treasurer, and Chairman of the Kinsmen Dream Home Lotto. Kevin is a member of the Law Society of Alberta. In his brief tenure on the Board of Directors, Kevin has already begun to share his legal expertise in helping to draft policy with the Governance Committee.



**Bob Short**



Bob Short started focusing on charity work after beginning to suffer from acute vision loss. He joined the Community Foundation's Grants Committee in 2015. Short also worked for the Lethbridge branch of the Canadian National Institute for the Blind until retiring in September of 2017. He studied communications at Mount Royal University in Calgary. Bob continues to serve on the Grants Committee and has also put his skills to work on the Public Relations Committee. Bob works with a service animal named Pacer. Though we're happy to have Pacer join us at Board meetings, he doesn't get a vote!

# UPCOMING EVENTS

## Grant Deadlines

The application intake for the Fall Community Priorities and Rural Life Grants Programs will begin in July. Please watch our website and social media for more information.

Applications will be due October 15.

## Southwestern Alberta's Vital Signs

We are excited to be launching our sixth Vital Signs publication in October. Assessing living conditions in Southwestern Alberta, Vital Signs is our region's annual quality of life check-up. The launch event will be held on Thursday, October 4, at the Community Foundation Office.

## CTV Lethbridge

Our friends at CTV will be broadcasting a 30-minute special on the Community Foundation. Watch for it during the Heritage Day and Thanksgiving long weekends.

## Random Act of Kindness Day

Get your Kindness Squad together! Random Act of Kindness Day is Friday, November 2. More details to follow.

## 2018 Board of Directors

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Geri Hecker (Lethbridge)

### VICE-PRESIDENT

Randall Baker (Pincher Creek)

### SECOND VICE-PRESIDENT

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(Lethbridge)

Kevin Ronan  
(Lethbridge)

Bob Short  
(Lethbridge)

Laurel Van Vaerenbergh  
(Picture Butte)

## Community Foundation Staff

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Rob Dowell  
RESEARCH AND COMMUNITY  
KNOWLEDGE COORDINATOR

Caitlin Gajdostik  
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@LethFoundation

**Tara Cryderman**

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**From:** Roland Milligan  
**Sent:** Tuesday, June 5, 2018 8:13 AM  
**To:** Tara Cryderman  
**Subject:** FW: AltaLink Community Workshop Follow-up  
**Attachments:** AltaLink Chapel Rock to Pincher Creek \_ letter to workshop attendees.pdf; AltaLink Chapel Rock to Pincher Creek \_ workshop questions and answers.pdf

Council Information.

Regards,  
Roland Milligan  
Director of Development and Community Services  
M.D. of Pincher Creek No. 9  
PO Box 279, Pincher Creek, AB T0K 1W0  
Ph: 403.627.3130 Fx: 403.627.5070  
[rmilligan@mdpincercreek.ab.ca](mailto:rmilligan@mdpincercreek.ab.ca)

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**From:** MDInfo  
**Sent:** Tuesday, June 5, 2018 8:12 AM  
**To:** Roland Milligan <[AdminDirDev@mdpincercreek.ab.ca](mailto:AdminDirDev@mdpincercreek.ab.ca)>  
**Subject:** FW: AltaLink Community Workshop Follow-up

**From:** Lee, Dave [<mailto:Dave.Lee@AltaLink.ca>]  
**Sent:** Monday, June 4, 2018 4:29 PM  
**To:** MDInfo <[MDInfo@mdpincercreek.ab.ca](mailto:MDInfo@mdpincercreek.ab.ca)>  
**Subject:** AltaLink Community Workshop Follow-up

Thank you for your ongoing participation in the Chapel Rock to Pincher Creek Area Transmission Project.

Please find attached a summary of the input we received. We have also included a document with responses to questions we received during the workshops both in person and online. These documents have also been posted at [www.letstalkchapelrock.com](http://www.letstalkchapelrock.com) as well some additional comments and feedback received from our workbooks and mapping exercises.

As we continue to work on the project, we anticipate mailing information packages to stakeholders and conducting further consultation this summer/fall, rather than our original target of late spring, to allow for adequate time to incorporate your feedback.

We look forward to speaking with you all soon.

Sincerely,

**Dave Lee** Manager, Consultation

T (403) 365-7445 E [dave.lee@altalink.ca](mailto:dave.lee@altalink.ca)

**AltaLink** A Berkshire Hathaway Energy Company

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[www.altalink.ca](http://www.altalink.ca)

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June 4, 2018

## **Chapel Rock to Pincher Creek Area Transmission Development**

### *What we heard during our workshops*

Thank you for spending your valuable time with us in person at our workshops in Pincher Creek or online through our virtual workshop. We know that spring brings with it many priorities for landowners and we truly appreciate your time and input.

We committed to providing all workshop participants with a summary of the input we received. During the workshop you spent time reviewing potential structure types, placement options for structures as well as discussing your values and priorities. We have taken your input and identified the preferences that arose.

Please note that we are still very early in our process and will continue gathering input from you and all stakeholders impacted by this project. We are including your input in our alignment planning, but you will likely see additional alignment options and structure types in our next phase of consultation that differ from your preferences. This is because not all stakeholders who are potentially impacted have had an opportunity to comment. Please note that when identifying alignments for a new transmission line we take into account factors such as cost, environmental impacts and technical requirements.

### ***Structure types***

Workshop participants indicated they generally prefer monopole structures because they can be placed in a road allowance, require less land and right-of-way and are viewed as the most visually appealing of the structures under consideration.

Stakeholders also prefer double circuit transmission structures (one structure with six wires on it), as opposed to two single circuit structures (two separate structures with three wires each), due in part to their reduced footprint and fewer construction impacts.

### ***Structure placement***

Stakeholders indicated they generally prefer locating structures within road allowances rather than on private property because of the reduced potential for agricultural and environmental impacts.

We heard potential disadvantages for locating structures within road allowance include:

- no compensation for landowners because the structures aren't on private property
- future road widening and other developments could be impacted
- safety concerns with structures being located close to roadways
- visual impacts and impacts to tourism with structures appearing more in 'line-of-sight' than if located on quarter line and further away

Stakeholders prefer locating transmission structures along quarter lines if structures are placed on private property. However, we do understand that the preferred solution from the feedback is to avoid private property as much as possible.

### ***Values, interests and priorities***

We heard that the concerns from the Castle Rock Ridge to Chapel Rock Transmission Project remain relevant to this project. While not an exhaustive list, the common concerns we heard include:

- routing and siting
  - environmental concerns
  - visual impacts
  - property values and potential reduced resale values
  - need for the project
  - project costs and impact to power bills
  - potential impacts to the scenic views throughout the project area
  - visual impacts along Highway 3 and Highway 22
  - potential twinning of Highway 3
  - additional generation and turbines in the area
  - frustration with providing feedback as part of previous projects
- Specifically we received requests to:**
- follow existing corridors/infrastructure
  - avoid wildlife, wildlife corridors, and environmentally significant areas
  - avoid native grasslands
  - consider placing the line underground to address visual and residential impacts

### **Your questions answered**

We received many questions about the project during our workshops and have included our responses in a Questions & Answers document attached with this letter. Please contact us at the information provided at the bottom of this letter if you believe that your question or feedback was not captured accurately.

Stakeholders also had questions for the Alberta Electric System Operation (AESO) about the need for this development, the potential alternatives to serve that need and about the process moving forward. The AESO has produced a video to help answer these questions which can be viewed at [www.aeso.ca/grid/projects/SATR-CRPC](http://www.aeso.ca/grid/projects/SATR-CRPC).

### **Next steps**

We are now identifying potential alignment options for the project and anticipate mailing information packages to stakeholders and conducting further consultation this summer/fall, rather than our original target of late spring, to allow for adequate time to incorporate your feedback.

I want to let you know there may be more options on the map in our first phase of consultation than we have had in the past. Many routes will be new and some will be similar to those previously proposed.

Throughout the first phase of consultation we will continue to gather feedback from stakeholders about structure types and placement. While we will pursue alignment options based on the input we receive, please know that it may not be possible to use the stakeholder preferred structure type or structure placement. We are always available to provide and discuss the reasons for our alignments options.

**Contact us**

Thank you again for attending our workshops and spending your valuable time with us. If you have any questions or concerns about the project or information in this package, please contact us at [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca) or 1.877.269.5903.

Sincerely,

Darcy Fedorchuk, P. Eng.  
Vice President, Project Development

June 4, 2018

## **Chapel Rock to Pincher Creek Area Transmission Development & BC-AB Intertie Restoration Project Community Workshops**

### **Questions & Answers**

Workshop participants provided us with questions about the project, all of which are included along with our responses below. You will notice that we have separated the questions and comments we received into categories to help show the overarching themes that were identified. Please note that similar questions have been combined and grouped together, while other questions have been paraphrased or shortened.

Please contact us at [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca) or 1.877.269.5903 if you believe that your question or feedback was not captured accurately and we will work to provide you with a response.

### **Project overview**

As a reminder, the Chapel Rock to Pincher Creek Area Transmission Development includes:

- A new substation, named Chapel Rock, which will connect to the Alberta/British Columbia intertie transmission line located west of Highway 22.
- A new transmission line connecting the Chapel Rock Substation to either the existing Goose Lake or Castle Rock Ridge substations, both located north of Pincher Creek.

### **General**

**Feedback has been provided during consultation for previous project versions. Why do we have to go through this process again? The decision seems as if it has been made long ago.** AltaLink values the feedback received from the previous consultation processes and will incorporate it in the new project. AltaLink did not receive direction to file a facilities application for the previous project. As the previous project occurred several years ago, AltaLink must re-consult with landowners to gather more current information and feedback, and verify previously provided data.

In addition, because of the new potential structure options and alignment variations available for this project, AltaLink is seeking stakeholder feedback on these alternatives to come up with the best solution for this project.

### **Why is the project called Chapel Rock?**

The name of the project was provided to AltaLink by the Alberta Electric System Operator (AESO). Transmission projects are typically named after geographical indicators, as is the case with this project. We heard from stakeholders that Chapel Rock is a landmark in the area they would prefer the project not be named after. We appreciate and understand the feedback.

**How will the community and economy benefit from the project? Will there be new jobs?**

AltaLink anticipates there will be more than 100 people employed by the engineering, procurement and construction (EPC) contractor and its various subcontractors during the peak of construction activities for the project.

Local businesses providing services such as food, accommodation, materials and more can benefit from increased business during the construction, operation and maintenance of the transmission line.

Additionally, AltaLink compensates landowners directly through a one-time right-of-way agreement payment, as well as through ongoing annual structure payments for structures that are located on private property.

**What effect would a new line have on the Pincher Creek airport, any future growth and local industry?**

The new line will not adversely impact the Pincher Creek airport or potential future growth. Local industry will also not be impacted. New transmission lines will provide additional capability for future renewable generation and will support future electricity demand in the area.

Having access to the transmission system supports Alberta’s Renewable Electricity Program and the transition away from coal in an effort to achieve 30% renewable generation by 2030.

**What is the advantage of staging construction? Will there be more transmission lines built as more wind turbines are built?**

During our workshops, we talked about the possibility of staging construction, which means building one transmission line now, and building another several years in the future. The need and timing of transmission facilities are determined by the AESO and will support development of nearby generation.

The potential to stage construction allows AltaLink to consider multiple solutions and structure types. As the project continues to develop, AltaLink will consider stakeholder feedback, technical requirements, environmental considerations and overall project costs in determining the preferred solution.

**Who makes money from the project?**

AltaLink earns a rate of return on the transmission projects it constructs, owns and operates through the transmission portion of everyone’s power bills.

AltaLink will submit a facilities application for the proposed project to the Alberta Utilities Commission (AUC). If the project is approved by the AUC, AltaLink will construct the proposed project and earn a rate of return on its investment once construction is complete.

The current rate of return approved by the AUC is 8.5% on the approved equity portion of AltaLink’s facilities. This rate of return is reviewed by the AUC every few years.

The AUC has the responsibility to ensure the delivery of Alberta’s utility services takes place in a manner that is fair, responsible and in the public interest. Included in this mandate is an obligation to determine the fair rate of return for regulated utilities, including AltaLink.

**How many years will it take to pay off the project?**

Substation and transmission line assets are generally amortized over a period of approximately 50 to 60 years.

**Who is AIMCO and how much money are they making from the project?**

AIMCO is the Alberta Investment Management Corporation. AltaLink is not affiliated with AIMCO. AIMCO is not an investor on this or any other transmission project in Alberta.

**Why is power transmission in Alberta so much more costly than in other provinces?**

The cost to construct transmission lines in Alberta is not necessarily more than in other provinces. Various factors contribute to the overall cost to construct transmission lines. Many of these factors are regional in nature, including geographic location, site conditions, line length, line voltage and capacity levels, technology used, and labour markets.

The transmission costs make up less than 20% of the average residential utility bill in Alberta.

**What guarantees can be given that generation from the United States will not be transmitted through the power line, and will the United States benefit from the project?**

Alberta is part of an interconnected electricity system that includes interties with BC, Saskatchewan and Montana. The AESO manages the system by balancing the supply with what's needed. For questions regarding the Alberta electricity system, please contact the AESO. Alberta has been a net importer of electricity for 18 of the last 20 years. Alberta generally exports about 1-2% of the power produced in the province, while importing between 2-5%.

**Siting**

**I certainly believe that there are at least preferred and alternate routes that are already being planned. This information should have been included.**

AltaLink is developing potential transmission line alignments now based on our study of the area, previous information collected and input received from stakeholders at the community workshops. We did not have any alignments on maps at the time of the workshop because we wanted feedback from stakeholders who know the area the best before we started developing alignments.

The purpose of the workshops was to receive stakeholder input on potential structure types and location preferences. This feedback is very valuable to AltaLink as we continue the process of identifying preliminary transmission line alignments and structure types.

**Why are the routes located in so many different areas?**

AltaLink did not include transmission line alignments or route options as part of the workshop materials. Throughout the project planning process, AltaLink will continue to engage with all stakeholders to determine preferred and alternate alignments to be included in our facilities application to the AUC.

**Where is the line/substation going?**

This proposed project includes building a new substation that will connect to an existing transmission line west of Highway 22 and approximately 40 to 50 kilometres of new transmission line that will connect to an existing substation in the Pincher Creek area. We will consult on potential transmission line alignments and substation locations in our next phase of

consultation, planned for the summer/fall.

**Why not use existing transmission lines in the area?**

The current transmission lines in the area do not have the capability to fully support the potential Renewable Electricity Program as mandated by the Government of Alberta and determined by the AESO. For questions regarding the Alberta electricity system, please contact the AESO.

**What is your siting criteria?**

AltaLink takes several factors into consideration in an effort to find alignments and ultimately propose routes with low overall environmental, social and economic effects. Stakeholder feedback is one component of that process, and is considered along with other factors such as:

- Agricultural impact
- Residential impact
- Environmental impact
- Visual impact
- Cost

**Will you provide an impact matrix?**

An impact matrix compares potential transmission line alignments using AltaLink's siting criteria. AltaLink will assess the potential impacts of the project and provide metrics within the facilities application it submits to the AUC.

**There have been previous route suggestions made by stakeholders. Have they ever been presented?**

AltaLink assesses all route options presented by stakeholders. In previous versions of this project, some routes were adopted and some were rejected following a review of their impacts on our siting criteria. Stakeholders who suggested routes are provided an update as to the rationale for adopting or rejecting their suggestions. All route suggestions are included in our facilities application to the AUC along with a summary of the rationale for adopting or rejecting stakeholder suggestions.

**Can I provide input if the routing goes through Bellevue?**

We are now identifying potential alignment options for the project and anticipate mailing information packages to stakeholders this summer/fall. We will provide various options for stakeholders to share their input with us on these alignments through open houses and one-on-one consultations.

**Have you considered replacing the 138 kilovolt (kV) line south (then north) of Highway 3 to a 240 kV single pole line with a substation in BC?**

The current transmission lines in the area serve a specific purpose. For instance, the 138 kV transmission line located in the southern portion of the study area provides power to municipalities in the Crowsnest Pass. The proposed new transmission line will serve a different purpose, which is to better integrate wind into Alberta's electrical system. As a result, opportunities to replace the existing lines are limited. Locating a substation within BC would increase the overall new transmission line length, cost and impacts of the project.

**Will bridges be installed on critical watercourses and be left for recreation access?**

AltaLink will assess the requirement for watercourse crossings as the project develops. AltaLink will consult with affected landowners and discuss options where the preference would be to leave the crossing structures intact for recreational access.

**Can you alternate between structure types?**

Where practical, appropriate and needed, AltaLink will consider using a different structure type in a certain location to mitigate localized impacts, meet technical requirements or overcome geographical constraints. An example of this would be where a potential transmission line alignment has to cross a narrow corridor, AltaLink may use a taller, narrower double circuit structure to cross the corridor.

**Why has AltaLink acted outside the AUC's previous direction to limit the study area and gone back to its original map with potential routing along the western edges in the Porcupine Hills?**

The current study area does not include the Porcupine Hills. In Decision 2014-004, from January 27, 2014, the AUC provided guidance to AltaLink in terms of the general area routes should be considered.

*"78. The Commission finds that routes for Alternative 2 generally should be located south of the Oldman Reservoir. It also finds that once the transmission line is west of the reservoir, routes may extend further north but that in order to reduce the length of the line, preference should be given to more southerly substation locations. Specifically, of the three previously identified potential substation sites, the northernmost site near Maycroft should not be considered."*

The current study area developed by the AESO and being used by AltaLink is designed to meet this direction by the AUC, and does not extend north to the Maycroft area. The eastern edge of the study area follows the Oldman River along the northern shore of the Oldman Dam Reservoir.

**How do you handle visual pollution and the effect on views?**

Visual impact is one of the factors we consider as we work to identify potential route alignments. This includes impacts on recreational users such as hikers, fishermen, hunters, scenic viewers, and cross country skiers. It also includes the impact of structures and lines as seen from residences, farms, roads, and recreational areas. Our goal is to identify a route alignment with low overall impacts when taking into consideration visual impacts, cost, technical requirements, stakeholder input and the rest of our siting criteria.

**Environment**

**How do the structures options you are proposing for the new 240 kV transmission line compare against each other for bird strikes, and how can you assure there will not be bird strikes?**

Generally, birds are more likely to collide with the transmission line wires as opposed to the structures themselves and these collisions vary from site to site due to flight paths and other factors.

At AltaLink, we are concerned about the interactions birds have with our facilities and work to mitigate these interactions wherever possible. AltaLink stays up to date on current research as it



relates to birds and power lines, assesses potential bird interactions on our existing and planned facilities, and uses mitigation measures to minimize potential effects on birds, such as installing markers on our lines to make them more visible to birds.

For new transmission line projects, avoidance of large water bodies is AltaLink's primary mitigation for preventing bird collisions with our lines. When these areas cannot be avoided, AltaLink looks into installing markers to increase the visibility of the lines to birds in flight.

**What will the impact be on the environment, such as wildlife and native grasses?**

Environmental impacts are an important consideration when planning a new transmission project, and this includes wildlife, bird migration, native grasslands and other specific features of the land. Our goal is to reduce the impact that our facilities have on the environment and where impacts cannot be avoided, implement appropriate mitigation measures. Further information about environmental considerations and mitigations will be provided in our next phase of consultation, and will also be included in our facilities application to the AUC.

**What will the effect be on conservation easements?**

A conservation easement is an agreement where a landowner relinquishes certain rights or opportunities in order to protect the conservation values of all or part of their land. AltaLink is aware of landowners who have signed conservation easements on their property and would attempt to avoid these easements where possible. In the event conservation easements do need to be crossed, AltaLink will work with the landowner and organizations associated with those easements to minimize impact to the greatest extent possible.

**Has anyone from AltaLink walked the proposed lines to identify heritage sites?**

AltaLink considers current provincial historical resources data during the planning of transmission line alignments. Additionally, AltaLink will apply to Alberta Culture and Tourism for Historical Resources Act direction and will adhere to any requirements issued by that agency. Adherence could include the completion of a preconstruction Historical Resources Impact Assessment by a third-party consultant, if required. Alberta Culture and Tourism regulates all preconstruction archaeological and historical site assessments and any subsequent mitigation programs, if required. Construction activities will not start until Historical Resources Act approval has been issued by Alberta Culture and Tourism.

**Engineering**

**What are the safety factors that are considered in the design of the structures?**

There are a variety of different safety factors that apply to the design of structures, such as clearances, conductor (wire) weight, wind speed in the area, and more. AltaLink's transmission line structure design needs to meet AESO requirements and the safety codes in Alberta. AltaLink also refers to industry standards like the Institute of Electrical and Electronics Engineers (IEEE), American Society of Civil Engineers (ACE), and Canadian Standards Association (CSA) to ensure its structures will withstand different conditions they may be subjected to during the life of the facility.

**What are the wind and ice loading levels for each of the proposed structures?**

Loading levels refer to the amount of wind or ice the structure needs to be engineered to withstand throughout its life. At a minimum, new 240 kV lines are required to meet the AESO's Transmission Line Design Criteria (called rule 502.2).

**What are the costs of each of the structure types?**

The final cost of each structure is dependent on factors that are not yet known. AltaLink is assessing the cost of the various structure types as part of its estimating effort. Multiple factors go into the selection of the structure types, including impact to agricultural use, environment, residential, visual, electrical effect, and cost.

**Is upgrading the Goose Lake Substation option a viable alternative to building a Chapel Rock Substation?**

Upgrading the Goose Lake Substation and constructing a new substation in the Chapel Rock area are both required for the project. This project involves approximately 40 to 50 kilometres of new 240 kV transmission line from an existing substation north of Pincher Creek to the new proposed Chapel Rock Substation where it will connect with the 500 kV system. The purpose of the Chapel Rock Substation is to connect the 500 kV and 240 kV transmission systems.

**Underground**

**Can you clarify why you are choosing overhead transmission and not underground?**

AltaLink believes that an overhead solution is the best solution for this project. Underground transmission lines are approximately five to 10 times more expensive than overhead solutions. Because of these additional costs, AltaLink typically only buries transmission lines underground when a third party such as a developer or municipality incurs the cost, or where the availability of land is limited. There are also environmental and reliability implications when burying a transmission line. AltaLink will include underground information in its facilities application to the AUC for its consideration but will not be submitting a proposed underground option.

**What about newer and cheaper underground methods?**

AltaLink is open to understanding more about newer underground methods and can assess specific options once shared.

**Are you able to bury the line for short sections (1 kilometre or less)?**

AltaLink may consider underground alternatives for short portions of new transmission lines. We will provide information about underground to the AUC as part of our facilities application and the AUC will review it in its public process.

**Can you submerge the transmission line in a waterbody?**

AltaLink explored the option of using a submarine cable within the Oldman River Reservoir on the Fidler to Chapel Rock Transmission Project and determined that this option is not practical in this location due to reliability issues and potential environmental impacts.

**Can you directional drill for a powerline similar to what petroleum companies do?**

Shallow depth directional drilling is an available technology that may be used when it is not possible to openly excavate an underground section of a transmission line, gas line or water line. Examples would include river, rail and road crossings. Deep directional drilling used by petroleum companies is not an available option for powerline construction due to the significant costs and technical challenges in the region.

## **Electric and Magnetic Fields (EMF) & health**

### **What will AltaLink do about induction and fencing?**

An electrical charge that accumulates on a fence is known as induction. Typically, this does not occur close to transmission lines because appropriate grounding already exists. AltaLink will, if required, ground metal buildings, fences, (including electric fences) and other structures close to its facilities to avoid the build-up of an electrical charge and possible nuisance shocks. Please contact us if you have concerns or questions about buildings or fences that may need to be grounded.

### **What are the potential health impacts of transmission facilities?**

AltaLink recognizes that people are concerned about Electric and Magnetic Fields (EMF), and we treat those concerns seriously. AltaLink provides information from unbiased independent sources to keep people informed on the status of EMF research. National and international agencies, such as Health Canada and the World Health Organization (WHO), summarize this research and provide recommendations. AltaLink does not conduct health research, but does take measurements of EMF near our facilities.

After more than 40 years of research that included thousands of studies and reviews by multiple agencies, none of these agencies have concluded that exposure to EMF from power lines is a demonstrated cause of any long-term adverse effects to human, plant, or animal health. None of these agencies has recommended that the general public take steps to limit their everyday exposure to EMF. Based on this research and the conclusions of these agencies, AltaLink believes that the levels of EMF associated with its high-voltage transmission facilities are not a risk to your health. If you have questions or concerns, please contact us and we will provide more information.

## **BC-AB Intertie Restoration Project**

### **What is the BC-AB Intertie Restoration Project?**

You may have also heard about a separate but related project in the area, called the BC-AB Intertie Restoration Project. The AESO has directed AltaLink to prepare a separate facilities application to complete work to restore the capacity of the 500 kV 1201L intertie transmission line between British Columbia and Alberta to its original design. The BC-AB Intertie Restoration Project includes:

- Adding equipment underneath the intertie transmission line west of Highway 22
- Increasing the transmission line's ground clearance in certain locations
- Work at the Bennett Substation near Calgary where the transmission line terminates

### **What additional equipment will be placed under the 500 kV line?**

AltaLink is proposing to add equipment called series capacitors underneath the existing transmission line in several locations. A series capacitor regulates voltage and helps balance power within the electrical grid and will be located within the transmission line right-of-way in fenced areas. More information will be provided to directly impacted landowners at a later date.

### **Why did the AESO select AltaLink to restore the BC-AB intertie transmission line?**

The proposed project is located within AltaLink's service territory so the AESO has directly assigned the project to AltaLink. AltaLink owns and operates transmission infrastructure in our service territory, including the BC-AB 1201L intertie transmission line within Alberta.

## **Noise**

### **What has happened with the noise study on the structures on the intertie transmission line?**

AltaLink has investigated stakeholder concerns regarding intermittent audible noise issues on the BC-AB intertie transmission line over the years. This intermittent noise is heard at certain times of the year under very high wind conditions. AltaLink complies with the AUC Rule 012 related to noise control, however we note that wind conditions are outside of the AUC governed limits when this noise occurs. AltaLink recently applied mitigation measures, including adding equipment that reduce vibrations along the transmission wires, in the vicinity of the audible noise concerns.

### **Will new transmission structures cause any noise?**

For any structure that is built, AltaLink will comply with AUC Rule 012: Noise Control. The rule's most conservative permissible sound level requirement is 40 dBA (decibels) at nighttime at the nearest dwelling or at a distance of 1.5 kilometres based on summertime conditions. The average urban background noise at nighttime is approximately 40 dBA.

### **Will any noise from the transmission lines increase in high winds?**

A combination of high wind conditions, location and structure/wire design – such as on the BC-AB intertie transmission line – can result in intermittent noise from the transmission line at very high wind speeds outside of AUC Rule 012 guidelines.

## **Need**

### **Alberta Electric System Operator (AESO)**

Stakeholders had questions for the AESO about the need for this development, the potential alternatives to serve that need and about the process moving forward. The AESO has produced a video to help answer these questions which can be viewed at [www.aeso.ca/grid/projects/SATR-CRPC](http://www.aeso.ca/grid/projects/SATR-CRPC). If you would like more information regarding the need for the project, please contact the AESO directly at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca) or 1.888.866.2959.

Riverview, L.P.  
by its general partner Enel Alberta Wind Inc.  
(subsidiary of Enel Green Power North America, Inc.)



1110-1255 Boulevard Robert Bourassa  
Montréal, Québec, H3B 3W7  
www.enelgreenpower.com

May 25, 2018

RECEIVED  
JUN 01 2018  
M.D. OF PINCHER CREEK

## **Riverview Wind Power Plant**

Dear Stakeholder:

Thank you for your ongoing interest in the Riverview Wind Power Plant (the Project), located near the hamlet of Pincher Station, Alberta. The Project is owned by Riverview, L.P., through its general partner, Enel Alberta Wind Inc. You may be more familiar with our parent company, Enel Green Power North America, Inc. (EGP), the owner of Enel Alberta Wind Inc. You are receiving this information because you live, own, or occupy property within 2,000 metres of the Project boundary. More importantly, we are reaching out to you because we want to hear your feedback.

### **Project Details**

When we last updated you in June 2017, we proposed installing up to 44 3.2-megawatt (MW) wind turbines for a total capacity of 115 MW. After further study and after receiving stakeholder feedback, we have chosen to use 28 turbines and have selected the 4.2-MW Vestas V136 model for a total rated capacity of 117.6 MW with a total electrical capacity remaining at 115 MW. Selecting the higher rated turbine model allows us to reduce the total number of turbines from 44 to 28 turbines.

Accompanying this letter are several documents with further information about the Project:

- The Project-Specific Information Package has an overview of the Riverview Wind Power Project, Project details, and other consultation information. We have also provided information on Project effects such as shadow flicker, noise impact, and visual simulations.
- The Project Map shows the Project boundary and site plan with 28 turbine locations, the proposed Project collector substation location, access roads, and laydown area.
- The Visual Simulation shows the wind farm representation at two locations near the Project.
- The Alberta Utilities Commission Brochure, *Public involvement in a proposed utility development*, outlines your rights and options for participating in the proceedings.

### **Alberta Electric System Operator Renewable Electricity Program Round 1 Award**

The Alberta Electricity System Operator's Renewable Electricity Program launched a tender for electricity that was awarded in December 2017. We are thrilled to share that EGP has been awarded a 20-year Renewable Electricity Support Agreement for this Project. This award is a major milestone for our company, and we look forward to continuing to grow here in Alberta and to investing in the Canadian economy.



## **Contact Us**

We are committed to continuing to engage with the community, landowners, and local government — both as we move toward construction and throughout the Project's life. We welcome your feedback!

If you have any questions or concerns regarding the Riverview Wind Power Project, please feel free to contact me at **1-855-450-3051** or [riverviewwind@enel.com](mailto:riverviewwind@enel.com).

### **Victor A. Engel**

Project Manager - EGP Riverview Wind Power  
Plant  
Riverview, L.P., by its general partner  
Enel Alberta Wind Inc.  
(subsidiary of Enel Green Power North  
America, Inc.)



# enel

Green Power

## Riverview Wind Power Plant

May 2018 • Newsletter

### Introduction

Riverview, L.P. through its General Partner, Enel Alberta Wind Inc., is developing the Riverview Wind Power Plant (Project) in your area. Enel Alberta Wind Inc. is a subsidiary of Enel Green Power North America, Inc. (EGP).

Thank you for your continued support and interest in the proposed Project; EGP greatly values our relationship with the community, and we are committed to engaging and consulting with all stakeholders. This newsletter provides up-to-date information on this Project, and it gives us the opportunity to seek your feedback.

### Project Description

EGP is pleased to announce that in December 2017, two of our proposed wind power projects, Castle Rock Ridge Phase II and Riverview Wind Power Plant, were awarded contracts through the Alberta Electric System Operator's (AESO) Renewable Electricity Program (REP). We are moving forward with the regulatory process in the coming months. EGP is proposing to develop, construct, and operate the 115-megawatt (MW) Project near the hamlet of Pincher Station, Alberta, and we anticipate the Project will be under construction in 2018.

The Project involves the construction of 28 wind turbines, an electrical collection system, access roads, two permanent meteorological towers, a proposed Project collector substation, adjacent to the existing Castle Rock Ridge Substation (205S). The turbines in the Project will be connected through underground collector lines that connect to the proposed 45 metre (m) by 65 m Project collector substation. The Project will also require a temporary laydown area during construction, and it may require upgrades to roads in the area. This newsletter includes a map of the proposed Project layout as a separate page.

The Project proposes to connect to Alberta's electric grid through a 240 kilovolt transmission line. The interconnection process will be covered under a separate consultation and application process that AltaLink will conduct.

In 2014, EGP initiated an Alberta Utilities Commission (AUC) application for the Project. Since then, we have changed the turbine model to improve the Project's overall competitiveness. We have selected the Vestas V136-4.2 turbine. This turbine has a capacity of 4.2 MW and allows us to reduce the number of wind turbines from 50 to 28. The Project's total capacity is 117.6 MW although only 115 MW will be transmitted to the Alberta Interconnected Electric System. All of the proposed turbine locations are a subset of the previously identified locations in 2014.

### IN THIS NEWSLETTER, YOU WILL FIND:

- Project Status Update
- Anticipated Project Schedule
- Wind Power Information
- Contact Information

### INSERT:

- Proposed Project Map
- Visual Simulations



The table below compares the Project information from 2014 to April 2018.

	2014 LAYOUT	2018 LAYOUT	NOTES
Turbine type	Siemens 2.3-101	Vestas V136-4.2	New turbine type
Number of turbines	50 turbines	28 turbines	Fewer turbines
Number of turbine locations	50 turbine locations	28 turbine locations	Locations are a subset of original turbine locations
Rated capacity	2.3 MW	4.2 MW	Larger size
Diameter	101 m	136 m	Larger rotor
Total height	130.5 m	150 m	Taller
Hub height	80 m	82 m	Similar hub height
Total Project size	115 MW	117.6 MW	Electrically limited to 115 MW – No change
Total Project maximum output to the Alberta grid	115 MW	115 MW	No change

Table 1: Comparison of the Turbine Type and Layout from 2014 to April 2018

### Environmental Studies

In 2014, the Project previously received a Wildlife Referral Report from Alberta Environment and Sustainable Resource Development, Alberta Environment and Parks' (AEP) predecessor. EGP conducted additional wildlife studies in 2017 to update the information about the Project and surrounding area. In 2018, we received an updated Wildlife Referral Report from AEP.

### Noise Impact Analysis

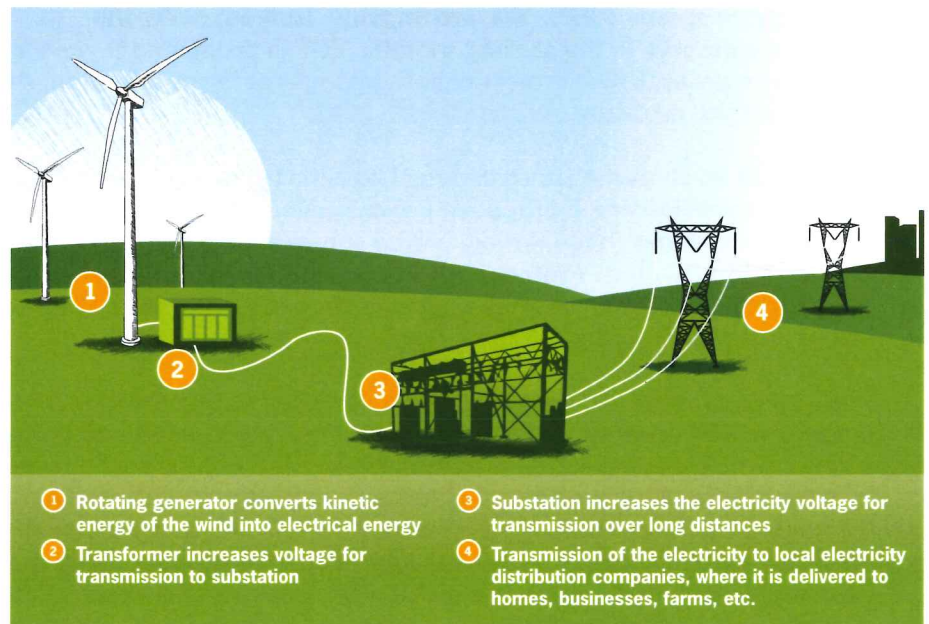
In Alberta, energy facilities must comply with AUC Rule 012: Noise Control. This rule requires the cumulative assessment of noise emissions, including wind power projects, oil and gas facilities, and other energy-related facilities. Under Rule 012, the Project must demonstrate that nighttime noise levels do not exceed the permissible sound level at residences located within 1.5 kilometres (km) of the turbines or the substation. In general at rural residences, the permissible sound equivalent level is 40 dBA. The Project complies with the Rule 012 requirements. The Project map identifies residences within 1.5 km of the Project that are noise compliant and those that have no net increase in noise.

### Shadow Flicker Analysis

Shadow flicker can occur when rotating turbine blades cast shadows on residences. EGP modelled shadow flicker potential effects including the probability for cloud cover. EGP did not consider mitigating factors such as window locations and physical obstructions. The analysis indicated that no residences are predicted to experience shadow flicker.

### Visual Simulations

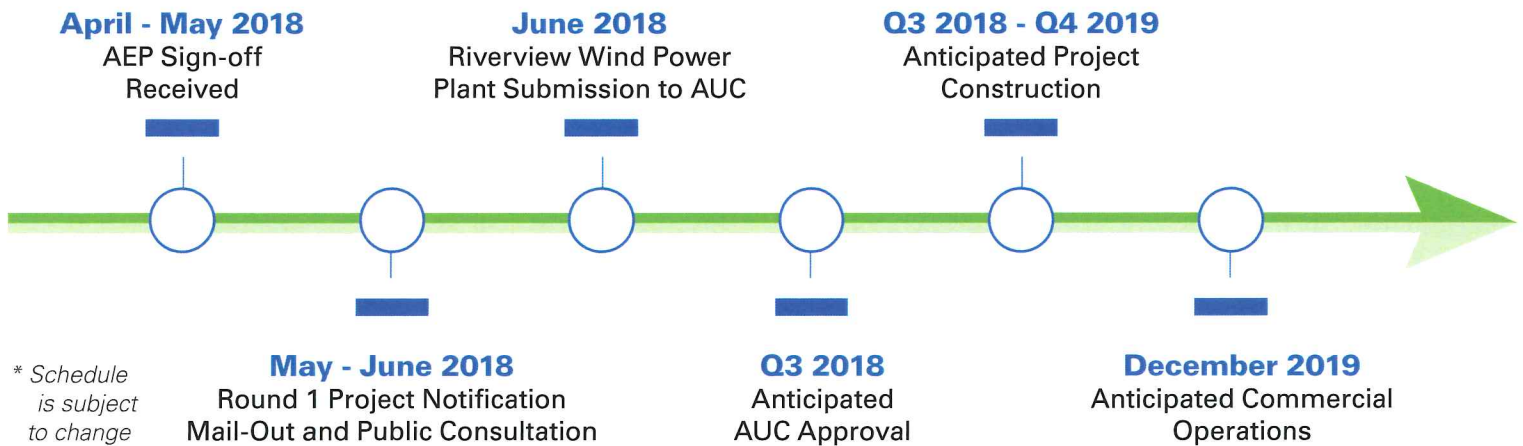
EGP has developed two visual simulations for the Project. The simulations include all 28 turbine locations, existing wind farms in the region, and the proposed Castle Rock Ridge Phase II project.



Canadian Wind Energy Association: [www.canwea.ca/wind-facts/why-wind-works](http://www.canwea.ca/wind-facts/why-wind-works)



## Anticipated Project Schedule\* The proposed timeline for the Project is as follows:



## Engaging with the Local Community

EGP values the long-term benefits of working with the local community. The surrounding community will benefit from the following:

- Employment opportunities during construction
- Permanent employment opportunities during operations
- Contracting opportunities for local businesses
- Royalties for landowners
- Tax revenue for the Municipal District of Pincher Creek No. 9

These benefits will enrich the community throughout the 20-plus years of the Project's operational life.



## Renewable Electricity Program (REP)

Alberta is changing its mix of power generation to include more natural gas and renewable energy, including wind power. In March 2017, the AESO launched Round 1 of the REP to competitively procure renewable electricity.

EGP submitted bids for the Riverview Wind Power Plant and the Castle Rock Ridge Phase II project, and EGP was awarded two contracts in December 2017. These awards mark a major milestone for our company, and we look forward to continuing to grow here in Alberta and to investing in the Canadian economy.

The Renewable Electricity Program is:

- ROBUST
- FLEXIBLE
- SCALABLE
- SUSTAINABLE



REP Round 1 is certified as **FAIR** and **TRANSPARENT** by Fairness Advisor in Dec. 8, 2017 report

30 by 30



For information on the Renewable Electricity Program, visit [aeso.ca/rep](http://aeso.ca/rep)



## Frequently Asked Questions

### How long will construction take and what should I expect?

We anticipate construction will begin in fall 2018, and it will take approximately one and a half years to complete. Construction activities will be suspended during the winter season of 2018-2019. Construction activities include civil works, access road preparation, foundation installation, turbine erection, collector system installation, and electrical and mechanical completions. EGP will aim to minimize disruption and will discuss mitigations for dust and traffic with the Municipal District.



### Could wind turbines affect my health?

The community is top-of-mind when EGP designs wind sites. EGP works with community leaders and stakeholders to receive feedback on the wind farm design. A Health Canada study<sup>1</sup> from 2014 found that there is no scientific evidence to support negative effects on human health resulting from exposure to wind turbine noise. Under Rule 012, the Project must demonstrate that nighttime noise levels do not exceed the permissible sound level at residences located within 1.5 km of the turbines and substation. As referenced in the Health Canada study, the World Health Organization identifies that below an annual outdoor nighttime average of 40 dBA, no adverse health effects associated with sleep disturbance are expected, even among the most vulnerable people.<sup>2</sup>

### Have you considered the plants and animals that live here?

Wind energy is one of the cleanest, most environmentally-friendly energy sources. Wind energy does not emit greenhouse gases or air pollutants. Under AEP's guidelines, all wind project proponents in Alberta must evaluate and report the potential impact of their wind projects on wildlife and vegetation. In 2018, AEP reviewed our environmental reporting and provided a Wildlife Referral Report. EGP has completed an environmental constraints analysis and integrated setbacks where practical. After construction, EGP will complete post-construction environmental monitoring, as required by the AEP.

### How long will the wind farm operate?

The Project is expected to operate for at least 20 years. Near the end of the Project's life, we will evaluate whether the Project should be decommissioned or repowered. Decommissioning includes removing turbines and above-ground infrastructure. EGP will remove turbine foundations to a depth of 1.5 metres below ground. EGP will reclaim and restore all disturbed land to meet regulatory requirements at the time of decommissioning. Repowering is an alternative to decommissioning that allows wind farm owners to extend the project's life. It involves replacing project components and, often, leveraging project infrastructure. Repowering is often an attractive alternative to decommissioning a wind power project with a proven wind resource.

<sup>1</sup> Health Canada, 2014. *Wind Turbine Noise and Health Study: Summary of Results.* <sup>2</sup> WHO, 2009. *Night Noise Guidelines for Europe.*

## Next Steps

As we move through the regulatory and permitting process, we will continue the dialogue with landowners and stakeholders in the area. We will consider your feedback for this Project. We are updating our AUC application for this Project. We intend to submit our regulatory application this summer, which will include a summary of stakeholder feedback. **We encourage you to reach out to us about the Project updates.**

## Contact Information

If you have any questions, or concerns about this Project, please contact our consultation agents at: **Tel: 1.855.450.3051 • Email: [riverviewwind@enel.com](mailto:riverviewwind@enel.com)**

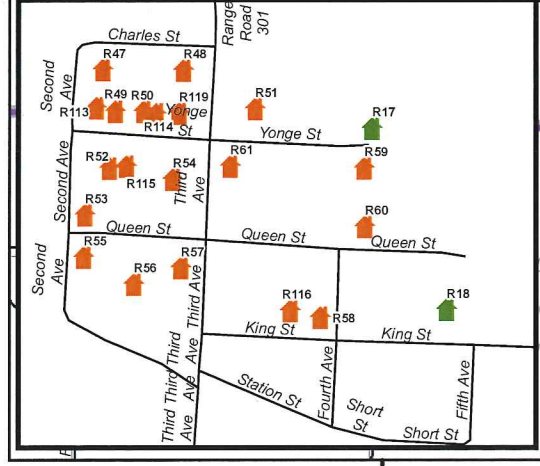
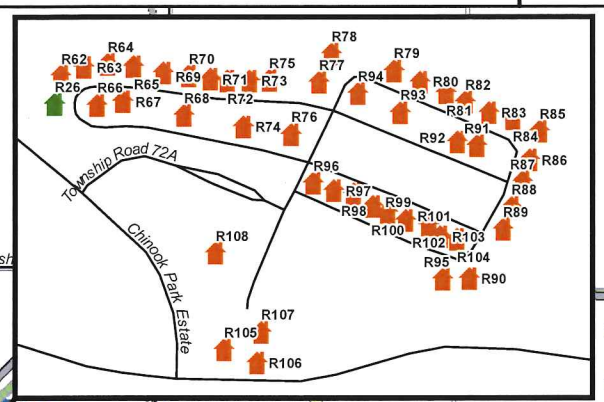
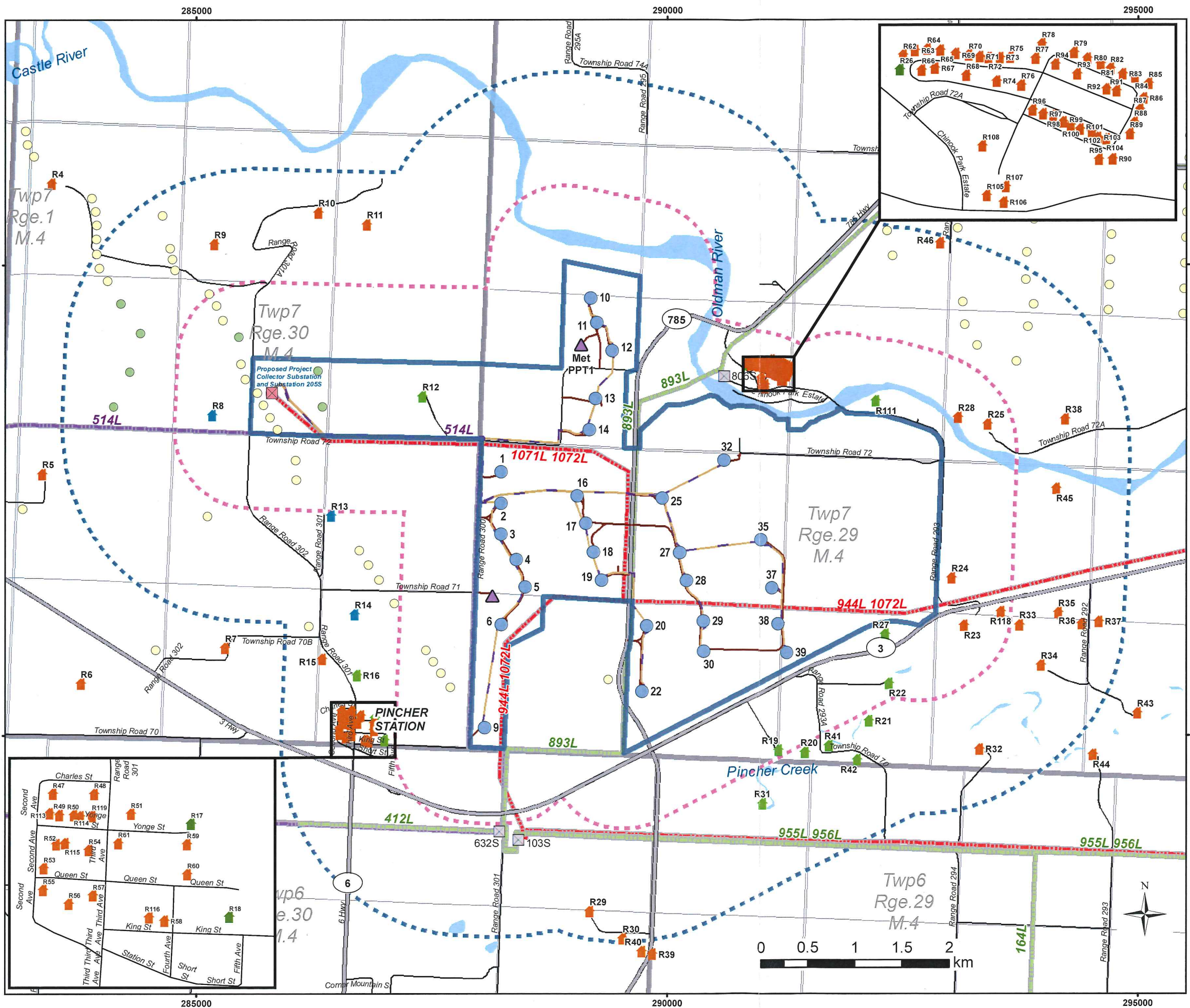
For more information about our operations in North America, please visit: **[www.enelgreenpower.com/en/country-north-america.html](http://www.enelgreenpower.com/en/country-north-america.html)**



**| Mike Stafford**

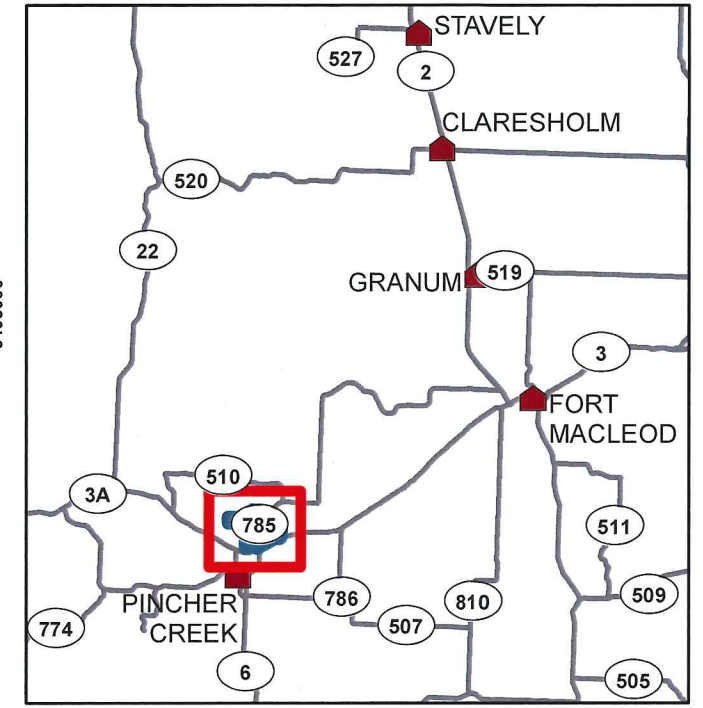


**| Chris Poitras**



# Riverview Wind Power Plant

## Project Layout, Shadow Flicker, and Noise Impact Map



- LEGEND**
- Residence Location outside of Noise Assessment Area
  - Residence - Noise Compliant
  - Residence - No Net Noise Increase
  - Proposed Riverview Turbine
  - Proposed Castle Rock Ridge Phase II Turbine
  - Existing Turbine
  - Proposed Project Collector Substation
  - Meteorological Tower
  - Project Area
  - Proposed Collection Line
  - Proposed Access Road
  - Existing Transmission Line
    - 69 kV
    - 138 kV
    - 240 kV
  - Existing Substation
  - Consultation Area - 800 m
  - Notification Area - 2 km
  - Section Boundary
  - Municipal Roads
  - Highways
  - Water Body
  - Section Boundary
  - Township Boundary

**ENEL GREEN POWER NORTH AMERICA, INC.**  
**RIVERVIEW WIND PROJECT**

DATE: 2018-05-23  
 REV. 0

1:40,000  
 AUTHOR: A.G.  
 CHECKED: P. MCG.

PREPARED BY SOLAS ENERGY CONSULTING INC.

COORDINATE SYSTEM: NAD83 UTM 12N

REFERENCES: ENEL INC, SOLAS ENERGY CONSULTING, CANVEC PLUS



**VIEWPOINT 2: NW-31-6-29-W4M - LOOKING NORTH**

All visual simulations are based on the proposed turbine locations for Castle Rock Ridge Phase II and Riverview Wind Power Plant.

BEFORE



AFTER



**VIEWPOINT 5: HIGHWAY 3, SW-19-7-29-W4M - LOOKING WEST**

BEFORE



AFTER





Pincher Creek, L.P.  
by its general partner Enel Alberta Wind Inc.  
(subsidiary of Enel Green Power North America, Inc.)

F2I

1110-1255 Boulevard Robert Bourassa  
Montréal, Québec, H3B 3W7  
www.enelgreenpower.com

RECEIVED

JUN 01 2018

M.D. OF PINCHER CREEK

May 25, 2018

### **Castle Rock Ridge Phase II Wind Power Project**

Dear Stakeholder:

My name is Victor Engel from Enel Green Power North America, Inc. and I am the Project Manager for the proposed Castle Rock Ridge Phase II Wind Power Project (the Project). As part of our Participant Involvement Program, you have been identified as a resident, landowner, or occupant within two kilometres of the Project boundary, and you may have an interest in the Project. We look forward to starting a dialogue with you, and we have provided details about the Project in the enclosed information package.

#### **Project Details**

The Project is owned by Pincher Creek, L.P., through its general partner, Enel Alberta Wind Inc. You may be more familiar with our parent company, Enel Green Power North America, Inc. (EGP), the owner of Enel Alberta Wind Inc. This proposed Project is the second phase of the Castle Rock Ridge I Wind Farm, which has been operational since May 2012. This Project will include seven Vestas V136 wind turbines, each rated at 4.2 megawatts (MW) for a total capacity of 29.4 MW. The Project will use the existing Castle Rock Ridge project collector substation, and EGP has sited the turbines within the existing project lands.

Accompanying this letter are several documents with further information about the Project:

- The Project-Specific Information Package has an overview of the Castle Rock Ridge Phase II Wind Power Project, Project details, and other consultation information. We have also provided information on Project effects such as shadow flicker, noise impact, and visual simulations.
- The Project Map shows the Project boundary and site plan with seven proposed turbine locations, the proposed access roads, the proposed laydown area, the existing Castle Rock Ridge I Wind Farm, and the existing substation location. This map also shows the noise and shadow flicker impacts.
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## **Contact Us**

We are committed to engaging with the community, landowners, and local government — both as we move toward construction and throughout the Project's life. We welcome your feedback!

If you have any questions or concerns regarding Castle Rock Ridge Phase II, please feel free to contact me at **1-855-300-3050** or **CRR2@enel.com**.

### **Victor A. Engel**

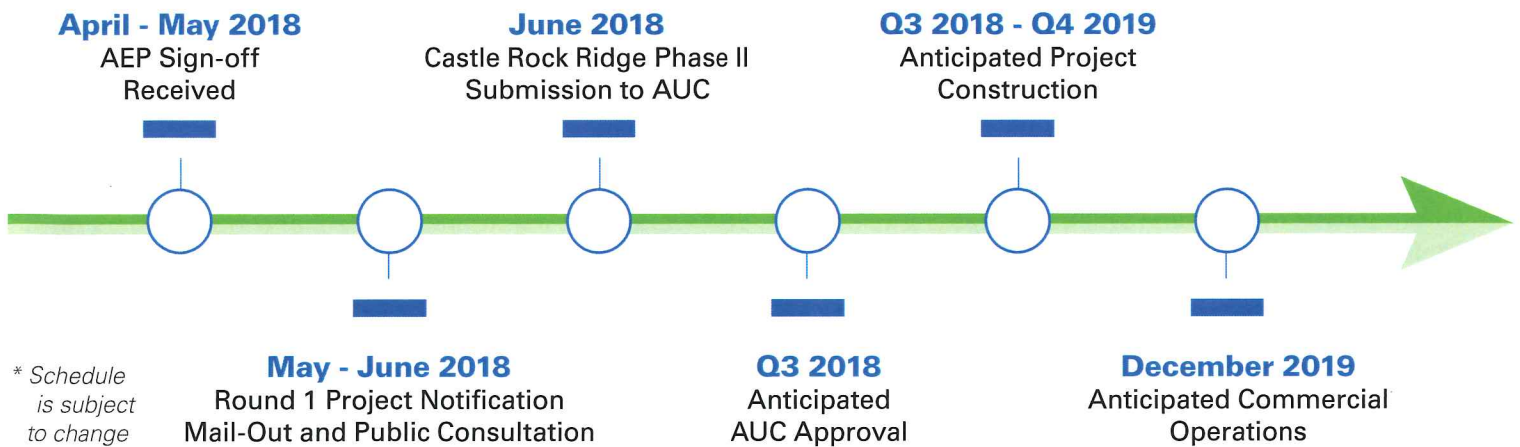
Project Manager - EGP Castle Rock Ridge  
Phase II Wind Power Project

Pincher Creek, L.P., by its general partner

Enel Alberta Wind Inc.

(subsidiary of Enel Green Power North  
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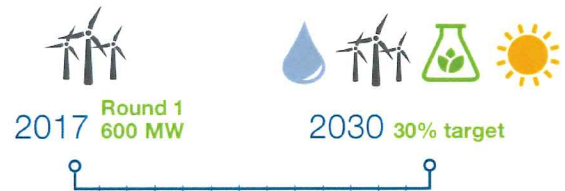
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- SUSTAINABLE



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30 by 30



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## Frequently Asked Questions

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### Have you considered the plants and animals that live here?

Wind energy is one of the cleanest, most environmentally-friendly energy sources. Wind energy does not emit greenhouse gases or air pollutants. Under AEP's guidelines, all wind project proponents in Alberta must evaluate and report the potential impact of their wind projects on wildlife and vegetation. In 2018, AEP reviewed our environmental reporting and provided a Wildlife Referral Report. EGP has completed an environmental constraints analysis and integrated setbacks where practical. After construction, EGP will complete post-construction environmental monitoring, as required by the AEP.

### How long will the wind farm operate?

The Project is expected to operate for at least 20 years. Near the end of the Project's life, we will evaluate whether the Project should be decommissioned or repowered. Decommissioning includes removing turbines and above-ground infrastructure. EGP will remove turbine foundations to a depth of 1.5 metres below ground. EGP will reclaim and restore all disturbed land to meet regulatory requirements at the time of decommissioning. Repowering is an alternative to decommissioning that allows wind farm owners to extend the project's life. It involves replacing project components and, often, leveraging project infrastructure. Repowering is often an attractive alternative to decommissioning a wind power project with a proven wind resource.

<sup>1</sup> Health Canada, 2014. *Wind Turbine Noise and Health Study: Summary of Results.* <sup>2</sup> WHO, 2009. *Night Noise Guidelines for Europe.*

## Next Steps

As we move through the regulatory and permitting process, we will continue the dialogue with landowners and stakeholders in the area. We will consider your feedback for this Project. We are seeking an amendment to the AUC approval for this Project. We intend to submit our regulatory application this summer, which will include a summary of the stakeholder feedback that we received. **We encourage you to reach out to us about the Project updates.**

## Contact Information

If you have any questions, or concerns about this Project, please contact our consultation agents at: **Tel: 1.855.300.3050 • Email: [crr2@enel.com](mailto:crr2@enel.com)**

For more information about our operations in North America, please visit: **[www.enelgreenpower.com/en/country-north-america.html](http://www.enelgreenpower.com/en/country-north-america.html)**



**Mike Stafford**

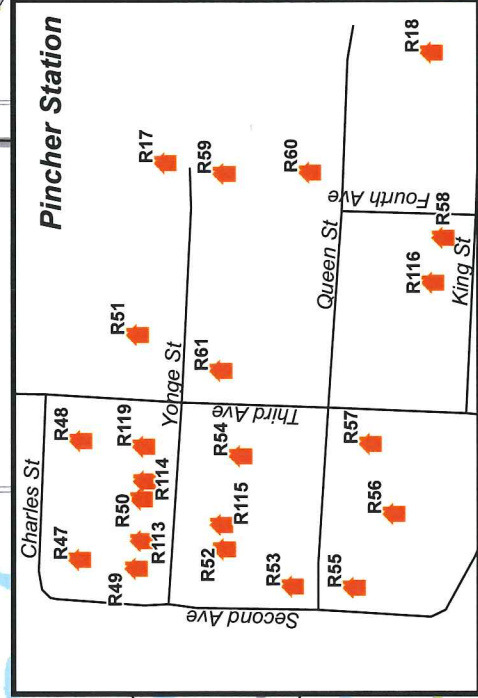
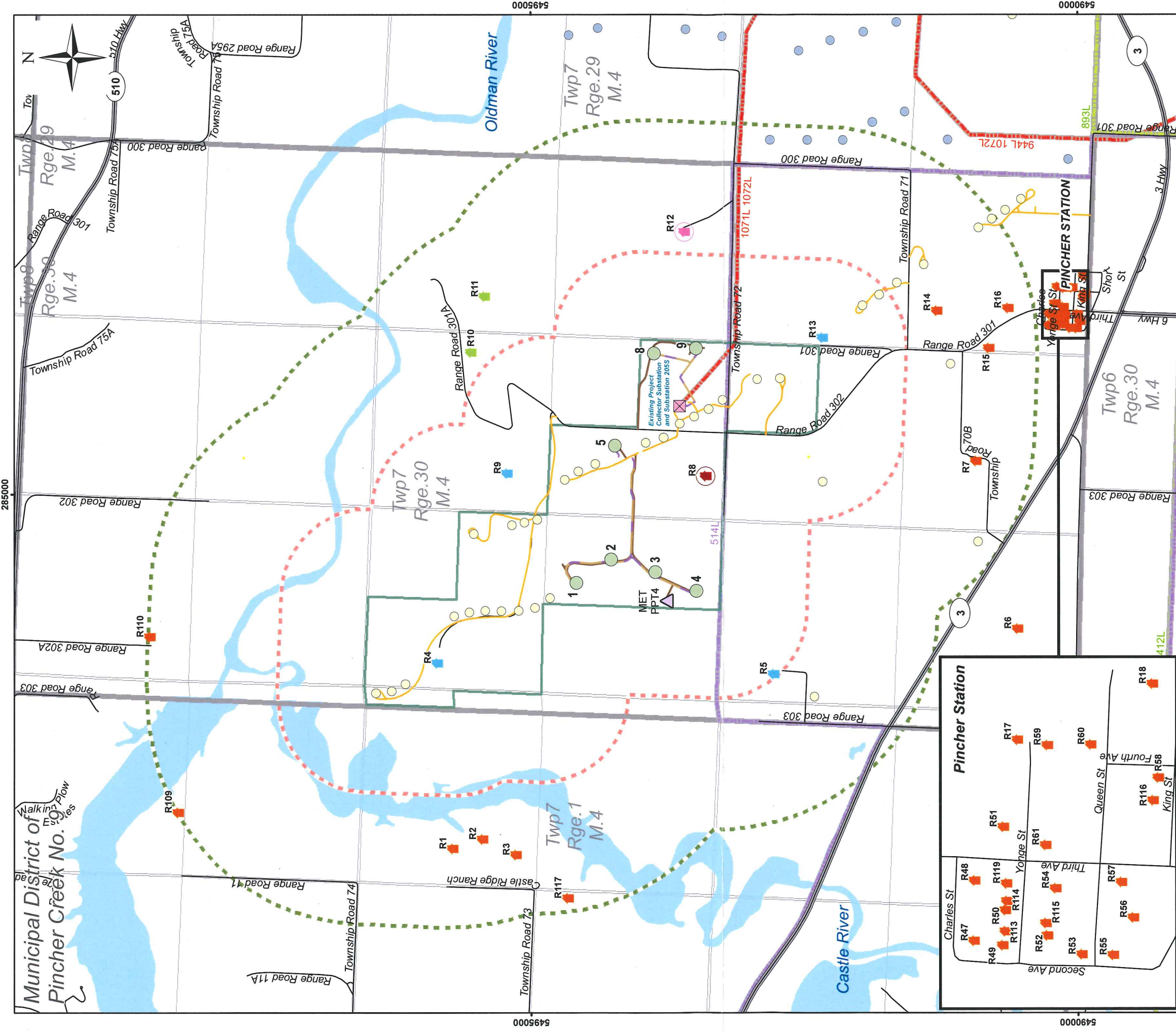


**Chris Poitras**

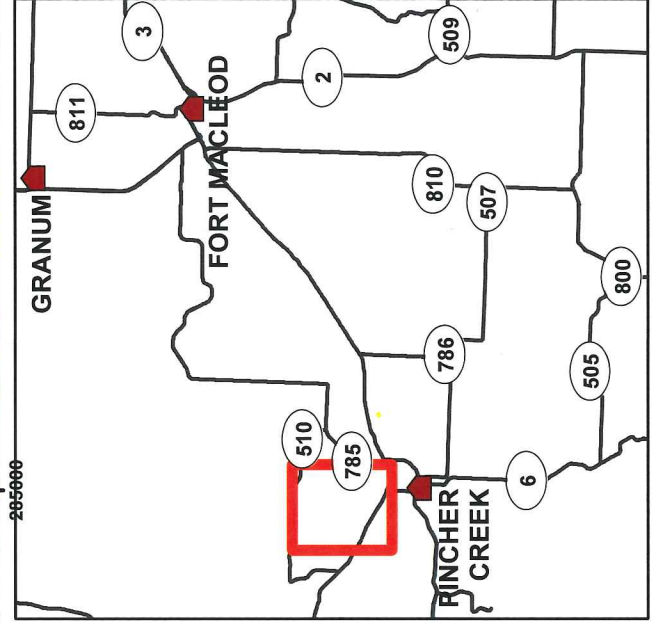


# Enel Castle Rock Ridge Phase II Wind Power Plant

## Project Layout, Shadow Flicker, and Noise Impact Map



- LEGEND**
- Residence Location outside of Noise Assessment Area
  - Residence - Noise Compliant
  - Residence - No Net Noise Increase
  - Residence - Noise Compliant, Shadow Flicker Predicted
  - Residence - No Net Noise Increase, Shadow Flicker Predicted
  - Proposed Castle Rock Ridge Phase II Turbine
  - Proposed Riverview Turbine
  - Existing Turbine
  - ▲ Meteorological Tower
  - Existing Project Collector Substation
  - Project Area
  - Existing Transmission Line
  - 69 kV
  - 138 kV
  - 240 kV
  - Existing Access Roads
  - Proposed Access Road
  - Proposed Collection Line
  - Consultation Area - 800 m
  - Notification Area - 2km
  - Municipal Roads
  - Highways
  - Section Boundary
  - Township Boundary
  - Water Body



<b>ENEL GREEN POWER NORTH AMERICA, INC.</b>	
CASTLE ROCK RIDGE PHASE II 1:35,000	
DATE: 2018-05-23 REV. 0	
AUTHOR: A.G. CHECKED: P. MCG.	
PREPARED BY SOLAS ENERGY CONSULTING INC. COORDINATE SYSTEM: NAD83 UTM 12N REFERENCES: ENEL GREEN POWER NORTH AMERICA, SOLAS ENERGY CONSULTING, CAMVEC	

**VIEWPOINT 12: SE-26-7-1-W5M - LOOKING SOUTHEAST**

All visual simulations are based on the proposed turbine locations for Castle Rock Ridge Phase II and Riverview Wind Power Plant.

BEFORE



AFTER

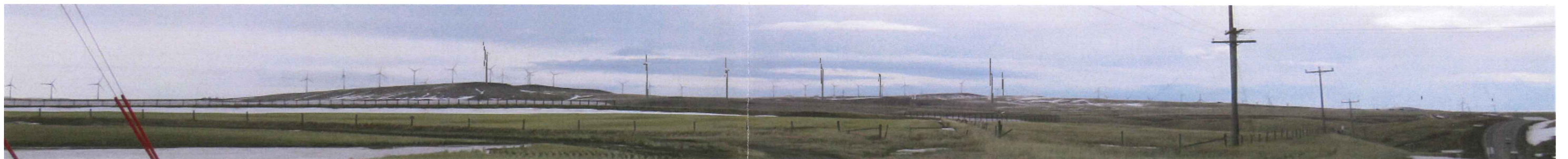


**VIEWPOINT 15: HIGHWAY 3, SE-15-7-1-W5M - LOOKING NORTHEAST**

BEFORE



AFTER



# Need for the Riverview Wind Power Plant Connection in the Pincher Creek Area

*Riverview Limited Partnership (RLP), by its general partner Enel Alberta Wind Inc., has applied to the Alberta Electric System Operator (AESO) for transmission system access to connect its proposed Riverview Wind Power Plant (Facility) in the Pincher Creek area.*

*Distribution of the original AESO Need Overview began in July 2012 and the AESO filed a needs identification document (NID) application in June 2013. As a result of a change in schedule, the AESO determined that an amendment to the filed NID application will be required. The AESO intends to submit the amended NID as described below.*

*RLP's request for system access service can be met by the following solution:*

## PROPOSED SOLUTION

- Modify the existing Castle Rock Ridge 205S substation, including adding one 240 kilovolt (kV) circuit breaker
- Connect the Facility to the Castle Rock Ridge 205S substation.
- Add or modify associated equipment as required for the above transmission developments.

## REVISED NEXT STEPS

- The AESO has determined that the NID application submitted in June 2013 needs to be amended. The AESO now intends to submit the amended NID application to the Alberta Utilities Commission (AUC) for approval of the need in mid-2018.
- The AESO's needs identification document (NID) application will be available on the AESO's website at [www.aeso.ca/grid/projects](http://www.aeso.ca/grid/projects) at the time of its application to the AUC.

*The following organizations have key roles and responsibilities in providing access to the transmission system:*

## THE AESO

- Must plan the transmission system and enable access to it for generators and other qualified customers.
- Is regulated by the AUC and must apply to the AUC for approval of its NID.

## ALTALINK

- Is the transmission facility owner in the Pincher Creek area.
- Is responsible for detailed siting and routing, constructing, operating and maintaining the transmission facilities.
- Is regulated by the AUC and must apply to the AUC for approval of its transmission facilities applications.

## WHO IS THE AESO?

The Alberta Electric System Operator (AESO) plans and operates Alberta's electricity grid and wholesale electricity market safely, reliably and in the public interest of all Albertans. We are a not-for-profit organization with no financial interest or investment of any kind in the power industry.

We appreciate your views, both on the need for transmission system development and proposed transmission plans. If you have any questions or comments, please contact us directly.

## CONTACT US

### Alberta Electric System Operator

AESO Stakeholder Relations  
[stakeholder.relations@aes0.ca](mailto:stakeholder.relations@aes0.ca)  
 1-888-866-2959

2500, 330-5th Avenue SW  
 Calgary, AB T2P 0L4  
 Phone: 403-539-2450

[www.aeso.ca](http://www.aeso.ca) | [@theaes0](https://twitter.com/theaes0)

May 28, 2018

**Riverview Wind Power Facility Interconnection:  
Project update**

You are receiving this letter because you are near the proposed Riverview Wind Power Facility Interconnection. AltaLink submitted an application for this project to the Alberta Utilities Commission (AUC) on June 12, 2013.

Riverview Limited Partnership's proposed Riverview Wind Power Plant was selected in round one of the Renewable Electricity Program (REP) and is moving forward. More information about the REP can be found at [www.aeso.ca](http://www.aeso.ca). As a result, AltaLink's Riverview Wind Power Interconnection is also moving ahead and we want to provide you with an updated schedule for the project.

**Project details**

The proposed Riverview Wind Power Facility Interconnection includes adding one 240 kilovolt (kV) circuit breaker and associated equipment to the existing Castle Rock Ridge Substation. All previous project information can be found at [www.altalink.ca/projects](http://www.altalink.ca/projects).

Also included with this letter is the need overview update from the Alberta Electric System Operator (AESO).

The AESO is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. For more information about why this project is needed, please refer to the AESO's need overview included with this package, or visit [www.aeso.ca](http://www.aeso.ca). If you have any questions or concerns about the need for this project or the proposed transmission development to meet the need you may contact the AESO directly. You can make your questions or concerns known to a transmission facility owner representative who will collect your personal information for the purpose of addressing your questions and/or concerns to the AESO. This process may include disclosure of your personal information to the AESO. You can contact the AESO at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca) or 1-888-866-2959

**Updated anticipated project schedule**

Notify stakeholders	Spring/Summer 2018
File amendment with AUC	Summer 2018
Start construction if project is approved	Spring 2019
Construction completed	Summer 2019

*Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information if required as the project progresses.*

**Amendment**

We will file an amendment with the AUC in summer 2018 for the updated schedule outlined above and the updated project cost. We will also be updating any data that has become outdated since our original application filing. Please note that all costs for this project will be paid by Riverview Limited Partnership. In an effort to keep you updated we ask that you review the information and contact us if you have any concerns.

**Next steps**

The AUC will review the amended application and can approve, approve with conditions, or deny the project. We will notify stakeholders when we file the amendment and again when the AUC has reached a decision about the project. To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Public involvement in a proposed utility development*.

**Contact us**

We are available to address any questions or concerns you may have regarding the project or the project amendment. Please contact us at [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca) or 1.877.269.5903.

Sincerely,



Dave Lee  
Manager, Consultation

**RECEIVED**

JUN 01 2018

M.D. OF PINCHER CREEK



**PLAINS  
MIDSTREAM**  
C A N A D A

**RECEIVED**

MAY 27 2018  
F2n

M.D. OF PINCHER CREEK

May 4, 2018

Reeve, Brian Hammond  
M.D. of Pincher Creek  
PO Box 279  
Pincher Creek, AB  
T0K 1W0

Dear Brian Hammond,

The past year was transformative for Plains Midstream Canada (PMC). Building on our historically solid foundation, our company continued to evolve in a changing environment. We were able to thrive thanks to the commitment, support and execution of our people to safely deliver our products & services. We've illustrated the journey in our 2017 Report to Stakeholders and Communities, which outlines a year of organizational growth and positive impact on the communities where we live, work and play.

PMC's accomplishments, including improvements in safety, environmental protection, operations, communications and stakeholder relations, are described throughout the pages of this report. We attribute our recent successes to our hard-working team and their desire to work together to continuously improve. Communication, transparency and the dissemination of information with our many stakeholders is crucial for long-term success. This report is part of our commitment to maintain strong relationships with our stakeholders and we're pleased to share it with you today. We welcome any comments, feedback or questions you may have.

Sincerely,

Jason Balasch  
President  
Plains Midstream Canada

# REPORT TO STAKEHOLDERS & COMMUNITIES




**PLAINS  
MIDSTREAM**  
C A N A D A









# OUR MISSION IS TO SAFELY DELIVER EXCEPTIONAL RESULTS

## WHAT'S INSIDE

<b>PRESIDENT'S MESSAGE</b>	<b>2</b>
<b>OUR BUSINESS</b>	<b>4</b>
<b>SAFETY &amp; ENVIRONMENT</b>	<b>12</b>
<b>OUR PEOPLE &amp; COMMUNITIES</b>	<b>20</b>
<b>PROTECTING OUR ASSETS</b>	<b>30</b>

*On the cover:  
Shafter, California*

*Inside cover:  
Shafter, California*

# MESSAGE FROM OUR PRESIDENT

The North American energy industry underwent a transformative year in 2017. In the face of prolonged low commodity prices for most of 2017, hydrocarbon production continued to grow. Exports to overseas markets increased in importance for North American production and proposed pipeline projects and access to markets dominated headlines in Canada and the U.S.

It was a transformative year for Plains Midstream Canada (PMC) as well. Our organization and business model continued to evolve with the changing environment. Our assets span the crude oil and natural gas liquids (NGL) value chains from wellhead to end-user, linking energy production to markets by optimizing our pipelines, plants, storage facilities, trucks and rail assets. We continued to develop the NGL business with assets and marketing efforts located throughout Canada and the U.S. On the crude oil side, we continued to use our western Canadian asset presence and close relationship with our parent company, Plains All American Pipeline, L.P., to link Canadian crude oil production to markets throughout North America and overseas.

Building on our historically solid foundation, we continued to thrive thanks to the commitment, support and efforts of our people to safely deliver exceptional results. Bringing the voices, perspectives and accomplishments of employees and communities to the forefront is one of the driving forces behind our annual Report to Stakeholders and Communities. This collection of unique stories from 2017 paints a picture of continuous improvement, sustainability and accountability—areas in which we take great pride.

The following pages focus on four major pillars of our organization: our business, safety and environment, our people and communities, and protecting our assets.

In 2017, we saw the conclusion of a major expansion program at our Fort Saskatchewan plant, which concentrates on NGL and liquefied petroleum products. Completion of this five-year, multi-phase project was a resounding accomplishment, one that provides economic benefits for the surrounding communities and a boost in our commercial capacity and ability to serve western Canadian producers.



We were persistent in our efforts to improve safety, the foundation of our culture. The protection, security and stewardship of the environment, the public and our employees in the communities where we operate is not just an aspiration—it's a core value of PMC. Platforms like Health and Safety Management, Hazard Identification and Safety Incentive Programs continued to guide operations and establish concrete expectations on how we safely conduct our business.

We remain committed to the people who live and work where we do. Investment in community initiatives through our employee donation-matching program and the sponsorship of community events allow us to maintain positive relationships based on collaboration and respect.

Our commitment to protection of the environment and the public requires a strong, rigorous approach to fundamental operating principles such as asset integrity, damage prevention and public awareness. Our Operations Management System is made up of a number of programs and processes that are fundamental to continuous improvement and safe operations.

We hope our report serves as a practical, educational resource for anyone who picks it up, helping them understand our company, the midstream industry and the ideologies that guide our business. The intent of the report is to provide you with greater insight into our operations in an industry that continues to improve, grow and mature.

Continued success for PMC is a collaborative effort, which requires dedication from everyone involved. I extend my gratitude to employees and stakeholders alike for maintaining the course on a shared vision as we navigate the changing waters for our industry and position ourselves for future growth.

## Jason Balasch

President, Plains Midstream Canada

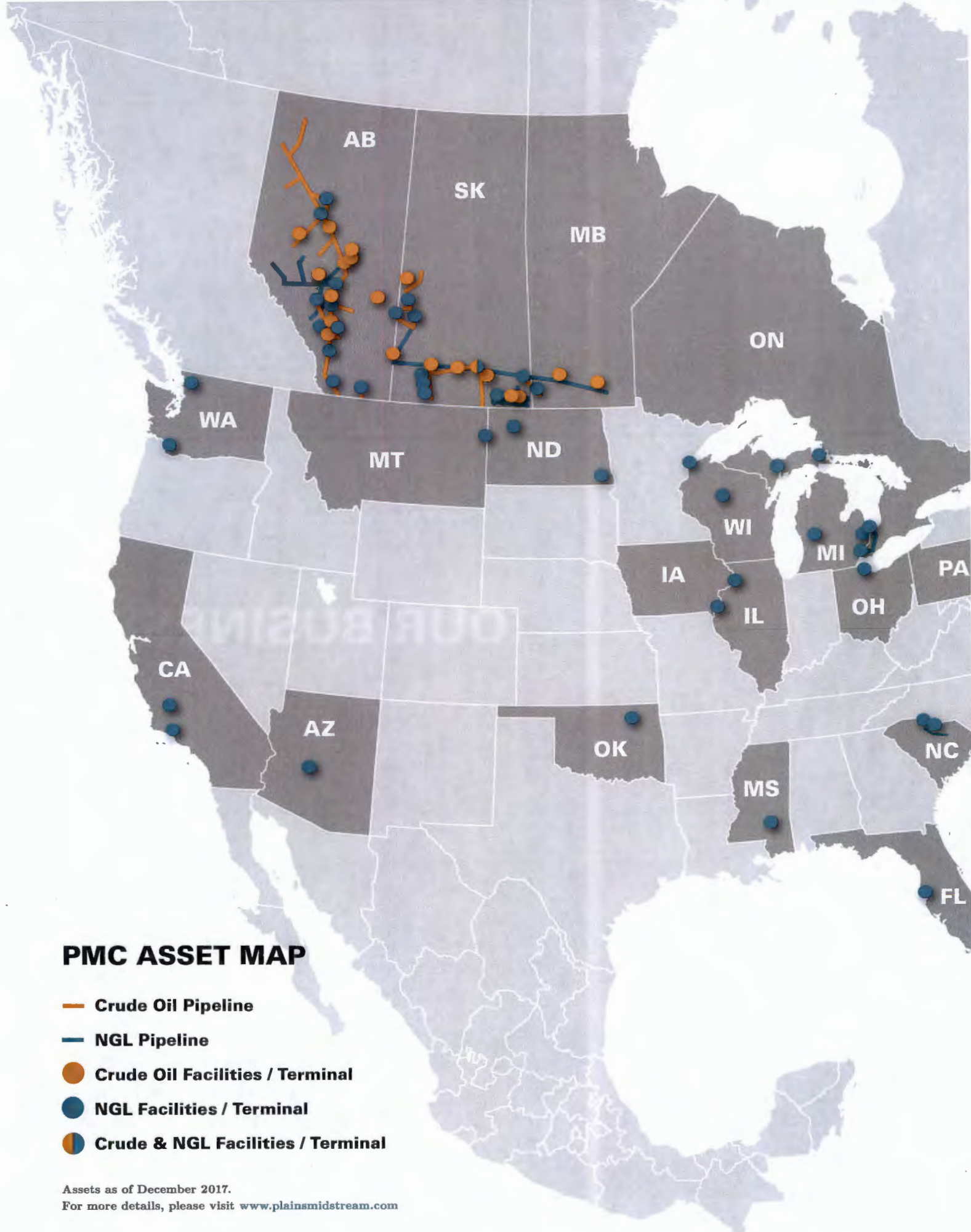




*Pincher Creek, Alberta*



# **OUR BUSINESS**



## PMC ASSET MAP

- Crude Oil Pipeline
- NGL Pipeline
- Crude Oil Facilities / Terminal
- NGL Facilities / Terminal
- Crude & NGL Facilities / Terminal

Assets as of December 2017.  
 For more details, please visit [www.plainsmidstream.com](http://www.plainsmidstream.com)

## OUR WAY TO OPERATE

At the core of our mission, to safely deliver exceptional results, is a clear, aligned, process-driven Operations Management System (OMS). OMS helps us conduct and coordinate operations in a way that is systematically planned and supports the execution of our strategy.

Each operating group is responsible for aligning with our OMS. All programs, processes and procedures are defined and documented to ensure they are aligned with our values, implemented and evaluated for continuous improvement.

PMC has invested a significant amount of time and resources into our management system over the last few years, and we remain committed to our strategy of using OMS as a tool to reach our goals in pursuit of operational excellence.



# PMC VALUE CHAIN



**PRODUCERS**

## TRANSPORTATION TO PROCESSING & STORAGE:



**4,700 KM**

CRUDE OIL PIPELINES



**800**

TRAILERS



**3,400 KM**

NGL PIPELINES



**7,000**

RAILCARS

## STORAGE:



**32**

ACTIVE STORAGE, TRANSPORTATION TERMINALS & FACILITIES



**5M**

BARRELS CRUDE OIL STORAGE



**34M**

BARRELS NGL STORAGE

PMC uses spheres, bullets, caverns and tanks to temporarily store crude oil, condensate and NGL products. The storage facilities are regularly inspected for environment and safety reasons.

## PROCESSING:

**2**

GAS PROCESSING PLANTS

**5**

GAS STRADDLE PLANTS

**9**

FRACTIONATION PLANTS



- Gas processing plants remove hydrocarbon and water from natural gas.
- Gas straddle plants extract additional NGLs from natural gas pipelines.
- Fractionation plants separate NGLs into products such as ethane, propane, butane and pentanes.

## TRANSPORTATION TO END USER:



PIPELINE



TRUCK



RAIL



**END USER**

END CONSUMERS / GAS STATIONS  
RESIDENTIAL & RETAIL DISTRIBUTIONS  
CHEMICAL REFINERIES



## OUR BUSINESS

PMC specializes in transportation, storage, processing and marketing solutions for crude oil, natural gas and natural gas liquids (NGLs). We link petroleum producers with refiners, petrochemical producers and various heating and motor fuel customers via pipeline, truck and rail transportation. We also operate strategically located facilities for crude oil and NGL storage, separate NGLs from natural gas and fractionate NGLs into pure liquid petroleum gas (LPG) products. With our expertise in marketing, logistics and our asset base, we are positioned to provide our customers with flexible, value-added services.

### Product Spotlight: Propane

Most people associate propane with backyard accessories, like barbecues and patio heaters. However, the gas has widespread use across many areas, including home heating, cooking, agriculture, transportation, industrial equipment operations and plastic manufacturing.

### How is propane produced?

When natural gas is extracted from beneath the Earth's surface, it is processed in a gas plant to remove the NGLs from the gas. The NGLs are then separated into pure LPG components including ethane, propane, butane and condensate through a process called fractionation. After these products are separated, they are delivered to various customers to heat homes, make motor fuel and serve as feedstock for consumer goods.

### Where does PMC come in?

As a midstream provider, we are involved in the stages of gas processing, fractionation, storage, marketing and transportation of products like propane. Through these business lines, we bridge the gap between producers and consumers, and monitor and respond to variances in market supply and demand, which fluctuate seasonally.

During times of low demand, we store propane at our storage facilities. When propane heating demand increases, we transport the product via pipeline, truck or rail to distributors who provide the needed supply to the end-user.

### Product Spotlight: Crude Oil

Crude oil is an integral part of the energy industry and our daily lives. From keeping cars on the road and jets in the air, to being a key ingredient in soap and detergent, petroleum makes up two-thirds of all energy consumption.

### What is crude oil?

Crude oil is a liquid found beneath the Earth's surface and is comprised of hydrocarbons and organic material.

There are two types of crude oil production:

- Conventional: This type can range from light to heavy oil. Light has a low viscosity and flows freely at room temperature, while heavy oil has a high viscosity that does not flow easily.
- Unconventional: Oil sands production is considered unconventional and results by separating sand and clay particles from bitumen. Bitumen is oil that is too heavy or thick to flow or be pumped without being diluted or heated.

### Where does PMC come in?

As a midstream provider, our assets provide oil producers with flexibility for transportation and storage of crude oil.

On the transportation side, we move Canadian conventional crude oil via 4,700 km of pipelines, 625 truck trailers and 500 railcars. This allows us to get product from producer companies to refineries and storage facilities across North America.

With our storage assets, PMC can hold approximately five million barrels of crude. This allows us to meet the supply and demand needs of refiners and consumers.

To learn more about our business visit [www.plainsmidstream.com](http://www.plainsmidstream.com).

# FORT SASKATCHEWAN EXPANSION PROGRAM

In 2013, PMC began a major expansion program at our Fort Saskatchewan, Alberta, plant which receives, stores, fractionates and delivers natural gas liquids (NGLs) and processes liquefied petroleum gas (LPG) specification products from NGL. The program involved several phases focused on the expansion of fractionation and storage capacities, as well as development of transportation infrastructure. At the end of 2017, construction of the program was successfully completed. Through this expansion, we have contributed to the local and surrounding communities in terms of jobs and sustainability in the region.

## Commercial Impact

**75** FULL TIME EMPLOYEES AT THE PLANT

- CONSTRUCTION OF A BUTANE STORAGE FACILITY
- ADDED A MERCAPTAN OXIDIZATION UNIT TO REMOVE SULPHUR FROM NGL MIX PRODUCT
- ADDED ADDITIONAL SULPHUR TREATING FOR SPECIFICATION PRODUCTS (PROPANE AND BUTANE)
- CONSTRUCTION OF A CONDENSATE DISTRIBUTION AND STORAGE FACILITY
- CONSTRUCTION OF PROPANE AND BUTANE TRUCK LOADING AND NGL OFFLOADING FACILITY

CONSTRUCTION OF A **60** RAILCAR PER DAY PROPANE LOADING TERMINAL

DEVELOPMENT OF: **5** STORAGE CAVERNS **2** BRINE PONDS

INCREASED INLET CAPACITY BY **20,000**

## Community Impact

ESTIMATED PROJECT TOTAL IN EXCESS OF  
**\$750** MILLION CAD



**\$2.9** MILLION CAD IN TAX REVENUE GENERATED FROM  
THE PLANT TO LOCAL AND REGIONAL GOVERNMENTS

CREATED IN EXCESS OF **2,500,000** PERSON HOURS  
OF EMPLOYMENT OVER THE EXPANSION PROGRAM PERIOD



OVER **250,000** PROACTIVE SAFETY ACTIVITIES CONDUCTED  
DURING PROJECT INCLUDING HAZARD IDENTIFICATIONS, HAZARD  
ASSESSMENTS AND WORKPLACE INSPECTIONS



CONTINUE TO CONTRIBUTE DIRECTLY AND INDIRECTLY TO  
VARIOUS LOCAL AND REGIONAL BUSINESSES THROUGH USE  
AND PURCHASE OF GOODS AND SERVICES SUCH AS:

- ENGINEERING, CONTRACTING AND CONSTRUCTION FIRMS
- OILFIELD SERVICE AND EQUIPMENT SUPPLIERS
- LOCAL EQUIPMENT RENTAL COMPANIES
- HOTELS AND RESTAURANTS



BARRELS PER  
DAY OF NGL

PMC IS AN ACTIVE MEMBER OF THE ALBERTA INDUSTRIAL  
HEARTLAND ASSOCIATION WHERE WE CONTINUE TO  
PARTICIPATE IN MANY STAKEHOLDER EVENTS TO PROVIDE  
THE LOCAL COMMUNITY WITH UPDATES REGARDING OUR  
OPERATIONS AT THE FORT SASKATCHEWAN PLANT.

*Pincher Creek, Alberta*





# **SAFETY & ENVIRONMENT**

## **SAFETY BY THE NUMBERS IN 2017**

~**15**

**AVERAGE HOURS  
SPENT ON STANDARD  
SAFETY TRAINING FOR  
CORPORATE OFFICE  
EMPLOYEES**

~**235**

**SAFETY MEETINGS  
CONDUCTED ACROSS  
OUR OPERATIONS**

~**60**

**AVERAGE HOURS SPENT ON  
STANDARD SAFETY TRAINING  
FOR FIELD EMPLOYEES**

~**30**

**SAFETY TRAINING  
COURSES AT PMC**

**40**

**MANAGEMENT WALK  
AROUNDS CONDUCTED  
ACROSS OUR FIELD  
OPERATIONS**

**93%**

**PASS RATE FOR  
INTERNAL SAFETY  
AUDIT**

# SAFETY PROGRAM

PMC is committed to conducting our operations in a manner that maintains the safety and security of the public, our employees and our contractors; the protection and stewardship of the environment; and the safety, security and integrity of all our assets, including property.

Our Health & Safety Management Program is a reflection of that commitment and works to enhance our health and safety processes through:

- Identifying, assessing and controlling health and safety hazards and risks.
- Setting and achieving objectives and targets consistent with our Operations Policy and health and safety commitments.
- Providing employee training, guidance and access to resources necessary to meet their responsibilities and to create a safe and healthy workplace.
- Consulting and collaborating with our employees, contractors and other stakeholders on health and safety matters.
- Adhering to government legislation, meeting legal requirements and industry safety standards, and ensuring these requirements are built into controls to properly operate and maintain equipment.
- Establishing employee and contractor accountability while conducting their activities in accordance with our standards.
- Continuing to monitor, assess and improve health and safety performance, and reporting progress in a transparent and timely manner.

## PMC LIFE RULES

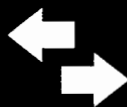
Our life rules are a set of values and expectations that outline the key rules every employee and contractor must follow. Awareness and use of these rules enhance our corporate safety culture.



**Have a Safe Work Authorization Permit**



**Assess Hazards**



**Use Management of Change**



**Use Personal Protective Equipment**



**Control Entry to Confined Spaces**



**Manage Ground Disturbances**



**Safely Operate Lifting and Motorized Equipment**



**Isolate Energy Sources**



**Work Safely at Heights**



**Operate Vehicles Safely**

## WATER RECYCLING

Protection of the environment is a top priority for PMC which is why our Empress, Alberta, plant takes water treatment seriously. To operate our plant, we pump water from an underground source along the banks of the South Saskatchewan River. As a responsible operator, we treat the remaining used water and reclaim it before recycling it back into the watershed.

As part of our recycling process, many rigorous tests are conducted to confirm that the water released back is safe for the natural ecosystem. We test for several release limits such as phosphate levels, chlorine, PH levels, etc. We also conduct ecological tests several times per month to confirm that the water is habitable for aquatic life.

Water treatment at our Empress plant includes many other checks and balances. We gather and monitor real time data on flow, levels and quality of all water in the plant. Our operators also perform regular manual testing with further analysis conducted through our laboratory. In addition, we send our water out to third-party laboratories for testing to ensure we are meeting the requirements of our operating license.



## ABOUT THE PROGRAM

PMC's Environmental Protection Program outlines a framework for safeguarding the environment when planning and executing our work activities. Environmental sensitivities are identified during project planning, and plans are developed to minimize or avoid potential impacts. Potential site sensitivities include the following disciplines: soil, vegetation, wildlife and habitat, water bodies, aquatic studies and historical resources (i.e. archeology or paleontology).

**"PMC's initiative to proactively identify environmental sensitivities and implement protection measures in all phases of projects demonstrates their commitment to environmental stewardship."**

- Victoria, Aquatic Toxicologist / Project Manager,  
Applied Aquatic Research Ltd.

*Empress, Alberta*







## IDENTIFYING ENVIRONMENTAL SENSITIVITIES

Project planning at PMC involves a number of preliminary evaluations, including potential environmental impacts associated with a proposed project. For example, during project planning for the construction of a new pipeline connection near Caroline, Alberta, we conducted a review of the area to identify potential environmental sensitivities. A pre-construction breeding and nest survey identified various species of birds present. This resulted in specific mitigation measures incorporated into the project's environmental protection plan.

Animal dens, shelters or nests were not observed within the project footprint. Outside of the project footprint, a Mountain Bluebird nest was observed near the access road which would be trafficked by project vehicles. To not disturb the birds or cause them to abandon their nest, activities were minimized during the project including limiting noise and refraining from prolonged idling or placing equipment within 50 metres of the nest site. Personnel were also instructed to not approach or touch the nest.

The pipeline connection was successfully constructed without any adverse effects to the birds or their nest in the area. Safeguarding the environment and potential sensitivities is an important part of our program.







# **OUR PEOPLE & COMMUNITIES**

## LEADERSHIP AND DEVELOPMENT AT PMC

As an entrepreneurial company that fosters a culture where leadership is encouraged, we have a well-defined approach to support emerging leaders as they work to achieve their career aspirations.

The Leadership Exploration And Development (LEAD) Program is the first step for high-performing employees interested in pursuing leadership opportunities at PMC. This program is a critical part of our employee development program with participants nominated by their supervisors.

LEAD Program participants spend on average three to six hours a month in the classroom with specialized content geared towards leadership preparation and readiness. The classroom portion involves interactive discussions and engagement with PMC's executive team who join as guest speakers. Part of this program is to develop a supportive network of future leaders working together to contribute to the overall success of our company.

Participants develop a clear understanding of PMC's leadership principles, expectations and skills. The program is strongly aligned with our collaborative culture and puts emphasis on the three C's we believe strengthen a team: Connect with your team members more effectively, Create clarity for yourself and others, and Celebrate your team members' performance.



**“The one true take away from the LEAD Program was discovering this leadership quality others saw in me, but never realizing this on my own until joining the program. It is a dedicated platform for individual growth as well as character build which you cannot achieve on a singular level.”**

- Janice, Pipelines & Facilities, PMC

Canadian Red Cross volunteers



**“The impact that PMC employees can have in the community is amplified with the company support. To me, it says a lot about a company and the people who work for it, when there is a program that encourages and empowers employees to participate and support charitable organizations.”**

- Omar, Rail Logistics, PMC

## **CARE (CREATE A REAL EFFECT) PROGRAM**

Mother Nature was a strong force in 2017, resulting in several devastating hurricanes and fires across North America - most notably Hurricane Harvey, Hurricane Irma and the numerous forest fires in Alberta and British Columbia. These natural disasters displaced tens of thousands of people from their homes, including employees and members of the communities where we operate. PMC employees answered the call for help and made donations to both the Canadian and American Red Cross which were matched by PMC's CARE Program.

Through CARE, over 100 charities across North America received matching donations from PMC. These charities supported community benefits, education, and health and welfare initiatives, and programs across 15 provinces and states. Employees at PMC have shared that they choose to donate to registered charities for many reasons, such as personal affect by a specific cause, belief in the positive impact a charity has on their community or belief the charity provides an essential service to the community. Some of the most supported organizations by employees in 2017 were the Alberta Cancer Foundation, Heartland Humane Society and the University of Calgary.

**CARE**  
*Create A Real Effect*

### **ABOUT THE PROGRAM**

The Create A Real Effect (CARE) Program supports charities close to the hearts of our employees. Through CARE, our employees can donate to registered charities of their choice, and PMC is proud to match overall contributions up to \$10,000 per employee, per year.

*Cheque presentation to High Prairie  
Health Care Auxiliary Society*



## ABOUT THE PROGRAM

PMC's Community Investment Program supports our long-term strategic involvement in the communities where we operate. We form partnerships with organizations to address social issues in the areas of health and safety, education, environment and capacity building.



**Health & Safety:** We invest in programs that support the health and safety of our employees, contractors and local communities.



**Education:** We believe knowledge is a building block for the success of future generations.



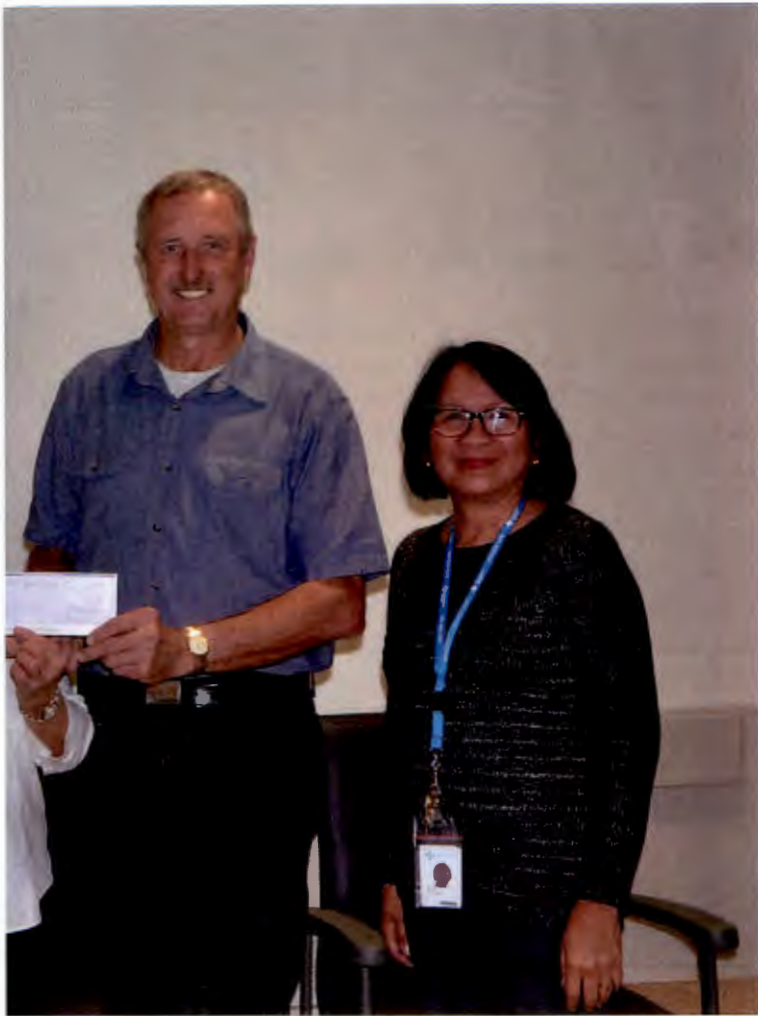
**Environment:** As a responsible operator, we support organizations that protect and conserve the environment.



**Capacity Building:** Our entrepreneurial spirit recognizes the importance of business skill development, training and economic development.

**"We are pleased and proud to add Plains Midstream Canada to our team of supporters, building a strong community serving a large region."**

- Diana, President of the High Prairie Health Care Auxiliary Society



## COMMUNITY INVESTMENT

### Healthcare in High Prairie

High Prairie Health Care Auxiliary Society received a financial booster shot in 2017 through our Community Investment Program. Donations like ours, earmarked for new equipment, assist the society in their purpose to improve patient comfort and care. This will have a positive effect on the population in the surrounding area of some 17,000 people, which includes three Métis settlements, five First Nations and a large rural area of grain and mixed farming.

### Supporting a Sustainable Saskatchewan

The Saskatchewan Association of Rural Municipalities (SARM) is an independent association representing rural municipal governments in Saskatchewan. The group works to build a diverse economy resulting in a strong, sustainable province. SARM delivers timely programs and services to meet the needs of its members while influencing government policy and facilitating municipalities to work together to foster rural development.

PMC supports organizations like SARM in their mission towards a sustainable community. In 2017, PMC sponsored the mid-term convention where 1,000 delegates, including reeves, councillors and administrators from 296 rural municipalities across the province participated. Attendees debated policies, programs and service delivery, and learned from a variety of relevant presenters on municipal and rural policy research and development, agriculture and economic development.



*Saskatchewan Association of Rural Municipalities mid-term convention*



## Educating Youth in Los Angeles

The life of a youth in the Los Angeles Harbor can be a difficult one with over 13,000 children living below the poverty line and 27 per cent of residents 18 and older, having less than a high school diploma. The Boys and Girls Clubs of the Los Angeles Harbor serve more than 2,300 children per day through high-quality programming in academics, arts and athletics.

These programs are provided in a safe and nurturing environment which these children may not have experienced otherwise. Rancho LPG Holdings LLC, a subsidiary of PMC, donated to the boys and girls clubs in support of their core program areas, leadership development, daily recreation and after-school activities.



## Conservation Efforts in Ontario

The St. Clair Region Conservation Authority (SCRCA) has a mission to provide leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness. PMC recognized this important mission in 2016 when we supported their conservation education programs and again in 2017 with a donation towards their Water Quality Monitoring Program.

PMC diligently monitors the water we use for our operations and sought to support a program that did the same for the community and surrounding area. Through the Water Quality Monitoring Program, surface water quality is monitored regularly by measuring water chemistry and organisms at monitoring stations throughout the 4,100 cubic kilometre region in southern Ontario. The data is collected and then analyzed to generate a report to highlight areas of need and direct conservation actions. With approximately 20 per cent of the world's freshwater located in Canada, it is evident why water is such an important resource and why PMC supports organizations that help protect and conserve it.



## Planting for a Sustainable Future

For more than two decades, Tree Canada has engaged communities in the pursuit of a greener and healthier living environment for Canadians. As a responsible operator, we share Tree Canada's commitment to environmental accountability. Our donation to Tree Canada supported their National Greening Program, an effort which will see 5,000 trees planted in an area around Portage la Prairie, Manitoba. These saplings will replace trees lost during a 2016 tornado, and will ultimately provide windbreak from the nearby provincial highway, complement wildlife habitat and promote water retention. Our collaboration with Tree Canada helps to create more sustainable communities where we operate and will benefit generations for years to come.



## Driving for a Healthier Future

Rockyview General Hospital benefitted from some friendly competition between the energy and real estate industries in Calgary at the fourth annual Rockyview Invitational Golf Tournament. The tournament pitted these two groups head-to-head on the links to raise funds for Rockyview General Hospital's expansion of the Gastrointestinal (GI) clinic. PMC, in partnership with Jayman Homes, worked together to raise more than \$1 million. With arguably one of the busiest GI units and clinics of its kind in Canada, Rockyview General Hospital enhances patient care and treatment through specialized GI suites. Critical care is provided to patients with a variety of conditions, including bladder cancer, colitis and Crohn's disease, and the funds raised at the tournament supported the purchase of new equipment for the suites.





*Tree Canada National Greening Program*



*2013 Water Quality  
Program sampling*

**“We could not continue to serve the 2,300 youth we provide programs to daily without your support.”**

- Pamela, Director, Donor Relations, Boys & Girls Clubs of the Los Angeles Harbor



*Boys & Girls Clubs of  
the Los Angeles Harbor*



## PARTICIPATING IN THE COMMUNITY

PMC recognizes the importance of stakeholder engagement through open and honest two-way communication. We strongly believe those who may be affected by our business have a right to be informed about company activities, involved in issues and opportunities where they live and included in open dialogue.

In order to continue to build relationships with our stakeholders, our employees work with industry peers and community members across Alberta, Saskatchewan, Manitoba and Ontario through several associations, synergy groups and mutual aid groups. These valuable organizations allow us to share information, learnings and best practices.

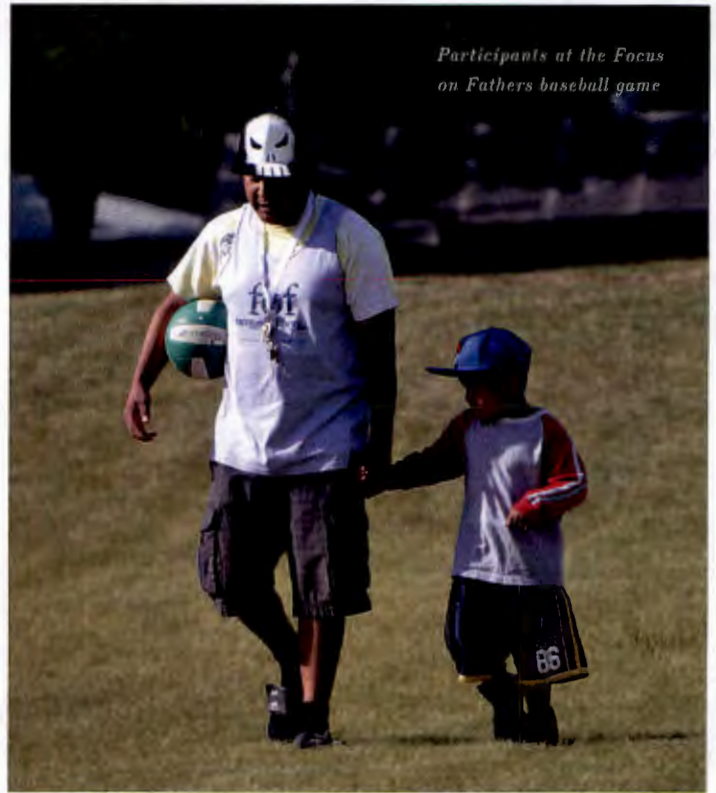
PMC is a participant in Synergy Alberta's annual conference where we participate in active conversations with our stakeholders across Alberta. In 2017, we learned about connecting communities with energy companies, government departments and regulators. Best practices were shared on effective engagement strategies focused on working together with respect to active and potential developments, community issues and how to avoid or mitigate potential impacts.

In Saskatchewan, PMC is a member of the Area Six Emergency Response Co-operative, of which our employees participate in regular meetings and emergency response exercises. The co-operative is a collaboration of pipeline companies, government agencies, the City of Regina, police and fire departments, working together as a mutual aid group. During the initial response of a pipeline incident, this group facilitates interaction between industry, government agencies, emergency services and the community. Our participation in the co-operative arms us with the tools, support and the ability to communicate with directly impacted stakeholders in an accurate and timely manner during an incident.

As an active member of the Sarnia-Lambton Environmental Association (SLEA) in Ontario, member companies hold a collective commitment to ongoing environmental improvements and share that information with each other, government agencies and the local community. One of the mandates of SLEA is to monitor ambient environmental conditions to assess the impacts on the local environment. Recently, PMC, along with 13 other companies involved in a variety of industries in Sarnia shared their sulphur dioxide (SO<sub>2</sub>) emissions data to aid in a cumulative effects airshed study.

**"I am thrilled that PMC supports a barbecue and ball game for this community in Regina. The huge appreciation we've been shown from the community at this event is invaluable."**

- Beverly, Community Relations Advisor, PMC



## **FOCUS ON FATHERS COMMUNITY EVENT**

For 14 years, the local ball park has come to life at the Four Directions Community Health Centre's Focus on Fathers barbecue and baseball game. The annual event invites youth from various Indigenous groups in the north-central Regina community to challenge their fathers in an action-packed ball game that never disappoints.

PMC supports this event by providing families with a positive and safe environment, while reinforcing healthy relationships between agency and community. A number of PMC employees from the local Regina office came out to lend a hand, managing the grill and serving over 250 burgers.

## **SUPPORTING ECONOMIC DEVELOPMENT**

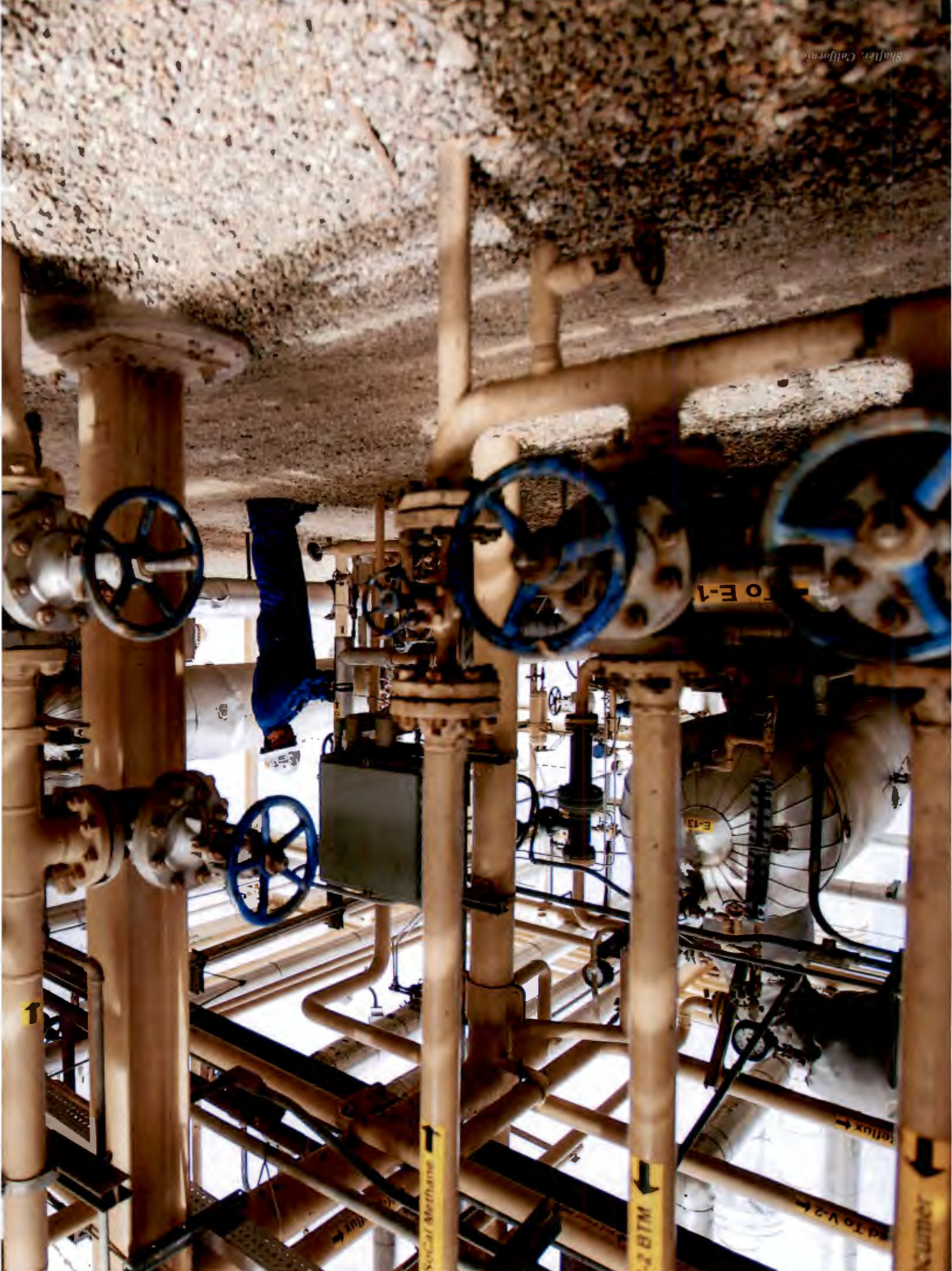
Development and retention of business is important for the economic sustainability of a community. PMC believes in supporting capacity-building initiatives for communities, local business skill development, training and chambers of commerce.

The Council for the Advancement of Native Development Officers (CANDO) is focused on the education and professional development of economic development officers to work in Indigenous communities or organizations. In 2017, we sponsored CANDO's 24th annual national conference called, "A New Dawn in Indigenous Economies," where delegates received valuable information on the profession of economic development in Indigenous communities, while incorporating a unique cultural perspective that is not often seen in pan-Indigenous gatherings.



## **ABOUT THE PROGRAM**

Based on a foundation of trust and respect, PMC is a committed good neighbour with Indigenous communities in the areas where we operate. Through open communication, transparency and a shared sense of responsibility, we have built long-term and mutually beneficial relationships.



TO E-1

Soc-Cal Methane

WBT

reflux

TO V-2

↑



# PROTECTING OUR ASSETS



## ASSET INTEGRITY

### In-Line Inspections & Integrity Digs

In-line inspection (ILI) tools, also known as “smart pigs,” travel inside the pipeline and use sensors to identify inconsistencies or anomalies.

Regular ILIs allow us to monitor the conditions of our pipelines for both internal and external defects, such as detecting metal loss, cracks, corrosion or dents.

When an ILI detects inconsistencies that meet certain criteria, an integrity dig is performed. The following steps are taken:

Step 1: Earth above a pipeline is removed and the line is exposed for inspection.

Step 2: The exposed pipeline is cleaned and examined for defects or weaknesses, such as dents or corrosion.

Step 3: If repairs are required, options include installation of a metal sleeve over the damaged area, or in some cases, we may cut out the impacted section and replace it with new pipe.

### Coating and Cathodic Protection

To minimize external corrosion, an external coating is applied to the pipeline to isolate it from environmental factors such as water and bacteria.

Applying a small electrical current to the pipeline helps to protect the line in the event coating may be compromised.

### Pipeline Pigging

Maintenance and cleaning pigs are run inside the pipeline to clean debris, bacteria and other oxidation agents to avoid internal corrosion.

### Chemical Protection

Chemicals are used to mitigate internal corrosion by forming a protective film inside the pipeline wall and minimizing the contact area of oxidation agents. Other chemicals are used to prevent bacteria that can cause corrosion from growing.



## WATERCOURSE MANAGEMENT

Maintaining the integrity of our assets is critical to our business and a priority for our operations management system. We take a qualitative and quantitative approach to risk management for our pipeline systems, allowing for improvements to plan and prioritize our asset integrity activities.

PMC uses an extensive mapping database of all bodies of water in Canada overlaid with our pipeline network to identify points at which streams and rivers overlap with our pipelines, referred to as watercourse crossings. These crossings are visited at key times during the year and are analyzed on an annual basis through aerial, satellite and Google Earth imagery.

Several procedures conducted by qualified, third-party geotechnical experts determine the potential hazards of bodies of water crossing or encroaching on our pipelines. These include ground inspections, surveys and detailed data analysis of watercourse crossing sites. Ground inspections include identifying pipeline exposure, bank and surface erosion, and the potential for the sudden separation of land due to flooding or a change in the course of a body of water. After the analysis is conducted, sites are categorized and given a priority ranking and mitigation plans are implemented if needed.

Watercourse crossings with a priority ranking are placed on a daily monitoring list from April to July for real-time flood monitoring. With this information, we know in real-time when water levels reach a specific threshold allowing us to proactively shut-in and isolate a pipeline as a precautionary measure. These specific sites are also ground inspected on an annual basis following the flood season.



## ABOUT THE PROGRAM

Asset Integrity at PMC is made up of a variety of programs and processes focused on the maintenance and operational assurance of our pipelines, processing and fractionation plants, storage tanks and caverns. Maintaining the integrity of our assets is a priority and our responsibility as a safe operator. Dedication to the most stringent regulations and industry best practices help to further the health and safety of the communities where we operate.



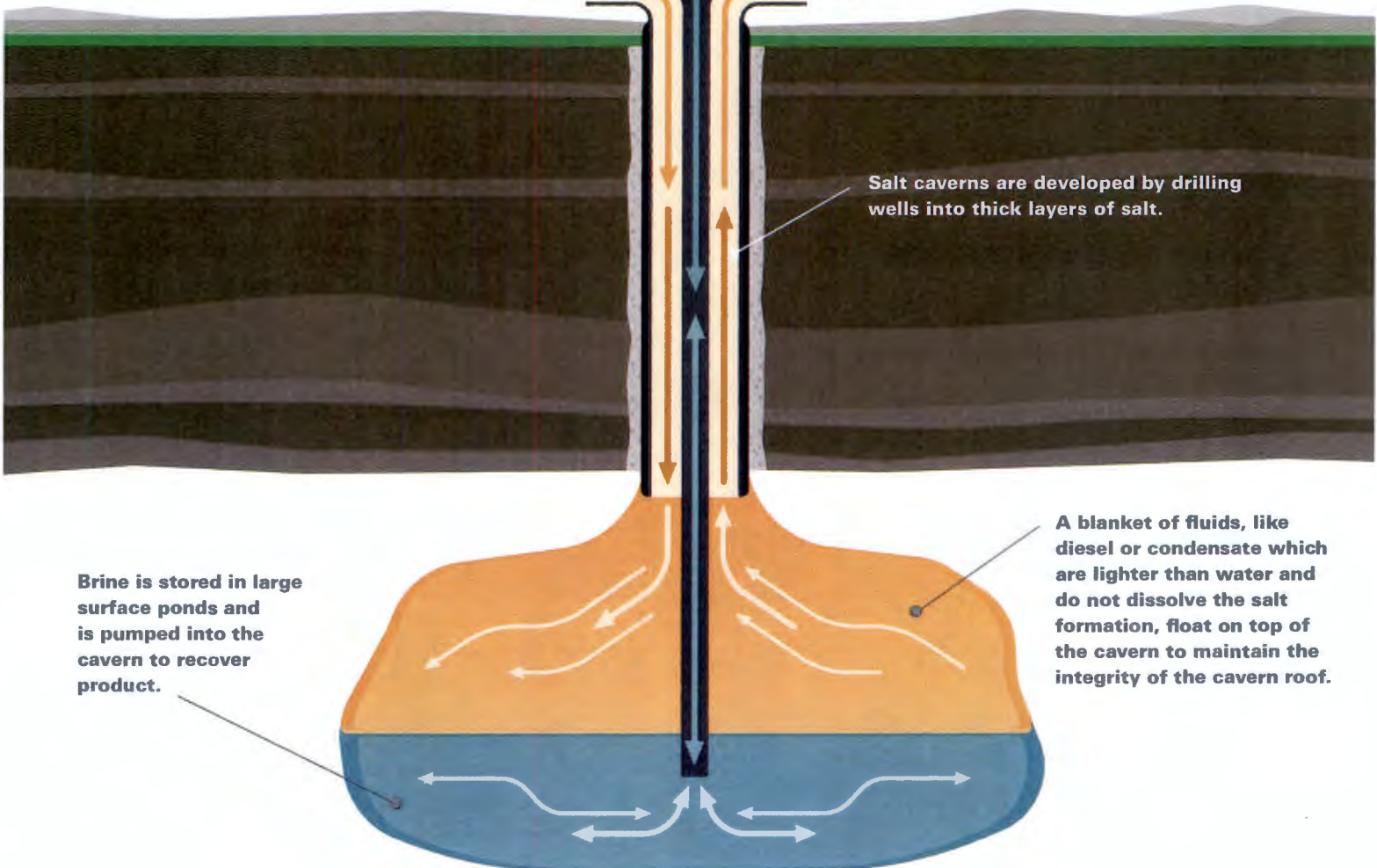
## ABOUT THE PROGRAM

Caverns can be created in naturally occurring underground salt layers and are a resource for safely storing large amounts of hydrocarbon products. PMC uses salt caverns to store natural gas liquids and liquefied petroleum gas in the provinces of Alberta, Saskatchewan and Ontario and in the states of Michigan and Arizona. At PMC, we integrate programs and technology to proactively provide a more comprehensive approach to asset integrity. As part of maintaining the safety of our caverns, enhanced sonar imaging tools are used to accurately measure the shape and size of caverns, giving us a better understanding of long-term behaviour and life expectancy of caverns.

## SALT CAVERNS

Product is pumped into the well, displacing the existing brine to surface.

A cavern is washed out by pumping fresh water down the well and dissolving the salt.







## MAINTAINING OUR FACILITIES

PMC's Facility Asset Integrity Program combines evaluations, inspections, equipment history and risk-based analysis to schedule maintenance and make recommendations for an asset. Recommendations may include replacement of certain equipment or proactive repairs to continue to operate safely.

Our employees are well-versed in the lifecycle of our assets and equipment, providing critical knowledge to the maintenance of our plants and facilities. For example, our Sarnia plant conducted an electrical outage, where all power was suspended to complete preventative maintenance and inspections of all major electrical systems and instrumentation.

During these types of outages, intrusive inspections are conducted, allowing employees and inspection specialists to examine the interior of equipment to identify any potential issues, such as corrosion or cracking, and to confirm proper internal configuration. Intrusive inspections are important because they:

- Validate the accuracy of corrosion monitoring through physical measurements taken during external inspections.
- Identify if any damage has occurred to internal components which provides insight to equipment lifecycles and can reduce the potential for future issues.
- Allow proactive cleaning to remove accumulation in equipment which may lead to reduced equipment efficiencies or failure.

As a result of an inspection, new equipment was installed at our Sarnia plant in 2017 to continue safe operations. Examples of this new equipment include new isolation valves, rail track repairs and heat exchangers. Regularly scheduled inspections, repairs and new equipment all help our plants and facilities run more efficiently and safely.

We conduct regular aerial patrols of our pipeline right-of-ways for visual inspections of potential leaks and geotechnical hazards such as landslides, bank erosion and unauthorized activity by third-parties.



## PROTECTING OUR PIPELINES

We conduct regular visits with our stakeholders so they are aware of how to work and stay safe around our pipelines.



**WARNING**  
HIGH PRESSURE  
CONDENSATE  
PIPELINE  
CALL TOLL FREE  
1-866-875-2554  
PLAINS PIPELINE

Above ground pipeline marker signs are displayed along the right-of-way to inform the public and excavators of the approximate pipeline location, and provide contact phone numbers in the event of an emergency.

Prior to conducting ground disturbance activity homeowners and contractors must contact a One-Call Centre to identify if there is buried infrastructure within the vicinity of their plan work. If required, a PMC representative will make arrangements to locate and mark our buried infrastructure free of charge. For more information go to: [clickbeforeyoudig.com](http://clickbeforeyoudig.com)

An integrity dig is performed when an in-line inspection detects inconsistencies that meet certain criteria.

**STEP 1:**

Earth above a pipeline is removed and the line is exposed for inspection.

**STEP 2:**

The exposed pipeline is cleaned and examined for defects or weaknesses such as dents or corrosion.



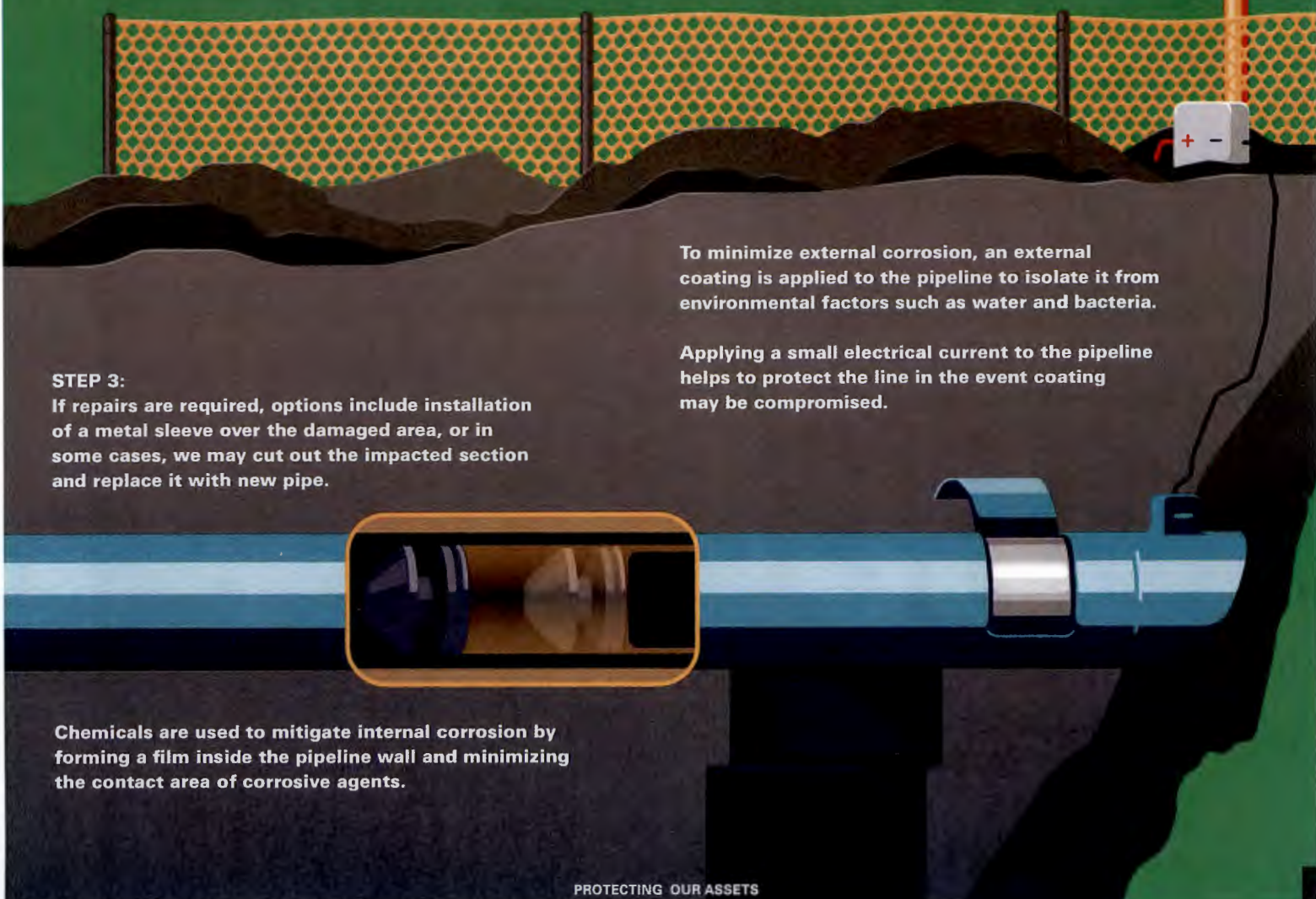
In-line inspection tools, also known as “smart pigs,” travel inside the pipeline and use sensors to identify inconsistencies or anomalies.

An advanced system of satellites, communication field transmitters, centralized control room computers and trained staff monitor our pipeline network 24 hours a day, 365 days a year.



High quality security fencing is installed around highly-sensitive above ground pipeline infrastructure.

Our watercourse management program includes ground inspections, surveys and detailed data analysis of watercourse crossing sites.



**STEP 3:**  
If repairs are required, options include installation of a metal sleeve over the damaged area, or in some cases, we may cut out the impacted section and replace it with new pipe.

To minimize external corrosion, an external coating is applied to the pipeline to isolate it from environmental factors such as water and bacteria.

Applying a small electrical current to the pipeline helps to protect the line in the event coating may be compromised.

Chemicals are used to mitigate internal corrosion by forming a film inside the pipeline wall and minimizing the contact area of corrosive agents.

## EMERGENCY MANAGEMENT BY THE NUMBERS IN 2017

**200+**

FIRST RESPONDERS  
PARTICIPATED IN 25 FIRST  
RESPONDER AWARENESS  
SESSIONS

**30+**

EMERGENCY  
MANAGEMENT  
TRAINING  
SESSIONS

**20+**

FACILITATED  
EMERGENCY  
MANAGEMENT  
EXERCISES

**350+**

PMC EMPLOYEES PARTICIPATED  
IN EMERGENCY MANAGEMENT  
TRAINING AND EXERCISES



## CONTINUING EDUCATION FOR FIRST RESPONDERS

In the event of an emergency, first responders are often the first to arrive on scene. They support field personnel in responding safely and effectively to any incident, working alongside the company to ensure the safety of the public. As part of PMC's commitment to safe operations, providing awareness to first responders is essential so they are prepared for any emergency situation involving PMC's operations or assets.

We abide by four pillars in our Emergency Management Program: prevention and mitigation, preparedness, response and recovery. In order for the program to be effective, we work closely with local first responders and regularly practice our plans and procedures through training and exercises.

The first responder awareness sessions include:

- Information applicable to the operating area.
- Overview of emergency response plans, emergency equipment and spill control points.
- Hazard safety awareness information and the types of products present in an incident.
- Safety features of operating assets such as valves.
- Practices and procedures in the event of an emergency, including roles, responsibilities and communication protocols.
- Shelter-in-place and evacuation procedures.

### FIRST RESPONDERS INCLUDE:

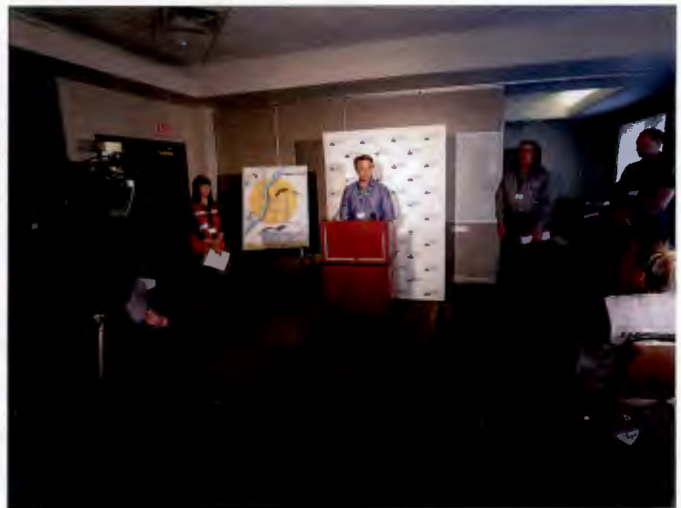
- Fire Departments
- Police Departments
- Royal Canadian Mounted Police
- Paramedics (health services)

Fort Saskatchewan (2019-2020)  
Sherwood Park, Alberta



**“We consider every training exercise as an opportunity to expose our response team to unique emergency scenarios and practice different roles within the Incident Command System. Our goal is to provide a safe learning environment where it’s okay to make mistakes, and questions are encouraged.”**

- Scott Sill, Senior Vice President, Operations, PMC



Meeting Minutes  
of the  
Agricultural Service Board – Municipal District of Pincher Creek No. 9  
May 3, 2018 – MD Council Chambers

Present: Chair John Lawson, Vice Chair Martin Puch, Reeve Quentin Stevick, and Councillor Bev Everts.

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson and Receptionist Jessica McClelland

Absent: Members Frank Welsch and David Robbins.

Chair John Lawson, called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

Reeve Stevick 18/030

Moved that the agenda be amended with the following;

- New Business 1) Calgary Stampede MD Representative
- New Business 2) Discussion on Effects of Harsh Winter on Local Ranchers

AND THAT the agenda be approved as amended.

Carried

B. ADOPTION OF MINUTES

Councillor Everts 18/031

Moved that the minutes of April 5, 2018 be accepted as presented.

Carried

C. ASB KEY CONTACT REPORT

Reeve Stevick 18/032

Moved that the oral report from ASB Key Contact Bradley Smith be approved as presented.

Carried

D. UNFINISHED BUSINESS

1) DRAFT REGIONAL EMERGENCY LIVESTOCK SERVICES PLAN

Martin Puch 18/033

Moved that Blain Marr be invited to attend the ASB meeting in June to discuss his concerns on post evacuation access to animals;

AND THAT that the Regional Emergency Livestock Services Plan be presented at the June ASB meeting for further discussion.

Carried

2) CARBON CAPTURE IN AGRICULTURE

Councillor Everts 18/034

Moved that the article presented on Carbon Capture in Agriculture be received for information with administration to follow up on the possibility of this program coming to the MD of Pincher Creek.

Carried

E. LIVINGSTONE-PORCUPINE HILLS FOOTPRINT MANAGEMENT (FMP) AND RECREATION MANAGEMENT PLANS (RMP)

Martin Puch 18/035

Moved that the letter to Honourable Shannon Phillips, prepared by John Lawson on behalf of the Agricultural Service Board in regards to the Livingstone-Porcupine Hills Footprint Management and Recreation Management Plans, be accepted as information.

Carried

F. AGRICULTURAL AND ENVIRONMENTAL SERVICES DEPARTMENTAL REPORT

Reeve Stevick 18/036

Moved to accept the Agricultural and Environmental Services Departmental Reports and Call Log for April 2018 as information.

Carried



G. CORRESPONDANCE

1. **For Action**

a) Transboundary Weeds, Water and Stewardship Tour 2018

Reeve Stevick 18/037

Moved that ASB authorize all interested members of the board to attend the Transboundary Weeds, Water and Stewardship Tour 2018.

Carried

b) Alberta Beef Producers 2019 Environmental Stewardship Award

Councillor Everts 18/038

Moved that the Alberta Beef Producers 2019 Environmental Stewardship Award information be shared on the MD website to notify residents of the award and look for potential nominees;

AND THAT board members, and staff, bring suggestions for nominees to the ASB meeting in June.

Carried

2. **For Information**

Councillor Everts 18/039

Moved to accept the following correspondence as information:

a) Foothills Forage and Grazing Association Annual Report (2017)

- 2 hard copies available to circulate

b) Alberta Agriculture and Forestry Moisture Update Maps

- 90 Day Average Daily Mean Temperature  
- Snow Pack Accumulations in Stubble Fields  
- Cold Season Precipitation Accumulations

c) Dock 7 Materials Group – Ag Plastics Recycling Initiative

- Email from Dale Chrapko, dated for reference April 5, 2018  
- Dock 7 Materials Group Information Sheet

d) Livestock Identification and Traceability Program Regulatory Update

Carried

H. NEW BUSINESS

1) Calgary Stampede MD Representative

Martin Puch

18/040

Moved that Reeve Stevick be authorized to attend the Calgary Stampede, as the MD's Municipal Representative, on July 9 for the presentation of the BMO Farm Family Award.

Carried

2) Discussion on Effects of Harsh Winter on Local Ranchers

Reeve Stevick

18/041

Moved that the discussion on the effects of the harsh weather and the impact it had on the local ranchers, be taken to Council for a broader conversation.

Carried

I. NEXT MEETING

June 7, 2018

J. ADJOURNMENT

Martin Puch

18/042

Moved to adjourn the meeting, the time being 12:19 pm.

Carried

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ASB Chairperson

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ASB Secretary

**Tara Cryderman**

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**From:** Bev Everts  
**Sent:** Wednesday, June 6, 2018 1:59 PM  
**To:** Roland Milligan  
**Cc:** Tara Cryderman  
**Subject:** Notes from Waste management meeting  
**Attachments:** Councillor Everts Notes from.docx

Hi Roland and Tara

Please add the attached notes from Waste Management and Bio Energy Opportunities May 30/18 meeting under my Division 3 report. Thanks

Councillor Everts Notes from:

***“Learning from the Netherlands: Waste Management and Bio Energy Opportunities”*** May 30/18 @ tecConnect in Lethbridge

Meeting called to order and welcome from Lethbridge Chamber. Bev Thorton from Alberta South West asked everyone to introduce themselves and who they were representing. 50 plus folks from Municipal Government and industry – majority of communities in Southern Alberta were present. Peter Casterella from Regional Innovation Network of Southern Alberta spoke of building our natural resources and the importance of solar and wind energy.

Guest speaker Maarten den Ouden Trade Officer from the Consulate General of the Netherlands then gave an interesting talk about the challenges facing agricultural regions in the Netherlands. The Netherlands has a population of approximately 17.5 million people covering a very small geographic footprint (less than the province of Alberta) with a water table at one foot below ground level. They are globally the 2<sup>nd</sup> largest exporter of agriculture products – namely flowers and vegetables. In the early 1990’s the government recognized their waste management challenges and supported legislation that would see them become the current global leaders. Data shared indicated that 500/kg of waste is produced per person with 250kg/per person being separated and recycled. Lansinks Ladder of Waste Hierarchy looked at the concept of Reduce, Re-use, Recycle, Create Energy, Incineration, and Landfill in this order. In 1994/95 new Landfilling was banned in the Netherlands and heavy taxing implemented. Incentive based systems based on volume and frequency were developed. Focus was to generate less waste and eliminate CO2 emissions. Government has recently legislated what is known as A Circular Economy by 2050. This is an all-inclusive waste management initiative focusing on regionalization and looking at waste as a value based resource. The fibre and biological values are then used for energy. They also have been focusing on the removal of trace pharmaceuticals from drinking water. Mr. den Ouden wrapped up his presentation with a video clip featuring Two Countries/One Spirit highlighting the positive and creative partnership between Canada and the Netherlands. Questions focused on underground urban recycling systems, bioenergy, ag plastics, deadstock, and regional alliances.

# Executive Summary

### **Vision**

Castle Provincial Park and Castle Wildland Provincial Park are managed as world-class protected places, employing high standards in protection and conservation, respecting Indigenous rights, and providing sites and facilities for exceptional recreational and tourism experiences.

### **Value**

Castle Provincial Park and Castle Wildland Provincial Park are two of the most important natural sites in Alberta. They are part of the unique Crown of the Continent ecosystem that is internationally recognized for its biodiversity and landscapes, and encompasses headwaters that supply one third of the water in the Oldman Watershed. The area also contains valuable habitat for species such as grizzly bear, wolverine, westslope cutthroat trout and harlequin duck. Sharing borders with Waterton Lakes National Park to the south, British Columbia to the west, the Crowsnest Pass to the north, and privately owned ranchlands to the east, the Castle area is an important link to major wildlife habitats and corridors. Castle Provincial Park and Castle Wildland Provincial Park contain significant cultural sites including numerous archaeological, historical and First Nations traditional use sites. The Castle area has the potential to be a significant driver of the local and provincial tourism economy.

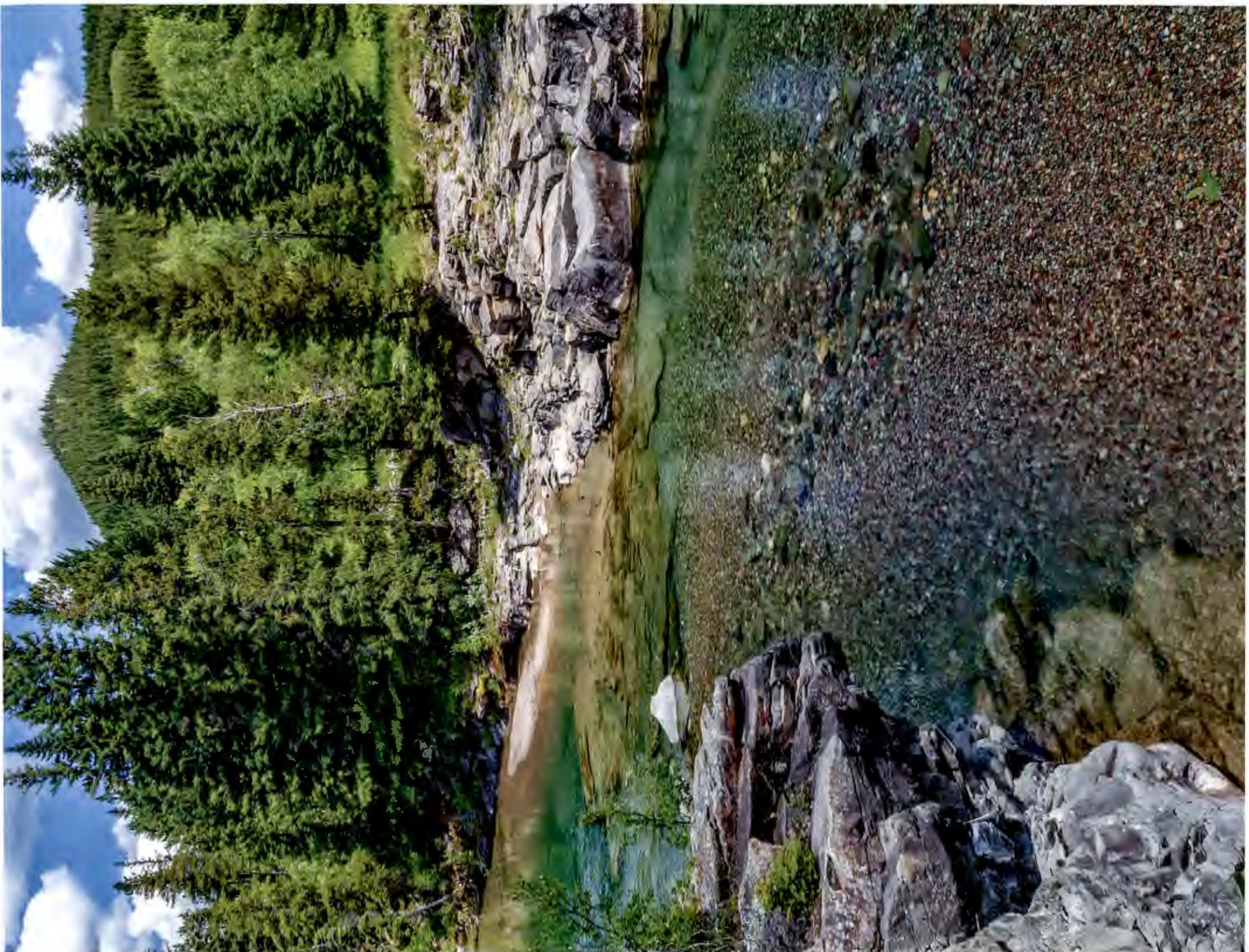


## Approach

Due to the complex nature of the landscape, habitats, current and traditional uses and engaged stakeholders, Castle Provincial Park and Castle Wildland Provincial Park must be managed through a balance of diverse objectives. Protection of the high ecological and cultural values will be the primary objectives of the parks. Management of the human footprint to maintain the ecosystem, the natural processes and the visitor experience will be informed by the best available science, the most current information, and First Nations Traditional Ecological Knowledge. Management practices will consider the needs of current and future users, the perspectives of local communities and stakeholders and, where appropriate, incorporate long-standing land management practices such as grazing and hunting. A wide range of recreational activities will be supported, and the development of new compatible experiences will be encouraged.

## The Management Plan

This document outlines the unique considerations relevant to managing Castle Provincial Park and Castle Wildland Provincial Park within the context of the system of Alberta's Provincial Parks. In the plan, each issue is given context, management objectives are identified and corresponding strategies are provided. The management plan is designed to provide a long term and comprehensive framework to guide both park operations and park developments. It has been produced in consultation with Albertans, stakeholders and First Nations, and is intended to help achieve sustainable protection of the valuable natural and cultural resources, and to provide the foundation for long-term economic benefits to the people of Alberta.





# 1

## Introduction

Castle Provincial Park and Castle Wildland Provincial Park will be managed according to the intent, vision and principles described in this introduction. These two provincial parks play an important role within the Alberta provincial park system, and contain important and unique natural and cultural values.

This section also provides the context from which the provincial parks will be managed, including the regional context, historical context, legislative context and policy context. It describes the parks' classifications, their place in the Natural Regions Framework and the relationship of this management plan to the South Saskatchewan Regional Plan.

Based on the vision and context provided in this section, subsequent sections outline the management objectives and strategies that will help achieve the conservation of the natural and cultural values, the ongoing respect of Indigenous rights, and the enhancement and development of recreation and tourism opportunities.



# 1.1 Purpose and Intent

The primary purposes of Castle Provincial Park and Castle Wildland Provincial Park are to ensure the conservation of nature, the respect of Indigenous rights, and the provision of recreational and tourism experiences. All management decisions will be consistent with the protection of biodiversity, water resources, ecological integrity and connectivity.

## Conservation of Natural Values

The protection of biodiversity and headwaters, and the maintenance of ecological integrity and connectivity constitute the primary objectives for the natural values management of the Castle area. As an area of high biodiversity, including a significant number of rare species and species at risk, the protection focus will help ensure the sustainability and health of ecosystems. By protecting the important headwaters of the Oldman basin and the water resources within the area, the parks will contribute to the “overall health and wellness of our population” (Plan for Parks 2009). Alberta Parks seeks to protect natural systems with recognition that healthy habitat, clean abundant water and freedom of movement are interrelated and necessary to sustain all living things.

Protecting nature in Castle Provincial Park and Castle Wildland Provincial Park specifically includes protecting natural systems, landscapes, landforms, habitats, ecosystems, native species and species at risk. This protection focus extends naturally to the protection of headwaters, water resources and the associated watersheds, both for their importance to communities located downstream and to the wildlife and natural processes the watershed supports. In addition, management of the Castle area includes the protection of valleys, trails, habitats and corridors that connect directly to public lands to the north, Waterton Lakes National Park to the south, private ranchlands to the east, and British Columbia to the west, providing the freedom of movement and extensions of ranges required by many species.

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### Specialized Terms

**Castle area:** In this plan the term refers to the area including Castle Provincial Park, Castle Wildland Provincial Park and adjacent provincially managed public lands in Alberta.

**Castle region:** In this plan the term refer to the Castle area and adjacent communities, private lands, public lands, parks, historic sites and attractions within an approximate radius of 100 kilometres.

**Crown of the Continent:** The region that includes and surrounds Waterton Glacier International Peace Park (a UNESCO World Heritage site) in southwestern Alberta, southeastern British Columbia, and northwestern Montana.

## Respect of Indigenous Rights

First Nations, Métis and other Indigenous Peoples recognize the Castle area for its profound cultural value. The deep respect they have for the landscapes, wildlife and natural systems of the environment is part of their holistic approach to nature and humanity, and is in alignment with the conservation of cultural and natural values. Indigenous ecological knowledge will be considered alongside scientific perspectives in management decisions. Castle Provincial Park and Castle Wildland Provincial Park will provide venues for First Nations to practice their rights and to communicate their stories, culture and identity.

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By conserving healthy habitats, functioning wildlife corridors and intact freshwater systems, Castle Provincial Park and Castle Wildland Provincial Park can act as refugia. In light of changing climates, this is especially important for species of concern and rare species.

Some notable Species of Concern include:

- Grizzly Bear (Threatened)
- Wolverine (Special Concern)
- Limber Pine (Endangered)
- Whitebark Pine (Endangered)
- Westslope Cutthroat Trout (Threatened)
- Bull Trout (Threatened)

Indigenous people have long hunted, collected food and medicines and performed ceremonies in the Castle area. Respect of these Indigenous rights will be reflected in management practices, including the protection of traditional use sites. Ongoing dialogue with First Nations will be used to inform the sustainable development and protection of the parks. Consideration of Indigenous rights will be maintained through all planning processes, park developments and park management practices.

## Enhancement and Development of Recreation and Tourism

Castle Provincial Park and Castle Wildland Provincial Park are premium destinations for four-season outdoor recreational activities and wilderness experiences. Well designed and constructed recreational infrastructure, such as trails, campgrounds and day-use facilities, is an important component in facilitating a positive visitor experience. Maintaining large functional landscapes and ecosystems will help ensure the area remains a place where visitors can experience the physical, social, mental and emotional benefits of spending time in nature.

Existing recreational activities will be evaluated and managed for their compatibility with the conservation objectives and, where required, use and access will be modified to ensure protection of natural and cultural values. The introduction and development of new activities will use existing parks policies for environmental review. Where there is a lack of certainty with regards to their potential environmental impacts, the Precautionary Principle may be applied (see Section 1.4).

Castle Provincial Park and Castle Wildland Provincial Park can act as primary tourist attractions for the region, and development of park facilities and services will be considered where they meet the needs of the main tourism markets. Close cooperation with local communities, area attractions and other organizations will promote the thoughtful and sustainable development of tourism on a regional scale, and the improved quality of life for local communities and Albertans.

## 1.2 Management Priorities

The establishment of Castle Provincial Park and Castle Wildland Provincial Park adds 105,179ha of protected space to the Alberta Parks' network.

### **Priorities for Castle Provincial Park**

Castle Provincial Park protects 25,501 hectares, and is the primary location for park facilities that support a variety of frontcountry nature-based experiences, such as camping, hiking, boating, picnicking, cross-country skiing and fishing. The Provincial Park is also the primary location for visitors to access park services, including educational and interpretive programs, and information and visitor support. In addition, most new development will be concentrated in the facility zone within the Provincial Park.

### **Priorities for Castle Wildland Provincial Park**

Castle Wildland Provincial Park protects 79,678 hectares, and provides a high-quality destination for low-impact backcountry and wilderness experiences. Facilities, including trails and backcountry huts, will be developed and managed in alignment with the park's conservation values. For park visitors, this new infrastructure will allow managed access to the park area and facilitate connection to transboundary trails.



## 1.3 Management Vision

Castle Provincial Park and Castle Wildland Provincial Park are managed as world-class protected places, employing high standards in protection and conservation, respecting Indigenous rights, and providing sites and facilities for exceptional recreational and tourism experiences.

This management vision will be achieved through the development and use of:

- Thresholds to inform type and volume of human activities.
- Measurable and achievable objectives.
- Evidence-based decision making.
- First Nations Traditional Land Use and Traditional Ecological Knowledge.
- Collaborative approaches to problem solving.
- Priorities for implementation and development of specific strategies.

This management vision will assist in achieving an ideal state of:

- Representative and ecologically functioning ecosystems.
- Large intact spaces that allow for viable, self-sustaining and resilient populations of native organisms, including species at risk.
- Connectivity for wildlife, both within park boundaries and to adjacent areas, accommodating migration of individuals and genes.
- Climate change refugia for species, particularly those at risk.
- Resilient ecosystems that support diversity of species and allow for natural process and disturbances to occur.
- Healthy streams and riparian habitats.
- Protected headwaters, vegetation and associated landscapes that results in:
  - Clean and cold water.
  - Retention of adequate precipitation on the landscape providing a predictable source of water for streams, lakes and wetlands.
  - Intact and healthy populations of native vegetation with minimal invasive species.
- Significant opportunities for wilderness experiences and quiet enjoyment of nature.
- Reasonable access for human activities that is managed with clearly designated access points, and designated uses in appropriate locations.

## 1.4 Guiding Principles

The following management principles will guide decision making for Castle Provincial Park and Castle Wildland Provincial Park:

- **Environmental leadership:** Management and operations demonstrate environmental leadership and employ best practices in energy and water efficiency, environmental design, construction practices and products.
- **Evidence-based decision making:** Decision making is informed by natural and social science, evidence and experience, and traditional knowledge.
- **Integrated management:** Management decisions consider the combined impacts of environmental, economic and social factors.
- **Accountability:** Milestones and deliverables are established and Albertans receive timely information regarding progress.
- **Collaboration and citizen engagement:** Increased value for visitors will be created and common goals will be achieved through the application of the Alberta Parks engagement and consultation policy.
- **Inclusion:** Apply the Alberta Parks Inclusion Strategy, working to ensure facilities and programs are designed so that multiple needs are considered.
- **The Precautionary Principle:** Alberta Parks recognizes that the lack of certainty regarding a potential threat to the environment should not be used as a reason for not taking action to avert that threat. Application of this principle in situations of uncertainty promotes action to avert the risk of serious or irreversible harm to the environment (International Union for Conservation of Nature 2007).
- **Quality Visitor Experience:** Visitor amenities and services are designed to maximize quality of experience and visitor safety.

## 1.5 The Planning Process

The planning process is integral to the development of a comprehensive parks management plan. There are seven main stages in the planning process: pre-planning, strategy development, draft plan and reviews, approvals, implementation, monitoring and evaluation, and review. Typically, these stages occur in a sequential manner. Occasionally, an expedited planning process may be required to guide immediate actions and set priorities, as is the case with this management plan.

During the pre-planning process and development of this management plan, First Nations and stakeholders were engaged directly through a variety of meetings and one-on-one discussions. Over 40 meetings were held between May and November 2016 and, where feasible, recommendations and advice from those meetings are reflected in the plan.

Draft and final plan content was developed collaboratively between staff from Alberta Parks and other government divisions and departments. The dialogue with other government department or divisions will continue throughout implementation. As identified in the plan, implementation also requires ongoing dialogue and/or partnerships with First Nations, stakeholders and the public.

During the development of Castle Provincial Park and Castle Wildland Provincial Park management plan, two stakeholder working groups were established. One working group focused on matters of ecology, and the other on issues of land use. Individuals with knowledge and expertise in ecology and land use provided recommendations and advice to help shape the management plan.

Several projects initiated within this process contributed to the development of this plan, and will assist in its implementation and future planning. These projects included biodiversity modeling, collection of traditional land use information, collection of historic resource information and an assessment of motorized recreational trails.

A formal 60-day public review and consultation on the draft plan is a critical part of the planning process, as outlined by the Alberta Park Consultation Framework. Feedback from this process contributes to the drafting of the final plan.



Interim park zoning has been included in this management plan, however, it will be updated to align with a Capital Investment Plan. This Capital Investment Plan will outline a campground revitalization strategy, proposed visitor services infrastructure and developments required to support the recreational demands of visitors. First Nations, stakeholders and public will review the Capital Investment Plan.

Monitoring and review will commence as the plan is implemented. Thresholds, targets and strategies will be reviewed and evaluated periodically and status reports will be prepared. A formal plan review will occur in the 10th year of implementation.



# 1.6 Alberta's Provincial Parks System

## 1.6.1 Vision of Alberta Parks

The vision for the Provincial Park system is:

**Alberta Parks inspire people to discover, value and enjoy the natural world and the benefits it provides for current and future generations.**

## 1.6.2 Desired Outcomes of Alberta Parks

The specific management objectives and actions outlined in this plan are understood in the context of the desired outcomes of the Provincial Park system as a whole.

There are three desired outcomes described in the *Land Use Framework (South Saskatchewan Regional Plan)* that are consistent with the goals of the Provincial Parks system:

- People-friendly communities and recreational opportunities.
- Healthy ecosystems and environment.
- Sustainable prosperity supported by our land and natural resources.

These three desired outcomes are not ranked by priority. They are interrelated and must be achieved together to meet the expectations of Albertans.

Alberta Parks has also set high-level goals that address the important role of parks in conservation, recreation, education and tourism.

The high-level system goals used to frame management plans are:

- **Conservation and Protection:** Parks conserve Alberta's natural heritage and associated cultural heritage for current and future generations.
- **Outdoor Recreation and Healthy Living:** Parks provide diverse, enjoyable outdoor recreation opportunities that contribute to healthy lifestyles.
- **Learning and Engagement:** Parks offer an opportunity to learn about, appreciate and care for Alberta's natural and cultural heritage.
- **Tourism and Community:** Parks foster sustainable, nature-based experiences for Albertans and visitors that contribute to the economic and social fabric of Alberta.

### 1.6.3 Natural Regions Framework

One of the core purposes of the Alberta Parks system is to preserve the natural landscapes, features and processes that represent the province's environmental diversity. The Natural Regions Framework describes the environmental diversity and landscape classification hierarchy that divides the province into ecological units based on landscape patterns and natural characteristics, including landform features, hydrology, climate, geology, soils and vegetation. Alberta is divided into six natural regions: Boreal Forest, Rocky Mountains, Foothills, Canadian Shield, Parkland and Grassland. These six natural regions are further subdivided into 21 natural subregions.

Castle Provincial Park and Castle Wildland Provincial Park are located entirely within the Rocky Mountain Natural Region, positioned along the Continental Divide. The Rocky Mountain Natural Region is characterized by mountains, high foothills and deep valleys that were carved out by glaciers. Short, cool summers and cold, snowy winters are typical. At high elevations coniferous forests are dominant, with grasslands and mixed wood forests at lower elevations and in valley bottoms. Located within the southwestern part of the Rocky Mountains Natural Region, landscapes of the Castle area form part of the ecological transition to the Grassland and Parkland Natural Regions to the east. As a result, the Castle area includes remarkably high numbers of species on the edge of their range.

The Castle area contains a variety of natural landscape types within the Montane, Subalpine and Alpine natural subregions of the Rocky Mountains Natural Region. Natural Landscape Types portray the natural diversity within the natural subregions and are the base units of protected areas planning. They are also used in measuring progress because they are closely linked to landforms and the variety of life associated with these landforms. Sixteen Natural Landscape Types have been identified for the province as a whole and appear in different combinations in each subregion.

The Montane Natural Subregion is dominant in the lower elevations of both parks and makes up the vast majority of Castle Provincial Park. These landscapes are part of the largest continuous unit of the Montane Natural Subregion in Alberta, spanning lower elevations along the front ranges of the Rocky Mountains extending from just north of the Bow Valley to the Alberta-Montana border. This is the driest and warmest part of the three Rocky Mountain natural subregions, with lower snow accumulation and warmer winters than most of the province. Regional and local climatic influences have led to highly varied plant and soil types that vary rapidly over short distances. Vegetation is characterized by lodgepole pine and aspen forests and grassland complexes, with grasslands occurring on dry and more exposed sites. Glacial activity has left behind moraine and colluvial deposits that comprise most of the natural landscape types in this subregion. Fluvial, glaciofluvial and river natural landscape types are also prevalent.

Open stands of Engelmann spruce and subalpine fir dominate the Subalpine Natural Subregion occurring at elevations between the Montane and Alpine. The entire Wildland Provincial Park and the northern end of the Provincial Park is dominated by this subregion. These landscapes provide valuable wildlife habitat, with a cold year-round climate and slow tree growth rates. Whitebark pine is occasionally located at high elevations and subalpine larch occurs along the tree line. This subregion comprises most of the parks, with natural landscape types dominated by colluvial deposits on valley slopes and significant amounts of bedrock and moraine themes. Lake and rivers are also significant freshwater natural landscape types within the parks.

Alpine landscapes are confined to the highest elevations of the Wildland Provincial Park, concentrated along the Continental Divide and in the southern-most areas. The Alpine Natural Subregion is dominated by rugged landscapes and steep rock faces with short, cold summers, strong winds and high snowfalls that prevent tree growth. Plant growth is limited to low growing shrubs and herbs. Bedrock and colluvial slopes are the dominant natural landscape types of the Alpine within the Wildland Provincial Park.

#### **1.6.4 Role in the System Statement**

Castle Provincial Park and Castle Wildland Provincial Park offer protection for important landscapes, habitat and movement corridors for over 200 species of rare wildlife and plants, including many species at risk (Alberta Conservation Information Management System, 2016). These parks play an important role in contributing to landscape scale ecosystem connectivity within the Crown of the Continent and provide significant ecosystem services including increasing protection of critical headwaters and catchments. The parks also contribute to significant regional recreation and tourism opportunities within the southern Canadian Rockies by providing a range of visitor opportunities and settings from wilderness to frontcountry.

## 1.7 Site Significance Statement

Castle Provincial Park and Castle Wildland Provincial Park are part of the iconic Crown of the Continent in North America and protect part of an ecosystem that straddles some of the most environmentally significant areas of the Rocky Mountains in Alberta, British Columbia and Montana. This area is renowned for its impressive scenery, biodiversity and rare species. The landscape is diverse, transitioning from grasslands and aspen forests of the Foothills Parkland to rocky peaks represented by Montane, Subalpine and Alpine Subregions. The rich habitat and the prevalence of wildlife corridors make the Castle area important for many terrestrial and aquatic species of conservation concern.

This incredible diversity of habitats also forms a significant portion of the Oldman River headwaters and accounts for one third of the annual flow in the Oldman River watershed. The patchwork of landscape types contribute to the health, resiliency and functionality of the watershed and broader landscape, making the protection of the Castle area of great significance to the human and wildlife populations downstream.

The Castle area has a storied history, including Indigenous traditional land uses that add to the significant cultural value of the parks. These Indigenous traditional land uses are welcomed within the parks and can contribute to conservation objectives. The parks are endowed with outstanding recreational and tourism potential that will help drive tourism development and diversify the local economy. Through the effective management of recreation opportunities and tourism development, Castle Provincial Park and Castle Wildland Provincial Park will be unique, diverse and attractive destinations.

## 1.8 Integration with Legislation, Policy and Regional Planning Initiatives

### 1.8.1 Legislation and Parks Classification

Alberta's current classification system consists of eight classes of parks and protected areas: Wildland Provincial Parks; Provincial Parks and Provincial Recreation Areas (established under authority of the Provincial Parks Act); Wilderness Areas; Ecological Reserves; Natural Areas and Heritage Rangelands (established under authority of the Wilderness Areas Ecological Reserves Natural Areas and Heritage Rangelands (WAERNAHR) Act); and the Willmore Wilderness Park (which is a unique area established under its own Act, the Willmore Wilderness Park Act).

Newly established parks are assigned to the various classes based on defensible, consistent province-wide criteria. The parks comprise two park classes:

- 1. Provincial Parks** are established for the conservation of nature (and associated cultural features) where nature-based outdoor recreation, tourism and education objectives may also be significant. Sites in this class typically provide opportunities for outdoor recreation, tourism and education, which are dependent on, and compatible with, the conservation objectives. This class of parks is distinguished from Wildland Provincial Parks by the greater range of nature-based recreation facilities available, the extent of road access that may be provided, the level of facility development and the availability of interpretive and educational programs. Only sites with provincially significant conservation, recreation and tourism values capable of providing high-quality visitor experiences are suitable for consideration in this class.
- 2. Wildland Provincial Parks** are established for the conservation of nature (and associated cultural features) with significant opportunities for backcountry/wilderness recreation and the experience of nature in a relatively undisturbed state. Sites in this class are intended to retain their primeval character and to protect relatively large, ecologically healthy and functioning landscapes that are representative of Alberta's natural diversity. These parks provide significant opportunities for wilderness exploration and appreciation that are characterized by solitude, challenge and personal interaction with nature and may include nature-based touring, guiding, outfitting and hunting. Nature-based recreation opportunities in sites in this class are dependent on their compatibility with the conservation objectives of the site. Only sites over 5,000 hectares where automobile access is non-existent or confined to the periphery are suitable for consideration in this class.

### 1.8.2 Regional Planning Initiatives

Nature conservation and nature-based recreation in Alberta can be implemented through a variety of management tools underpinned by provincial legislation or policy. In Alberta, these include public land initiatives such as public land use zones, special management areas, private land stewardship initiatives such as land trusts, and provincial parks and protected areas.

Alberta Parks utilizes a systems approach to parks and protected areas establishment and planning. A systems approach implies that site selection, classification and management intent of a park are guided by a logical and consistent process that is in alignment with international and national standards for parks and protected areas, in addition to being aligned with provincial legislation, policy and regional planning commitments. This systems approach allows for the measurement of progress, the setting of targets for conservation and recreation, and the development of priorities for achieving these targets through park establishment and management. The specific management objectives and actions outlined in this plan are aligned with system objectives and goals, as well as provincial policy and legislation, and regional planning initiatives outlined in the South Saskatchewan Regional Plan.



## 1.9 Regional Context

With towering snow-covered peaks, forested slopes, and montane valleys, Castle Provincial Park and Castle Wildland Provincial Park connect Waterton Lakes National Park to the south with provincial public lands to the north, providing a critical connection within the Rocky Mountains. As part of the Crown of the Continent, it is a meeting place of landscapes and continental climates. It is a thoroughfare and refuge for wildlife and an attractive destination for outdoor enthusiasts.

Two large Blackfoot reserves, the Blood and Piikani, are within a sixty kilometre radius of the Castle area. Traditional use within the parks is known, and efforts will be made to facilitate First Nations identification of and access to these sites. Alberta Parks considers First Nations to be key partners in the protection and development of this area.

The Castle area is close to multiple communities in both Alberta and British Columbia. Communities near Castle Provincial Park and Castle Wildland Provincial Park include the Town of Pincher Creek, the Municipality of Crownest Pass (Bellevue, Hillcrest, Frank, Blairmore, Coleman) and the Municipal District of Pincher Creek (Beaver Mines, Lundbreck, and Twin Butte) and the village of Cowley. There are also several ranches and rural residences within the Municipal Districts. Some local landowners have grazing allotments within the park boundaries and will be key conservation partners. These communities play an important role in providing services for visitors and in helping to protect and develop the area. Tourism services in Pincher Creek and the Crownsnest Pass include accommodations and food services, as well as both summer and winter recreational opportunities.

One hundred and twenty kilometres east of the Castle area lies the city of Lethbridge, with a population approaching 100,000 people. Two hundred and twenty kilometres northeast lies the major urban centre of Calgary, with a population of over 1.3 million and an international airport. Across the border into British Columbia, the towns of Fernie and Sparwood, which have their own significant tourism facilities, may act to bolster the regions attractiveness for visitors.

Castle Mountain Ski Area is just south of Castle Provincial Park, surrounded by Castle Wildland Provincial Park and adjacent to the West Castle Ecological Reserves. The Castle Mountain Resort is a major economic contributor and tourism draw to the region, and Castle Mountain Resort and the Castle Mountain Community Association will be key partners.



Provincial Historic Sites and parks in close proximity to the Castle area include Frank Slide Interpretive Centre, Head-Smashed-In Buffalo Jump, Beauvais Lake Provincial Park and Waterton Lakes National Park. These sites offer public programs and services, and represent an opportunity for cross-promotion and experience bundling.

## 1.10 Location and Access

Located in the extreme southwest of the province of Alberta, Castle Provincial Park and Castle Wildland Provincial Park contain 105,179 hectares of protected area. They are located at the narrowest point in the Rocky Mountain range, and at the meeting place of Alberta, British Columbia and Montana (via Waterton Lakes National Park).

The area is a natural point of intersection for people, including Indigenous people both in the past and present, as well as a wide variety of recreational users and people seeking a connection with nature. There are four main gateways into the Castle Parks; two enter the Parks from the north and are accessible through the Crowsnest Pass (via the communities of Hillcrest and Blairmore), and two enter the Parks from the east. The two eastern routes come in from Pincher Creek and Burmis and meet near the hamlet of Beaver Mines at Highway 774, which is the only paved roadway into the Castle parks. All four gateways allow access to the parks from Alberta and B.C. via Highway 3, and the route through Pincher Creek also allows access from Waterton Lakes National Park via Highway 6.

The Castle parks can also be accessed by non-motorized means via hiking trails (e.g. the Continental Divide Trail) and multi-use trails connected to logging roads or other industrial roads.

Significant industrial and recreational activity has created a myriad of other access points that will be evaluated, managed, and in some cases reclaimed, to achieve alignment with the conservation values and management strategies of the parks. In addition, connections to cross-boundary trails to facilitate both wildlife movement and non-motorized access will be incorporated into park management practices.

## 1.11 History of the Castle Area

The Castle area has a long and varied history of traditional use, recreational use, designations and commercial activity. Indigenous people hold the site as sacred and have made practical and ceremonial use of the area since long before the European settlement of western Canada. First Nations such as the Piikani and Blood tribes who still make the region their home “have long hunted, fished, and gathered foods and medicinal plants there” (Weaver 2013).

In 1895 part of the area was included in the newly formed Waterton Dominion Park. In 1921, that area was removed from the Dominion Park boundaries and transferred to the Alberta Government to become a Provincial Game Reserve. In 1954 the Provincial Game Reserve status was removed. As part of the commercial land base, industrial activities such as logging, mining and oil and gas extraction were conducted, and a network of accompanying roads spread through the area.

In 1974, an Alberta Government study recommended a park be established in the headwaters of the Castle River, and that the West and South Castle watersheds be placed under Consultative Notation, indicating the government’s intent to proceed with a protected area. Three years later, the Eastern Slopes Policy created areas of Prime Protection, Critical Wildlife and General Recreation in the Castle area. Through the 1970s and 1980s, integrated resource planning and access management planning was conducted for the Castle area. This period showed a significant growth of off highway vehicle use and random camping throughout the area, which has continued into 2016.

In 1992 an Access Management Plan was developed and put in place to address and provide operational level direction for the recreational use of off highway vehicles in the Castle River area. In 1993 the Special Places 2000 Committee recommended the backlog of sites identified for protection, including the Castle area, be established by the end of 1994.

In 1996, a 112,000-hectare area was endorsed as a candidate site for review under the Special Places program, on the recommendation of the Provincial Coordinating Committee. In May of that year, five Provincial Recreation Areas were established. They are Syncline, Castle River Bridge, Castle Falls, Beaver Mines Lake and Lynx Creek. In October 1996, a Special Places Local Committee was convened. The Local Committee’s role was to recommend boundaries for the site, land use activities and management guidelines, and to facilitate public review and input. In July 1997, a report was submitted outlining a 10-point plan for managing the Castle area. As a result of these recommendations, the 94 hectare West Castle Wetland Ecological Reserve was legislatively established in 1998. The remainder of the candidate site was established as the Castle Special Management Area Forest Land Use Zone, with the intent to better manage motorized access and to protect ecologically sensitive backcountry areas.

In September 2014, the *South Saskatchewan Regional Plan* identified the prime protection zone of the Castle area as a Wildland Provincial Park.

“In recognition of the importance of this area, a Wildland Provincial Park will be established. It will include lands in the prime protection zone under the Eastern Slopes Policy (1984) and will also extend into adjacent lower valley areas... This will protect the integrity of this significant area’s headwaters, biodiversity and landscapes through the use of a designation under legislation.” (South Saskatchewan Regional Plan, 2014).

The *South Saskatchewan Regional Plan* also designated a public land use zone for the lower valley areas, referred to as the Castle Conservation Area. In 2015, the Government of Alberta announced its commitment to expand and formalize the protection of the Castle area through the establishment of a Provincial Park and Wildland Provincial Park, and subsequently initiated a management planning process lead by Alberta Parks.